

Minutes
Wednesday, September 14, 2022
Regular monthly meeting of the Village Board of Trustees

Present: Mayor Abrams

Trustees: David Flaherty (absent)
Dorene Weir
James Mark Browne
Susan Patterson

Also attending: Fire Department representative Matt Cohn; Climate Smart Chair William Mancini; Economic Development Director Renee Shur; Water Commissioner Dale Leiser; Code Enforcement Officer Peter Bujanow; Superintendent of Public Works David Booth and Planning Board Chairperson Tina Lang, Marion Guerriero and village resident of 38 Broad Street.

Mayor Abrams opened the regular monthly meeting at 7:00 PM everyone stood for the Pledge of Allegiance. Mayor Abrams gave his condolences to Trustee Browne for the loss of his brother.

Clerk/Treasurer

Minutes

A motion made by Trustee Weir to adopt the minutes of August 3, 2022 Special meeting and August 17, 2022 Regular monthly meeting; seconded by Trustee Patterson. All voted "aye."

Budget Amendments

A motion made by Trustee Patterson to adopt the following Budget amendments presented by the Village Treasurer; seconded by Trustee Weir. All voted "aye."

General Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1680.4 Central Print & Mailing	A.1340.4 Budget Contractual	\$82.68

Water Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
F.8340.4 Transportation Distribution	F.8310.4 Water administration Contractual	\$2,500.00

Abstract

A motion by Trustee Browne approving the monthly abstract in the amount of \$29,457.23; general fund expenses of \$27,931.94; water fund expenses of \$1,525.29; seconded by Trustee Weir. All voted "aye."

Treasurer Report

A motion by Trustee Browne approving the monthly Treasurer's Report; seconded by Trustee Patterson. All voted "aye."

Mayor Abrams met with several past Mayors this week. During the meeting a previous Mayor noted a news article he had read that sales tax revenues were down. The village's first sales tax revenue check for the fiscal year was a few thousand more than last year. He spoke with Town of Kinderhook Superintendent Ooms and their sales tax is up. The village will review again in October when the 2nd sales tax check is expected.

Audit of the Village Court Clerk & Village Clerk books-The Village Board will conduct an audit of the clerk's books in October.

Appointment of Deputy Registrar-A motion made by Trustee Weir to appoint Kristy Silvia as village Deputy Registrar; seconded by Trustee Patterson. All voted "aye".

Code Enforcement Officer

Code enforcement officer Peter Bujanow submitted his monthly report showing 18 permits issued collecting \$2,231.75 of permit fees; \$70.00 of record searches and adding 2.2 million of assessed value to the village.

Vendors on village property-Peter would like to discuss the Peddler's permit for the vendors scheduled to be at Community Night. At last month's meeting he stated each vendor was required to complete a Peddler's permit. He met with village attorney Robert Fitzsimmons and he confirmed the vendors need to complete an application for a peddler's permit. There was a question if a peddler's permit is required for a vendor who is not going door to door and is requested by a village entity to be at a village event. Peter stated the requirement in the village code is for a vendor on village property selling goods. Mayor Abrams will confirm the details of any paperwork required for the vendors and follow up with Peter.

Fire Department

Fire Chief Matt Cohn reported four calls, one drills and two details. Both fire trucks will be going for annual service in October. The Fire Department will be attending a Candlelight Vigil at Volunteer Park on 9/11 at 6pm and Community Night at Rothermel Park on 9/17 at 4:30pm. There are two drills scheduled for 9/12 and 9/26.

Fire Truck – Fire Chief Cohn received an update that the new Fire Truck is not expected until February of 2024. A meeting is scheduled for next Wednesday to finalize items for the new truck.

Water & Sewer Commissioner-Water Commissioner Leiser reported unpaid water receivables of \$1,011.43 and unpaid sewer receivables of \$7,202.26. The village pumped 4,220,000 gallons of water for an average of 136,000 gallons a day. Last year this time the village pumped an average of 129,000 gallons a day. In December Well #2 nitrate level was 4.7 parts per million. He tested the Well #2 again in August testing at 4.2 parts per million. The Nitrate level is allowed up to 10 parts per million. He also had the test Well tested on August 10th. A nitrate level of 1.62 parts per million was received.

