

Wednesday, May 17, 2023
 Village of Kinderhook Regular Board Meeting
 Minutes

Present: Mayor Mike Abrams Clerk/Treasurer Nicole Heeder	Trustees: Dorene Weir James Mark Browne Susan Patterson Quinn Murphy
Attendees: Alexandra Andersen Rich Phillips Renee Shur, Economic Development Director Trevor Bean, Code Enforcement Officer Dale Leiser, Water Commissioner Anne Birkmayer Bill Mancini, Climate Smart Task Force Chair Dave Booth, DPW Superintendent Astrid Montagano Tina Lang Mark Plakias	

Call to Order:

Mayor Abrams opened the Regular monthly Board meeting at 7:30 p.m. All stood for Pledge of Allegiance.

1. Clerk/Treasurer

- Minutes of April 12, 2023, Public Hearing on the tentative budget for the fiscal year June 1, 2023, through May 31, 2024, and the Regular monthly meeting of the Village Board of Trustees.

Trustee Weir motioned to approve Minutes, seconded by Trustee Patterson, all voted 'Aye'.

- Budget Amendments

General Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.3620.1 Safety Inspection Personal Services	A.1325.1 Clerk Treasure Contractual	\$ 1,479.83
A.5142.1 Snow Removal Personal Services	A.1620.1 Buildings Personal Services	\$ 1,842.50
A.1620.42 Buildings Project File Room	A.1620.4 Buildings Contractual	\$ 1,629.00
A.5142.2 Snow Removal Equipment	A.5132.2 Central Garage Equipment	\$ 230.38
A.5650.4 Off-Street Parking Contractual	A.5182.4 Street Lighting Contractual	\$ 3,567.79
A.5110.1 Street Maintenance Personal Service	A.7140.1 Recreational Personal Services	\$ 2,729.16
A.7180.4 Special Recreational Facilities	A.7140.4 Recreation Contractual	\$ 1,559.50
A.7310.1 Youth Programs Personal Services	A.7520.1 Historic Preservation Personal Services	\$ 359.96
A.8020.1 Planning Personal Services	A.8010.1 Zoning Personal Services	\$ 28.96
A.8170.1 Street Cleaning Personal Services	A.8540.1 Drainage Personal Services	\$ 25.20
A.9010.8 State Retirement	A.9030.8 Social Security	\$ 1,253.87
A.9010.8 State Retirement	A.9035.8 Medicare	\$ 97.27
A.9010.8 State Retirement	A9055.8 Disability Insurance	\$ 438.40

Water Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
F.8340.4 Transmission Distribution Contractual	F.8320.4 Source & Pumping Contractual	\$ 4,891.03
F.8340.4 Transmission Distribution Contractual	F.8340.1 Transmission Distribution Personal Services	\$ 1,347.00

Trustee Weir motioned to approve budget amendments as reported by the Treasurer, Trustee Patterson seconded, all voted 'Aye.'

Year End Transfer to Savings Accounts

\$45,000 Fire truck savings account

\$100,000 Street savings account

\$10,000 Equipment savings account

Trustee Patterson motioned to approve year end transfers as presented by the Treasurer, Trustee Weir seconded, all voted 'Aye.'

- Abstract - Treasurer Heeder reported abstract totaling \$84,185.84; General Fund \$61,601.99, Water fund \$5,028.85, new Capital projects (Albany Ave.) \$12,458.59 and sewer \$5,096.41. Trustee Browne motioned to accept Abstract, Trustee Patterson seconded, all voted 'Aye.'

- Treasurer's Report - Trustee Browne motioned to approve Treasurer's report, Trustee Weir seconded, all voted 'Aye.'

- Tentative Budget for fiscal year beginning June 1, 2023, and ending May 31, 2024 - Clerk Heeder provided a certified copy of the budget adopted at public hearing last month to the board members, Trustee Browne asked if going to the public, Treasurer Heeder responded there are copies in Village Hall and went to webmaster to be posted

2. Code Enforcement Officer (CEO Trevor Bean)

- Monthly Report - \$124,000 new value, 1 new Certificate of Occupancy - 5 Broad, no other new CO(s).

3. Fire Department. (Chief Matt Cohn absent)

4. Water & Sewer Commissioner (Comm. Dale Leiser)

- Unpaid water & sewer - Outstanding water: \$5,944.20; Outstanding sewer \$12,636.79, totaling \$18,580.99.

Windows installed at pump house, finished ceiling, old vent in middle, new door on, today started with SCADA system, working nicely. Will get a lot of numbers needed on phone/laptop for how much water used. New budget will have variable speed pump put in by May/June/July.

5. DPW. (Super. David Booth)

- Monthly update - Large push on mowing. DPW spent time at playground assembling/installing new equipment, should finish by tomorrow.

