

Wednesday, June 14, 2023
 Village of Kinderhook Regular Board Meeting
 Minutes

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| Present: Mayor Mike Abrams Clerk/Treasurer Nicole Heeder | Trustees: Dorene Weir James Mark Browne Susan Patterson (absent) Quinn Murphy (absent) |
| <u>Attendees:</u> Dale Leiser, Larry Eisen, Bill Mancini, Jerry Callahan, Matt Cohn, Astrid Montagano, Anne Birckmayer, Bill Murphy | |

Call to Order:

Mayor Abrams opened the Regular monthly Board meeting at 7:09 p.m. All stood for Pledge of Allegiance.

1. Clerk/Treasurer

- Minutes of May 17, 2023 Regular monthly meeting of the Village Board of Trustees and Minutes of May 31, 2023 Continuation of the March 22, 2023 Public Hearing on Short Term Rentals. Trustee Weir motioned to accept all Minutes, Trustee Browne seconded, all voted ‘Aye.’
- Budget Amendments-Trustee Browne motioned to approve Budget Amendments through year end May 31st, 2023, Trustee Weir seconded, all voted ‘Aye.’

General Fund

| <u>FROM</u> | <u>TO</u> | <u>AMOUNT</u> |
|--|--|---------------|
| A.1010.4 Board of Trustees Contractual | A.1110.4 Justice Contractual Clerk | \$ 46.19 |
| A.3620.1 Safety Inspection Personal Services | A.1325.1 Clerk Treasure Contractual | \$ 3,318.21 |
| A.3310.1 Traffic Control Personal Services | A.1620.1 Buildings Personal Services | \$ 764.75 |
| A.1620.42 Buildings Project File Room | A.1620.4 Buildings Contractual | \$ 1,779.79 |
| A.1990.4 Contingent | A.3410.4 Fire Department Contractual | \$ 308.06 |
| A.1990.4 Contingent | A.3410.410 Fire Truck, Generator, Repair | \$ 1,134.77 |
| A8560.4 Shade Trees Contractual | A.3410.42 Firemen physicals | \$ 3,860.00 |
| A.3620.1 Safety Inspection Personal Services | A.5110.11 Equipment Maintenance | \$ 1,477.83 |
| A.1990.4 Contingent | A.5182.4 Street Lighting Contractual | \$ 3,241.57 |
| A.5410.4 Sidewalk Contractual | A.6497.4 Economic Development Contractual | \$ 708.23 |
| A.5110.1 Street Maintenance Personal Service | A.7140.1 Recreational Personal Services | \$ 3,023.53 |
| A.5110.1 Street Maintenance Personal Service | A.7140.4 Recreation Contractual | \$ 3,783.96 |
| A.8020.1 Planning Personal Services | A.7520.1 Historic Preservation Personal Services | \$ 277.21 |
| A.7620.4 Adult Recreation Contractual | A.7550.4 Celebrations | \$ 407.88 |
| A.3620.1 Safety Inspection Personal Services | A.8010.1 Zoning Personal Services | \$ 1,158.50 |
| A.1990.4 Contingent | A.9030.8 Social Security | \$ 871.76 |
| A.1990.4 Contingent | A.9035.8 Medicare | \$ 203.89 |

Water Fund

| <u>FROM</u> | <u>TO</u> | <u>AMOUNT</u> |
|--|--|---------------|
| F.8340.4 Transmission Distribution Contractual | F.8320.4 Source & Pumping Contractual | \$ 907.01 |
| F.8340.4 Transmission Distribution Contractual | F.8330.4 Purification Contractual | \$ 607.04 |
| F.8340.4 Transmission Distribution Contractual | F.8340.1 Transmission Distribution Personal Services | \$ 239.40 |

Capital Projects

Trustee Browne explained the preliminary design for water main project, didn't get far enough along with invoicing, first one 6/1/23, apply all this year \$103,477 coming out of rescue funds set aside, which mirrors contract with HVEA.

Trustee Browne read aloud the budget amendment for Albany Ave. water main capital project. He motioned to approve amending the 2023/2024 budget to include the Albany Ave. water upgrade capital project, Trustee Weir seconded, all voted 'Aye.'

Revenue:

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| HH2378 | Water Services , Other Governments (American Rescue Funds) | \$ 103,477.00 |
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Expense:

| | | |
|-----------|---------------------------------------|---------------|
| HH.1380 | Fiscal Agent Fees | \$ 22,000.00 |
| HH.1989 | Other Government Support | \$ 4,500.00 |
| HH.1440.4 | Engineering | \$ 66,921.00 |
| HH.440.41 | Construction Oversight/Bid Assistance | \$ 10,056.00 |
| | | <hr/> |
| | | \$ 103,477.00 |

- Abstracts (2): through May 31st, 2023 and June 14th, 2023.