50 Broad Street-Water Commissioner Leiser spoke with Village attorney Fitzsimmons regarding if Ms. Monahan would require an easement to move the water line out of the back of her house out to Gaffney Lane. An easement is not needed to move a water line on village property. A tapping fee will not be charged. This is not a new tap into the line the line is being moved. The cost to move the line will be approximately \$3,000 to Mulica and an additional \$1,500 for the purchase of the copper. The village has the other materials needed on hand. Mayor Abrams made a motion to move the water line from the front of the house at 50 Broad Street to the back of the house out to Gaffney Lane for a total of approximately \$4,500; seconded by Trustee Weir. All voted "aye".

DPW - DPW Superintendent is working with Dan Valentine from Tighe & Bond on the LSL paperwork. He is also reviewing the local law in the village code book for the water department. He is working with the town to schedule paving/skid boxing of village streets. In October the DPW will begin leaf season and the annual flushing of hydrants.

Sidewalk in the Village Square- The village ordered 1 ½ inch bluestone to replace the sidewalk in the Village Square. The village received all different sized pieces of bluestone. The bluestone will be returned and the project will be placed on hold until the spring.

Economic Development Director

Renee apologized for not submitting her monthly report she has been working on the NY Forward Grant application.

Hudson Valley Greenway Grant –Kayak Launch site- Barton & Loguidice determined an application to the Army Core of Engineers and to the Environmental Conservation (ECON) needs to be made prior to moving forward for the installation of a kayak launch. Renee will be requesting Hudson Valley Greenway to reallocate grant funds to cover the costs of the applications. She would like Clerk Heeder to review the previous grant submission and the budget prior to requesting the reallocation of funds.

Consideration of Application for NY Forward – Renee is working on a portfolio of projects to be submitted for the NY Forward Grant. The projects need to total 3 to 5 million dollars. The projects also have to be connected making a corridor. She has also submitted a map of the village outlining the proposed corridor. The state will start announcing awards in the fall of 2022. The proposed projects at this time are:

1. Columbia County Historical Society- Upgrade Historic Building for ADA-Compliance and Energy Efficiency.
2. 1 Chatham Street – Stabilize and renovate Interior and Exterior building for two retail spaces and two apartments.
3. Historic Van Buren Hall-Renovate and Create an ADA-Compliant year-round, Multi-Use Facility for Community and Arts including a cooling station.
4. Albany Avenue –Complete Streets - Improve Albany Ave with complete streets, sidewalks and bike lanes. (The village’s 20% matching funds of the TAP grant)
5. 22 Chatham Street-Renovate two buildings to create 6 affordable housing units.
6. Rothermel Playground-to add new equipment and ADA Accessible equipment.
7. 9 Hudson Street- Upgrade Exterior and interior of 6 unit apartment building.
8. Bandstand- Reconstruct the bandstand and add an ADA-Complaint Public bathroom.
9. 6 Hudson Street, Berkshire Hathaway- Exterior renovations and window replacement
10. Energy efficient Historical lighting on Broad Street (4) LED light poles matching lights in Village parking lot.
11. 15 Hudson Street, Kinderhook Memorial Library Create a digital & printing resource collection for Historic Preservation
12. Improvements to the Aviary Parking Lot
13. Install free public WiFi Zone in the Kinderhook Village Square

KBPA

The KBPA is planning for Halloween and the last day of the Farmer’s market. They are also considering making the Candlelight festivities an entire weekend instead of just one night.

Trustee Flaherty

Trustee Flaherty was unable to attend the meeting and provided Mayor Abrams with the following report.

Zoning Board-The Zoning Board met on Sept 13, 2022 to review applications for the two open board seats.

Village hall repair-Trustee Flaherty is working on receiving quotes for the repair/replacement of the Village Hall front entrance to assist in closing out a court grant.

Trustee Weir

Recreation Commission – the Commission met last night and held their annual Organizational meeting. Amber van Moessner was elected Chairperson; Mark Plakias was reelected as Vice Chair; Cammy Salazar was elected as Publicity Officer.

Summer program- The Recreation Commission conducted a survey of the summer program. She will share the results at next month's meeting.

Upcoming Events- Community Night is scheduled for this Saturday from 4:30pm-7:30pm at Rothermel Park. There will be live music, free popcorn, cider & cotton candy. There will be food vendors selling food. The free activities for the kids include Hay Rides, Photo Booth, Pony Ride, Petting Zoo & Rock Climbing Wall.