Pump house update - SCADA going in today which will automate information and be available on laptop. Starting road resurfacing, potholes, Railroad and McNary Streets.

6. Economic Development Director (Director Renee Shur)

- Monthly EDC Report - received

Publicly acknowledge ribbon cutting at Old Dutch Inn, thrilling that it was finally finished, is operating and open. Announced 2 new businesses should be open soon, Super Stories, Village Yoga which will both be incredible contributions to village, yoga classes Saturday afternoons and other days of week will bring in different people at different times of day and will help with economic development.

7. KBPA

June 3rd is Kinderhook Makers market – hotdogs/cotton candy/disc jockey, also launch of Geotourist app and Anne Birkmayer will be there to answer tech questions. Inviting people individually from different historic groups from around area.

8. Trustee Weir

- Recreation Commission - met last week May 8th & 10th to interview applicants for the summer program. Selected Brody Chandler, Assistant Director. Selected counselors Erin Curry, Sophia Saccento, Silas Cleary, Dylen Colwell, Ainsley Zaik and Summer Reinoehl and alternate counselor Sofia Pantoja.

Mayor Abrams motioned to appoint the selections, seconded by Trustee Patterson, all voted 'Aye.'

Trustee Weir met with Rob (Meehan) and Dave (Booth) at Rothermel Park and discussed exact placement of (ADA compliant) water fountain, close to trail near mural girl scouts did on back of building. Trustee Browne asks if the shut off valve is outside building? Yes, to the left.

Placing seven newly purchased wooden picnic tables (\$149 each), 2 for Village square, 2 for Rothermel park, 2 for Creekside Park at Hudson St. landing and 1 at Village Hall.

- Greenway Grant - meeting Monday with Renee (Shur) to review original financial scope for funding, need to send to Scott Keller Director of HRVG for review.

- LWRP Grant – meeting with Valatie and Kinderhook committees Tuesday May 30th, and Barton & LoGuidice, following that meeting, next step will be to hold a public hearing.

- Village Communications – met with Revize website designer on April 25th, meeting next week to review preliminary design. Mayor has signed project contract for HeyGov and they've already starting digitizing village documents.

9. Trustee Browne

- Historic Preservation Commission - meeting held (April) 20th, new business concluded 12-14 Broad St. signs upgraded, 36 Broad St. updating front stairs. Old business did not move forward and they canceled May 18th meeting though some new information came in; after review may ask Mayor to schedule special meeting. Clerk Nicole (Heeder) asked Jackie (Bujanow) if 2 other applications which came in later could be included in that meeting, one was safety issue; one was business sign for new business at Mary Ose's building.

- Albany Avenue Pedestrian and Bicycle Improvement Project – Trustee Browne provided 15 step handout, mentions holding at step 8. The initial 15 steps included demolition this summer and finishing next year. Albany Ave. waiting, Trustee Browne putting pressure on organizations. 2 specific contracts with HVEA...design upgrade to water system, contracts are let, managing them, this is a renegotiation of 15 steps. There's going to be a meeting of Steering Committee on May 31st, put together to advise and make sure things are clear, will take questions from individuals before going out to general public, general public meeting to be held June 19th. Preliminary design is 80% complete, after the public hearing, need to go to DOT, after their review can go to final design. Other points of interest, delivered 1st invoice to DOT, they're in process of paying us, processing 2nd invoice to go out May 31st for 2 more months of doing project. Trustee Browne motioned May 17th, 2023, to formalize and declare who will be on committee. VOK intends to utilize project Steering Committee to provide oversight to Albany Ave., provide guidance to project manager and Mayor. Focus to ensure presentation to public is clear and reasonable, working sessions (not open to public) advisory only, with final decisions rendered by village board.

Steering Committee Members (16):

James Mark Browne, Project Manager and Trustee, 44 Eichyush Road, former resident 7 and 10 Albany Ave.

Quinn Murphy, Deputy Project Manager and Trustee, 28 Albany Avenue

Dale Leiser, Water Commissioner

Dave Booth, DPW Supervisor

Nicole Heeder, Clerk Treasurer

Sue Pulver, Recording Secretary

Sean Sawyer, 17 Albany Avenue, HPC member

Paul Rinehardt, 27 Albany Avenue, Bicycle Advisor

Kim Anderson, 2 Broad Street – Business Owner

Jerome Callahan, 6 Cortland Drive – Financial Advisor

Joe Wildermuth, 17 Presidential Drive – Construction Advisor

Thomas Mueller, 5 Maiden Lane – Former DOT Technologist

Christopher Ventura, 19-21 Albany Avenue

Astrid Montagano, Albany Avenue, Climate Smart Committee Member

Phil Giltner, 47 Albany Avenue – Former Planning Board Member

Julie Keating, Hudson Street – NYS Business Analyst and Former Running Club Board Member

