

Monday, April 3, 2023

Village of Kinderhook - Organizational Meeting and Budget Meeting On the tentative budget for fiscal year beginning June 1, 2023, ending May 31, 2024

Minutes

<b>Present: Mayor Mike Abrams</b> <b>Clerk/Treasurer Nicole Heeder</b>	<b>Trustees: Dorene Weir</b> <b>James Mark Browne</b> <b>Susan Patterson</b> <b>Quinn Murphy</b>
<u>Attendees:</u> Jerry Callahan Brian Murphy Bill Mancini Rich Phillips Renee Shur	

Call to Order:

Mayor Abrams opening the Organizational Meeting at 7:09 p.m.

Mayor Abrams made the following appointments:

<b><u>Appointments:</u></b>	
Deputy Mayor	James Mark Browne
Clerk Treasurer	Nicole H. Heeder
Deputy Clerk	Kristy Silvia
Records Officer	Jackie Bujanow
Budget Officer	Nicole H. Heeder
Village Attorney	Robert F. Fitzsimmons
Acting Justice	-----
Justice Court Clerk	Susan Bauman
Deputy Justice Court Clerk	Tina M. Puckett
ZBA Member to (3/31/28)	Gregory Seaman
Chair of the ZBA	Kimberly Gray
Planning Board Member (to 3/31/28)	Andrew Pellettieri
Recreation Commission Member (to 3/31/30)	Mark Plakias
Historic Preservation Member (to 3/31/28)	Kenneth Neilsen
Code Enforcement Officer	Trevor Bean
Zoning Enforcement Officer	Trevor Bean
Fair Housing Officer	Trevor Bean
Title VI Coordinator	Trevor Bean
ZBA/Planning Bd. & Historic Preservation Comm. Attorney	Robert F. Fitzsimmons
Economic Development Director	Renee Shur
Village Historian	Kathleen Johnson
Fire Department Engineer	Peter Hunter
Water and Sewer Commissioner	Dale R. Leiser
Depository	Community Bank, N.A. with maximum amount allowable on deposit \$2m
Official Newspaper	Register Star
Regular Monthly Meetings	2 <sup>nd</sup> Wednesday of each month; 7pm
Mileage allowance	.65.5 cents/mile

Motion was made by Trustee Weir to approve appointments, seconded by Trustee Patterson, all voted “aye.”

Mayor Abrams made the following Committee Appointments:

<b>Committee Appointments:</b>	
Mayor Abrams	Personnel Liaison to CEO Liaison to Fire Department DPW Recodification Emergency Management Chair for NYForward Strategic Investment Plan Office Technology & Records Management Village Budget Officer Liaison to County Board of Supervisors and Town Supervisor
James Mark Browne, Deputy Mayor	Albany Avenue Pedestrian and Bicycle Improvement Project Manager Albany Avenue Water Main Upgrade Project Manager Long-Term Budget and Financial Projections Albany-Hudson Electric Trail Budget and Insurance Oversight
Trustee Weir	Parks and Recreation Resident Communications Coordinator/Bulletin Landscape, Beautification, and Decorations Celebrations Local Waterfront Revitalization Program Manager Cable Contracts Policy Coordinator Liaison to the Recreation Commission Liaison to Greenway Council and Hudson River Heritage
Trustee Patterson	Recodification of Village Code Albany Avenue Pedestrian and Bicycle Improvement Project Deputy Manager Albany Avenue Water Main Upgrade Project Deputy Manager Policy Coordinator Budget and Insurance Oversight Village Parking Streetlights Liaison to the Planning Board Liaison to National Grid
Trustee Murphy	Albany Avenue Pedestrian and Bicycle Improvement Project Albany Avenue Water Main Upgrade Project Long-Term Budget and Financial Projections Traffic Safety Municipal Buildings Refuse Collection Sidewalk Snow Removal Liaison to the Historic Preservation Commission Liaison to the Village Historian

	Liaison to the Zoning Board of Appeals Liaison to the Climate Smart Task Force
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Motion was made by Trustee Weir to approve Committee Appointments, seconded by Trustee Patterson; all voted “aye.”

**Resolution for advance approval of claims**

Mayor Abrams made the following Resolution for the advanced payment of claims; seconded by Trustee Weir, all voted “aye”.

**BE IT RESOLVED** that the Treasurer is authorized to pay in advance of audit of claims for public utility services, postage and freight and express charges and credit card purchases. All such claims shall be presented at the next regular meeting for audit, and the claimant and the officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

Motion to adjourn Organizational Meeting made by Trustee Weir, seconded by Trustee Patterson, all voted “aye.” Meeting adjourned at 7:09 p.m.

Budget Meeting

Mayor Abrams motioned to open the Budget Meeting to order at 7:09 p.m. Trustee Browne seconded the motion, all voted “aye.”