Little Free Library-The recreation commission voted to spend \$330.00 for materials and for medallions. Kinderhook Memorial Library will donate \$162.45 towards the project. The DPW will have one free library built for the ribbon cutting ceremony in October to honor Dyslexia month. They have a donation of books already and a steward to check the free library during the month of November.

Trustee Browne

Historic Preservation Commission-the HPC met on August 18, 2022. Trustee Browne feels the commission is functioning properly and working with residents to comply with village regulations. He stated there are a number of items under old business that the committee is working in conjunction with the code enforcement officer seeking to resolve. In addition, there are several new applications to address and the committee will likely recommend the use of an alternate member for the future. The Village Board will then consider the recommendation and determine the next steps. The scheduled meeting of September 15th was cancelled due to a lack of a quorum.

Long-term financial planning – Multi-Year Budget Planning Project-Trustee Browne met with Jerry Callahan and Clerk Heeder to take a closer look at several budget items. A recommendation of additional break down of items to better reflect invoices and expenditures that are pending and expected was discussed. Trustee Browne and Mr. Callahan will start to write a report for the board. They have enough content to identify high level observations and recommendations. They will need to meet again with Nicole to set up the budget for the project and determine the seed money for the new projects. They also need to meet with Susan Patterson on her Budget items and then work to finish this reporting work and prepare to support next year's Budget cycle in 2023. This will help them provide a guide for future Trustees during the budget process.

Albany Avenue Project – Trustee Browne handed out and reviewed the 15 step procedure document he made and indicated the current status of the project. DOT has sent the Village of Kinderhook a SLA to execute to officially start the project. The SLA needs to be reviewed and executed. Submissions thus far to DOT have included: an Initial Project Proposal signed, Smart Growth Screening Tool signed, Complete Streets Check List signed and a Draft Project Management Plan and a RFQ. The RFQ will be sent to 15 firms and a committee of three members will select a firm to conduct the Design firm. Trustee Browne will send the RFQ out by Monday, September 19th, 2022.

Village resident Marion Guerriero inquired how the village will be paying for this. Trustee Browne explained there was a 1.8 million dollar grant received. The grant is an 80/20 split. Renee is also working on a grant to submit for the village's 20%. The village can use in-kind services towards the 20% and can also issue a bond to borrow money for the project.

Tina Lang inquired how the water will be addressed during the project. Trustee Browne explained there will be two projects moving simultaneously using two separate pots of money. The village applied for a WIIA grant for the water portion of the project. There will be a dedicated meeting by the end of October to discuss the project.

Radar Signs-There are two additional radar signs that will be installed on Eichyush Road on NM pole #22 and on a steel post at 16 Gaffney Lane near the hydrant pointing towards Rt. 9.

Village resident of 38 Broad Street-Requested a speed radar sign in front of her house. When the trucks go by her house shakes. Trustee Browne explained the Broad Street is a state road and the village is in the process of requesting permission to place signs on Rt.9. The village has written to the Senator for assistance with the truck traffic. The Senator wrote a letter to DOT requesting to reroute the trucks.

Trustee Patterson

Planning Board- Short term Rentals (STR)-the Planning Board submitted a second draft of the short term rentals to the village attorney for review and has received feedback. A workshop meeting will be held at the October 6th Planning Board meeting. Planning Board Chairperson Tina Lang attended a training on Short term rentals and stated it was a good training that explained that you can regulate usage but you cannot regulate the owner. Trustee Patterson would like the village to review an ordinance that the New York Planning Federation stated was the gold standard.

Handicapped Parking spot at 6 Chatham Street-Trustee Patterson was informed by Superintendent Booth when engineering the handicapped parking spot in front of the Village Hall there was not enough room required for a handicapped spot. The village will need to look for an alternate space along Chatham Street. With all of the businesses the village will need to address having more than the two handicapped spots in the B-1 District.

Climate Smart Task Force - Cancelled their meeting and rescheduled for next week. Mr. Mancini did send out a report to the Village Board that will be posted on the village's website. He requested Mayor Abrams write a memo on letterhead stating he was appointed as the Chairperson of the Climate Smart Task Force required for the Task Force's Bronze Certification. Mayor Abrams will complete the task tomorrow.

NYSERDA Grant-He submitted a scoping document to NYSERDA, if approved, will make the Village/Task Force eligible for a \$5,000 grant from NYSERDA similar to the Community Solar Grant.