Mayor inquires why not open (steering committee meeting) to public? Trustee Browne responds it's a working group meeting to be held 2 weeks prior to each public hearing. Mayor thinks may want to make them open to public. Trustee Browne concerned some may be reluctant to speak up if public. Mentions it's a video Teams meeting with Hudson

Valley. He reviewed with the village attorney that the committee meeting can be closed to the public. Mayor asks can we make video recording available? Yes, per Trustee Browne or make minutes available. Fine if Teams can be recorded, put on website, per Mayor, as to make available to everyone. Trustee Weir understands Trustee Browne's point as the committee is not true extension of village government, similar to survey. Mayor states the survey is different from this project, mentions making things as transparent as possible. Trustee Murphy states since it's 2 weeks before public hearing thinks it's alright. Per Trustee Browne the idea is to ...pitch something that isn't perfect, for clarity, is it clear/understandable as to what's being presented, not meant to take a position on things, but what the design is and is it understandable. Mayor's good as long as they make the video available. Trustee Browne to amend minutes to make them available prior to public hearing along with video available prior to public meeting. Contractually only contracted with HVEA to do so many public hearings. Trustee Browne motioned, Trustee Weir seconded, all voted 'Aye.'

- Albany Avenue Water Main Upgrade Project

- MultiYear Financial Planning Report – Dale Leiser/Mark Browne/Dave Booth visiting town of Colonie, they have RF (metering) system. On the 25th working with Environmental Facilities Corporation to determine whether financing can be gotten for loan and upgrades, continue to prepare and submit WIIA grants for Albany Ave, and William St.

AHET - Fallen tree taken care of, weedwacking, new signs put up along trail, hooking up water close to trail. With regard to municipal financial planning report concluded May 2023, reference document used during budget cycle.

10. Trustee Patterson

- General Code timeline for completing Editorial & Legal Analysis – Trustee Patterson provided handout of Village of Kinderhook code review project timeline. She is/has been meeting with Jerry Callahan and has identified 135 sections of village code needing review. Three levels of analysis, one was editorial, consistency within code, and statutory review of NYS legislation. 135 sections/questions distributed to various stakeholders for review. Timeline - Jerry & Susan meeting Friday, will answer what they can or assign to others starting Friday, then ask folks to meet with the respective board, eg. CEO, village attorney during month of June, get changes/recommendations which are due July 21st, then Susan & Jerry will review and approve reviewers remarks, and finally will be presented to village board at the August 9th, meeting, with deadline of Sept. 8th.

Trustee Patterson question: When working with various boards, does Mayor want she and Jerry (Callahan) to go through trustee liaison or directly to head of board? Mayor answered both, send to liaison and head of committee. Trustee Browne requested she send planning board info to he as well as Trustee Murphy. Meeting with board chairs Tuesday morning. (Clerk/Treasurer Heeder believes it may be helpful to share with secretaries also, Mayor agrees.)

- Planning Board update - did not hold monthly meeting May, no business to review, to date no businesses submitted site plan adjustments to include outdoor seating, she drafted letter sent to CEO, Mayor and village attorney for review. Trustee Patterson would like to notify businesses in writing they need to bring to village board.

- National Grid – requested quote to convert to LED the last 3 Village properties.

- Hudson Street Transformer removal – in touch with National Grid, they've delayed completion of project to end of summer, and she's asked they be removed by August 31st.

11. Trustee Murphy

-Zoning Board – meeting canceled.

Climate Smart Task Force monthly update – Bill Mancini provided updates, sent report today, awarded bronze certification for program by DEC, working with Task Force members now to see how to get silver certification, application online so folks can see what we did or haven't done and what we can fix, feel free to send Bill a note.

Did have an analysis of solar arrays at 2 buildings (DPW garage and Firehouse), installed last May, saved over \$2,600 on electric bill for both buildings, will pay for itself in 6 years.

One request, in getting analysis with CSTF community program benchmarking studies, manually taking information from National Grid (NG) bills putting into EPA's portfolio manager, provides info on greenhouse gas emissions, plan to reduce energy usage and costs. There's a feature in EPA software to auto transfer NG data to portfolio manager, needs letter authorizing that from Village signed by village clerk. Needs 4 different letters, 1 for each building, Bill Mancini to work on letter and will send to Clerk Heeder.

Asks Trustee Patterson about street lighting assessments? Trustee Patterson asked NG for quote converting streetlights to LED, she has not heard back yet.

Got additional 600 points NYSEDA clean energy program – total now 2,100 points, with 900 more totaling 3,000 would be eligible for \$10,000 grant. Mentions NY Stretch code.