Treasurer Heeder reported abstract totaling \$133,971.53; General Fund \$73,315.87, Water fund \$32,053.96, and new Capital projects \$28, 601.70.

Trustee Browne motioned to accept Abstract as of May 31st, 2023, Trustee Weir seconded, all voted 'Aye.'

June 14, 2023 through Friday: Trustee Heeder reported abstract of \$64,497.18 total; \$35,178.18 General Fund \$35,178.18, water fund \$29,319

Trustee Weir motioned to accept Abstract as of June 14, 2023, Trustee Browne seconded, all voted 'Aye.'

- Treasurer's Report - Trustee Browne motioned to approve Treasurer's report through May 31, 2023, Trustee Weir seconded, all voted 'Aye.'

Trustee Browne motioned to approve Treasurer's report through June 14, 2023, Trustee Weir seconded, all voted 'Aye.'

2. Code Enforcement Officer (Trevor Bean - absent)

- Monthly Report

3. Fire Department (Chief Matt Cohn, 1st Chief Larry Eisen)

10 Calls, 0 drills, and 2 details

Fire Department reported attending and supporting 6 community events in June.

Fire Department approved Trustee Murphy's request to use the firehouse on 6/28/23 6-8pm for an Albany Ave. meeting.

4. Water & Sewer Commissioner (Dale Leiser)

- Unpaid water & sewer

May meeting overdue balance \$5,924.25, sent out past due notices, as of today balance is \$5,151.28.

Sewer balance \$12,636.79; as of June \$12,313.70 balance.

SCADA system now up and running, less manpower during week necessary resulting in cost savings. New variable frequency drive pump 2 – \$10,000 estimated in this year’s budget – spoke to Smith Well drilling, actual will be \$8,500, taking 16 weeks to receive which will be sometime in September. Also in this budget, new sump pump system installed in pump house as current pump no longer functional. Can pull out pump, dry well in back of pump house, resulting costs savings there. Check valve pump 1 replaced and ball valve pump 3 replaced.

5. **DPW** (Superintendent Dave Booth – absent; submission below)

This past month:

Moving forward:

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| <ul style="list-style-type: none"> • SCADA System has been installed and is up and running • New ball valve on pump #3 and a new check valve on pump #4 • Installed sump pump in pump house basement • Installed new playground equipment at playground • Repaired storm drain on William St. • Trimmed trees • Maintained lawns, landscaping and trail edge • Prepped village square for three events (school, Makers Market, OK5K) • Replaced hydraulic block on tractor • Took delivery of new mower, still waiting on side x side • Completed code book questions for Susan • Participated on the Alb. Ave. steering committee • Located mains, services and valves on Alb. Ave. • Data collection for the LSL inventory | <ul style="list-style-type: none"> • Remove and replace tree at Post Office entrance for Arbor Day • Install new fountain at playground • Continue with mowing, landscaping, watering, etc. • Continue with LSL inventory spreadsheet |
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6. **Economic Development Director** (Renee Shur – absent – submission below)

- Monthly report received and posted to Village website.

A few data points Renee sent to share at this evening/s board meeting.

- 50 individuals were provided with instructions or their questions answered about the Village of Kinderhook audio tour at the June 3 launch of the tour. Thank you to Kate Johnson and Ann Birckmayer.
- As of June 14, 2023, the number of visits to the Village of Kinderhook audio tour totals 1,010.
- A click count of the June 3, 2023, Kinderhook Makers Market, Kinderhook Farmers Market, and Muster Parade indicated that 800 people attended the joint events.

7. **KBPA**-no report received

8. **Trustee Weir**

- Recreation Commission –

June meeting held Monday 6/12/23. Yoga in The Park, Saturday, June 3rd – 20 people came in rain.

Upcoming events:

Kinderhook Pride, Saturday, June 24th 1pm in Village Square.

Summer Jam Block Party with Brasskill, Thursday, July 13th 6-8pm in Village Square.

Firetruck day, Saturday, July 22nd 11am – 1pm at Rothermel Park.

Summer program starts Monday, June 26th from 9am – 3pm and runs through August 4th, 38 participants registered.

June 1st attended camp directors meeting with Columbia County Department of Health, training safety, tick awareness, protocols for Narcan administration, also advised summer staff need Narcan training to be held Saturday, June 17th 2pm at Valatie Rescue Squad. CCDOH conducted inspection for safety hazards – no issues found.