Recycling tour: Wanted to thank to Trustee Flaherty for helping to schedule the tour of the County Waste Recycling Center in Albany on August 30th. Members of the Task Force attended as well as members of other Climate Smart groups and of the County Environmental Council along with two members of the CDRPC. The tour was very educational and he was informed by a County Waste Rep that pizza boxes are acceptable in the single stream containers.

Light Bulb exchange at the Farmer's Market-The Task Force exchanged 92 of the 100 LED bulbs for incandescent ones. The Task Force also provided shoppers with reusable shopping bags courtesy of Hannaford and CLYNK bags in support of the Library.

Electric Vehicle Charging Station (EVCS): Mr. Mancini forwarded the board a quote for the installation of an Electric Vehicle Charging Station at the trailhead near Rothermel Park. The quote can be used as part of a grant request to the DEC through the Grant Gateway website. If the Board wishes to move forward with this installation, the grant needs to be submitted by September 30. Mayor Abrams inquired if this was a matching grant and what would the village have to contribute. Mr. Mancini stated it is a 20% match that would include in-kind services. Depending on the placement would depend on the quote. Trustee Browne and Trustee Weir are concerned about installing an EVCS at Rothermel Park. The park closes at dusk and Trustee Browne would prefer to see a charging station at the Val Kin parking lot. Mr. Mancini will request a quote.

Resolutions- Mr. Mancini is requesting the village attorney review two resolutions one to support the NYS Climate Action Council's Draft Scoping Plan a second resolution similar to the one passed by the County Board of Supervisors, authorizing the Village of Kinderhook to accept technical assistance being offered by the CDRPC to develop a vulnerability assessment and climate adaptation plan. Mayor Abrams will request the village attorney to review and the board can discuss at the next Village Board meeting.

General Code-Trustee Patterson reported the organizational review is slightly delayed but will be on schedule for the October 6th deadline. There are three ordinances that have not been received by the state that will not be included in the recodification of the Village Code book. The ordinances need to be filed with the state and will have a supplemental cost with General Code.

Mayor Abrams

Water Infrastructure Improvement Act Grand application update-The village submitted the WIIA grant last Friday in the amount of 1.8 million dollars to replace the water mains on Albany Ave and William Street. The village did not receive the grant last year and the feedback received to make a better grant is to show the project is shovel ready and support for the project. The village received a letter from the county in support of the project and confirmation of engineering plans received. The village submitted a petition with over 300 signatures submitted and several letters of support from numerous politicians.

Virtual Meetings-Due to the state of emergency being over if the village wants to move forward with virtual meetings a local law would need to be adopted. Mayor Abrams thought as long as the village stayed within the state guidelines the village could hold virtual meetings. The village attorney will need to draft a local law and the village board will need to determine how they would like to move forward.

Application for Use

A motion made by Trustee Weir approving the following applications; seconded by Trustee Patterson. All voted “aye.”

- a. Chatham Area Recreation Project is requesting the corner of Hudson St. & Chatham St. on 8/6; 7am-12pm to sell raffle tickets for a youth bike to raise money to benefit Crellin Park Pump Track Project
- b. Del's Dairy is requesting to sell ice cream while on 8,17, 8/24 rain date of 8/31; 6pm (during the Ghent Band)
- c. Mark Harhness(International Crossroads Albany) is requesting the Pavilion for a picnic on Sept. 24 11am -2 pm
- d. Harry Birckmayer is requesting the corner of Hudson St. & Chatham St. non-partisan voter registration on 9/17,10/1 from 9am to noon
- e. Tri-County Lutheran Parish is requesting the green space in front of the municipal parking lot on 10/8; 8am-12:30pm to hold a bake sale with all proceeds going to the Northeastern Food Bank
- f. Kinderhook Memorial Library is requesting the Playground Pavilion and K3 to hold a movie night on 10/15; 5-9pm
- g. Kinderhook Memorial Library is requesting to close Sylvester Street from on 9/24; from 1pm-6pm

Taxpayer Time

No comments received.

A motion made by Mayor Abrams to adjourn the meeting and enter into executive session to discuss personnel at 8:19pm; seconded by Trustee Patterson. All voted “aye.”

A motion made by Trustee Weir to adjourn executive session at 8:56pm; seconded by Trustee Patterson. All voted “aye.”

Respectfully submitted,

Nicole H. Heeder
Village Clerk