Trustee Murphy updates on speed signs, complicated, biggest thing holding us back with data is that the signs will pick up any speed over 3mph, can put up on website monthly. On Gaffney from Apr 1 – May 16, there were 1,086 violations (31 mph or higher) with average daily high speed 41 mph. Albany Ave. 56 mph average top speed, Hudson St. average daily top speed 46.6 mph, drivers going over 37mph, put in website but not possible to get an average speed.

Moving forward with purchasing one year of extra software for speed signs, 2 new signs, meeting with DOT on location of where to put them, will try to pinpoint times/places for Sheriffs to get speeders.

Trustee Patterson asks when getting 2 new signs? Response this Summer. Trustee Browne - Need permit to do it, hoping we can put them on a pole. Mayor mentions going through the process.

Need board approval to send survey for lead service line, per Mayor work on language first and survey looks good. Trustee Browne mentions 2 steps, go after data for Albany Ave. then others, improve on grants and revolving funds, if we knew where lead loops were, get more points, better chance to get grant money.

12. Mayor Abrams

- Enhanced Enforcement Program: 80+ speeding tickets issued - shift this month unfulfilled, deputies went to 12-hour shift, difficult for them. Mayor asked about 4-hour shifts, response was let's try again in June to see if anyone fills slots, if not, then will consider 4-hour shift. 1 more scheduled this month, no one has as yet agreed to that shift.

Trustee Weir asks if we have numbers on revenue generated? Clerk Heeder responded not yet; you'd have to ask if there was a way to realize those tickets compared to others. Trustee Murphy asks do we decide on date/times for coverage? Mayor answered yes.

- NY Forward grant update – had intro call Tuesday May 9th with consultants (team of architects that work with the state, assisting VOK through process). This coming Monday holding kickoff tour 10am – 12pm with consultants, point of contact from DOS, will tour and provide details on process. Waiting to schedule local planning meeting, hoping next week. Will know more after Monday. Once call for projects goes out, there's an application form for project consideration, through DOS website, doesn't come to Village, goes directly to State, then filters to committee, which will make recommendations to State, who decide which projects get funding.

- Set date for the next Short Term Rental public hearing – took input from last public hearing, incorporated into new draft. Had several conversations with Rhinebeck Mayor, listened to comments/suggestions, drafted new draft for STR, Rob (Fitzsimmons) putting into legalese, will email to folks next Wednesday, and put on website, will hold workshop meeting May 31st, 6:00 p.m. but not planning on voting that night. Folks will get draft in advance which will be available to public. Rhinebeck code distinguished between hosted and non-hosted STRs. Hosted STR is if host is physically there. Everyone is able to have a STR if its hosted, does included an approved accessory building on property, approved by CEO etc., there are no limits. Non-hosted STR where host is not physically present or you live outside the village, some regulations around number allowed number of times rented/year etc. Will get info out to everyone.

13. Applications

a. Michelle Lagonia is requesting the use of Van Buren Hall; Tuesdays from 5-7pm for yoga

b. Kinderhook Memorial Library is requesting Rothermel Park; teen event on Aug. 20; 1:30-5:30pm

Trustee Weir motioned to accept applications, Trustee Browne seconded, all voted 'Aye.'

14. Taxpayer Time

Renee Shur – after NG did pole work in alleyway behind bandstand they left debris there, can board request they (per CEO cable is building owner's property) can we request they remove it? Yes, as its on village property.

Anne Birkmayer – do we have a breakdown of where speeding tickets are issued, and type of vehicles? Per Mayor – Rt. 9 predominately and mix of local and those passing through. No farm vehicles pulled over yet. If farm vehicles uncovered, let troopers know. Trooper Peruzzi – last summer, spoke to farmer about trucks not covered. Mayor can check in with him.

Anne Birckmayer asks can Trooper speak to public. Mayor will inquire if he can come up again.

Alexandra Anderson inquired about car carriers; many municipalities get truck regulations into their districts.

Dale Leiser mentioned few years ago signed shared services contract with DOT, yielded faster solutions to get things done quickly, expedite permit for speed sign, may want to tell them. Per Trustee Browne, Mayor sent to letter to Commissioner (DOT), indicating permit needed. Dale Leiser mentioned committee was going to be split up into groups, Trustee Browne replied have tech meetings now with meetings with Tighe & Bond, separate from steering committee. Can report outcome.

Alexandra Anderson mentioned Lisa Weilbrecht – farming tools exhibition at museum wonderful. She's scared of changes to historic district, trees, width of street, wants to be sure there's adequate representation of historic district. Reminds to remember Great Barrington.

Astrid Montagano mentioned downed tree between trail and old access point to Vanderpoel house, dangling and might fall on windy day. Mayor will take a look.

Mayor motioned to adjourn, Trustee Weir seconded, all voted 'Aye.' Meeting adjourned at 8:40 p.m.

Minutes submitted by Sue Pulver, Recording Secretary