Mayor Abrams discussed moving forward with dump truck purchase, delivery date October 2023, payment begins 1 year later 2024, after speaking with Dave (Booth), Mark (Browne) and Nicole (Heeder), asks what do they need to increase efficiencies?

With the addition of a part-time DPW person, a side-by-side is needed as well as new mower, to get up and down trail, which will help significantly and buys the village time. Would like to utilizing the \$15,000 allocated toward (dump truck) payment and use for side-by-side. Increase the Fund Balance to \$146,500. Still meeting tax cap compliance. Mower \$16,000 with trade in two attachments. The average increase of \$15.88/resident household, raising \$9,798. Resident Brian Murphy asks cost of side-by-side, reply is \$15,000. Brian Murphy mentions the fire department has one, is that not available for village to use? Mayor replies we wouldn’t want to take from firehouse work to use toward DPW work.

Climate Smart Chair Bill Mancini asks if an alternative fuel vehicle considered? Mayor would have to look at it, will talk to (Super.) Dave (Booth). Resident Rich Phillips asks costs of the new dump truck, the reply is \$180,000, and is purchased off state contract? Yes, per Mayor. Rich Phillips asks what will we do with other dump truck, and why are we hiring additional DPW person? Mayor replied that over the years services have increased without increasing staff, for trail, sewer, etc. Resident Brian Murphy states there’s a trail volunteer group, Trustee Mark Browne states they are outside village only. Resident Rich Phillips asks if new mower is \$16,000.

Regarding capital projects, Mayor received assessment from Tighe & Bond regarding roads with repair costs, assessed all roads, categorized/prioritized roads, Mayor asked for 5 year plan to address worst roads, Albany Ave., Gaffney, Presidential, Eichyush, Catskill, Van Buren and Jarvis, some will just need crack seal overlay, some full overlay, total \$1.4M for those roads with estimated timeline 5 years, not including William Street, which needs to get done for water main as well, year 1 repair costs \$111,000, year 2 \$217,000, year 3 \$299,500, year 4 \$360,500, and year 5 \$398,500 .

With the report from Tighe & Bond the Mayor would like to wait on Gaffney Lane this upcoming year and focus on Railroad Ave. and McNary Street, for a total Highway Capital Project in the 2023-2024 of \$133,000. We will reduce the CHIPS from \$158,000 to \$125,000 in the tentative budget and use \$8,000 in savings from Mc Nary. Move \$100,000 fund balance into savings account for fiscal years 24-25: putting us on the way for year 2 repairs, for all of Gaffney and Van Buren Drive. Resident Brian Murphy asked which year? Mayor Abrams responded 2024-25, per Trustee Browne it will bid it this year. Resident

Rich Phillips asks - no roads done this year? Yes, per Mayor, Railroad and McNary. Resident Brian Murphy asks - due to a lot more traffic? Mayor said – we'll get all of Gaffney done. Resident Rich Phillips asks about stone/sealant? Mayor Abrams responded each road has an assessment of what needs to be done, there is money in budget for skid boxing most of roads, (\$45,000 in budget.) Rich Phillips comments we didn't do anything last year for roads? Trustee Browne stated we did skid boxing and the end of William Street with CHIPS money. Trustee Patterson asks - does this include sidewalks? No per Mayor just the roads. Trustee Patterson – the actual report does assess all sidewalks.

Trustee Browne made a motion to accept the resolution to move \$100,000 to reserve fund for any road needs next year, Trustee Weir seconded, all voted 'Aye.'

Trustee Browne made a motion to add Albany Avenue Project to the budget - Revenue for that \$174,750 interfund transfer from the bonded funds. Expenses of \$18,000 for personnel services, \$4,500 equipment, \$152,250 Engineering. Trustee Weir seconded, all voted 'Aye.'

Per Trustee Browne – hopefully by start of summer, DOT gateway move on, already in contract, have to do an amendment to start.

Trustee Weir asks reaching out to number of different people, talk with JR Hefner, in this year's budget, they could seal crack in (tennis court) high end cost \$5,500 plus \$350 to paint pickleball lines, paint crack after sealed, needs \$7,500 which she has in budget. Mayor asks if we tested out how loud (pickleball) is, Dorene Weir replied yes, went to Chatham, didn't seem like it was that loud. Trustee Browne asks can they do it by June 1<sup>st</sup>? Yes replied Trustee Weir weather permitting.

Rich asks what is the new amount raised by taxes? Mayor \$9,798, 2.63% increase estimated of \$15.88 per household.

Proposing tentative budget at public hearing Wednesday, April 12, 2023, at 7:00 p.m.

Mayor Abrams made motion to adjourn, Trustee Quinn Murphy seconded, all voted "Aye."

Meeting adjourned 7:31 p.m.

Respectfully submitted, Sue Pulver