- Greenway Grant – Kayak Launch – awaiting site inspection by DEC and ACE

Question about pickleball? JR Hefner improving court; Dave Booth & DPW staff will paint over repaired parts, Bernie Kelleher will paint lines for tennis and pickleball and nets will then go back up.

9. **Trustee Murphy** (absent)

- Zoning Board

- Climate Smart Task Force monthly update –

Bill Mancini reported on how to get to silver certification. Discussed coordination with National Grid. Discussed NYForward grant and if Village has had opportunity to submit projects, eg. Van Buren Hall cooling station and energy efficient heat pumps, also LED lighting on Broad St.? Asks is there more he can do? Yes, Mayor Abrams will sit down and talk with him on Tuesday, and mentions we need to meet stretch code.

Climate action – Bill Mancini requested documentation on the pump house upgrades eg. variable speed pump to show efficiencies. He can then submit to DEC for recognition.

Climate Adaptation and Resiliency Plan – Bill Mancini relayed that meetings have begun with each municipality. Resident Seth Agata has offered to be member. Mayoral discussion on clarity of rules for voting on members.

Trustee Browne motioned to add Seth Agata to Climate Smart Task force, Trustee Weir seconded, all voted ‘Aye.’

10. **Trustee Patterson** (absent; submission below)

- Employee Handbook update adoption –

Small edits have been made to the employee handbook. One major change was made to the section on inclement weather.

New language for inclement weather, Mayor read aloud change to section on inclement weather –

Inclement Weather-When inclement weather results in the closure of local schools and NY State government offices, the Mayor will assess the needs of the Village and determine whether Village Hall should remain open or should close. The same is true for delayed opening and early closing.

Reason for change is to align with Emergency Management plan, need village offices to be open, up to Mayor to say whether folks need to come in. Put control back into hands of Mayor and trustees.

Clerk Heeder noted there were a few minor changes, Mayor Abrams motioned to adopt the updated version, Trustee Weir seconded, all voted ‘Aye.’

- Indoor lighting assessment update - scheduled site visit –

Bill Mancini will report that coordination is taking place for a National Grid representative to visit the remaining Village-owned properties to do a site visit and complete his estimate for conversion to LED (DPW garage, fire house, pump house, Van Buren Hall and NYS Police Barracks).

- Code review update - assignments and progress update - 135 sections of the Code have been identified as needing review and have been assigned to various stakeholders (attorney, CEO, ZBA, Planning Board, HPC, Rec Commission, ext.). 42 of those sections have already been responded to to-date. All others are being reviewed with the expectation they will be completed during the months of June and July. Jerry Callahan can give additional update on progress.

Per Mayor - By August departments should bring recommendations back for inclusion prior to official voting. Rob [Fitzsimmons], Trevor [Bean] and Dave [Booth] all finished their code reviews. Mentions end of July so they can embed recommendations into general code as a draft for review, then hold public hearing to keep the village informed, and then the village would adopt the new code.

11. Trustee Browne

- Village Historian, Kathleen Johnson – researching bandstand property, and possible designation as a park, requested pictures of Albany Ave for historic review, also requested update for 250th celebration in 2026, she'll connect with Bill Better, Esq. Town Historian.

- Historic Preservation Commission - the 5/18/23 meeting was canceled, June meeting tomorrow covering fences, porches, min splits, doors. HPC also helping Trustee Browne with submission to NYS Forward for permission to do what we're doing. Already received permission for water main project, may get a little closer review for pedestrian and bicycle improvement project, showing pics of how it looked in 1800s.

- Albany Avenue Projects - Steering Committee met 5/31/23; public information meeting to be held 6/28/23; Mayor sent email, video, audio and presentation materials out via link, along with Q. & A.s. Minutes posted in project area of website. Tom Butcher's tree survey to be submitted; he reviewed every tree along Albany Ave. project area. Residents will be seeing a lot of markings along Albany Ave., a lot of measurements and taking soil samples. First DOT invoice processed, we got paid 80%, 2nd invoice not yet paid.

Water main upgrade – meeting tomorrow with town of Colonie to view their RF system. Our system is 700 meters, they have 10,000 meters. Service line questionnaire sent out with 32 responses back, lead connections found - one on Albany Ave, and one on William St. Will have meetings to discuss action steps with Rob [Fitzsimmons] and Dale [Leiser]. Mandated to encourage homeowners to remediate. We don't yet know where the money will come from. The reasons we're going after those streets is because in submitting for grants, we get more points, then hope to get more grants.

- Albany Hudson Electric Trail - DPW mowing and weed whacking; signs up pointing to village, and water fountain will be going up at Rothermel Park by the trail.

- OK5K – great event!

Traffic study – Mentions Trustee Murphy has worked over May results, essentially the same with 15% people traveling 39-59 mph. Will try to synthesize into timeframes. We need to ticket speeders. Trustee Murphy helping with new sign deployment on Route 9.

12. Mayor Abrams

- Enhanced Enforcement Program update – Village has requested 2 additional shifts from the Sheriff's Department in June which are not yet fulfilled.

- NY Forward grant update – an email went out and was posted on Village website relaying that NYS has created a new website specifically for village as single point of reference www.Kinderhooknyf.com. All information from meetings and applications will be found there. Ian Nicholson is the Kinderhook NYForward contact and is available to help anyone walk through application submission. Local planning committee met on 6/1/23 at Van Buren Hall. The presentation and minutes can be found there as well. Open call for projects is now live. Can fill out digital copy, or write to NYS, or submit hard copy. All applications go to NYForward folks, then to local planning committee who will make recommendation to the state. The state ultimately decides what gets funded. Workshop meeting to be held in Van Buren Hall in June. Will talk next week about what projects the village wants to submit.

13. Applications

- a. Kinderhook Memorial Library is requesting the Playground Pavilion on 7/6/23 @4:30pm for a Summer Reading kickoff party

Trustee Weir motioned to accept application, Trustee Browne seconded, all voted 'Aye.'

Fee increases to be discussed at next meeting.

Dale [Leiser] reminded the Board that the Village took fees out of code book (last updated 2007/8). The process is to present any proposed changes to the board for adoption.

14. Taxpayer Time

Resident Dr. Bill Murphy questioned the Village Board on estimates for underground power for Albany Avenue residents. Would like to see whatever information the village has on estimates and review the file, whatever estimates were done previously, if they were properly itemized etc.

Trustee Mark Browne – what Dr. Murphy is looking for requires a 6 month analysis and while we could put in formal request, would still not have the money as the best estimate from National Grid is \$5m and the whole project to change over the road is not \$5m. States the rest of the village is not going to vote to put power lines underground as the rest of village is already paying a significant amount of money for 45 properties. We could go forward and get what Dr. Murphy is asking for but would come back at \$5m at the cost of time and interfacing. Trustee Browne doesn't see the purpose as we don't have money to do it. The primary reason is to get at water as negative health situations could develop. The grant was not to put power lines underground, as it is we'll have to bond \$1 to \$1.5m to get to the water.

Bill Murphy – where to draw line on what to vote for – if don't know what that number is? What are the steps necessary to get to a number? Steps should not include digging up the roads but laying down infrastructure to put lines underground, this is done all over world, not a big deal, a beautification project, aesthetically pleasing. Trustee Browne – It's not a beautification project. Bill Murphy states he will not have this canceled. Trustee Browne relays we'll take your arguments, assess them, and board will vote on how to proceed yet states he will vote no as taxpayer, and a board member. Bill Murphy asks to see the paper on what is the cost. Trustee Browne states we had a 2 hour meeting, with minutes available. We shared the current location of poles, discussed backlotting and putting underground and went as far as we could do before getting a fixed bid. We have to start construction by April 2024 or the state can claw back money.

Bill Murphy reiterates he wants to see estimates and itemizations. Recording secretary will send meeting notes to Bill Murphy via Trustee Quinn Murphy.

Astrid Montagano asked about traffic calming measures.

Trustee Browne stated that for Albany Ave. they're still under consideration. May be dictated by DOT and not out of question but one difficulty is trucks and noise and the other thing is build outs. A lot of maintenance considerations, portable ones need equipment and some require a majority of residents on the street to sign off on those.

Anne Birckmayer asked about any ideas for traffic calming on route 9? Two radar signs are being delivered and traffic enforcement will help.

Mayor states they (the traffic calming measures) have to be seasonal for plows, have to go through Fire Department, and Valatie Rescue Squad. Issues for emergency services also. Sign issues in folks' yards and they are expensive, 1 set is \$12,000. They need to be 1,000 meters apart. May be able to do half a street or one street per year. In some municipalities they're effective and in some they're not.

Anne Birkmayer asked as part of NY forward grant can we add holistic traffic calming? As Albany Ave. and Hudson get slower it may drive more traffic to use Route 9. Per Mayor Route 9 is state road and will ask NYForward folks.

Trustee Weir motioned to adjourn, seconded by Trustee Browne, all voted 'Aye.'

Meeting adjourned at 8:19 p.m.

Minutes respectfully submitted by Sue Pulver, Recording Secretary