

Minutes
Wednesday, May 11, 2022
Regular Monthly Village Board Meeting

Present: Mayor Michael Abrams

Trustees: David Flaherty
Dorene Weir
James Mark Browne
Susan Patterson

Also attending: Economic Development Director Renee Shurr; Climate Smart Chair William Mancini; Jerome Callahan and approximately seven members of the public attending via zoom videoconference.

Mayor Abrams opened the bid opening at 7:00pm.

Bid Opening - Proposals for Local Waterfront Revitalization Program (LWRP)

As lead agency the village of Kinderhook prepared an Request For Proposal for the Village of Kinderhook and the Village of Valatie. The LWRP is to improve and expand on the access to the village's waterfront areas. The LWRP will be funded by the New York State Department of State grant funds and the combination of cash and in-kind services from both villages. The proposals will be given to the joint committee of the village's . They will review the proposals and submit a recommendation to the village's. The village received the following two bids and a letter from Crawford & Associates stating they are unable to bid on the project at this time.

1. Barton & Loguidice \$89,000
2. Weston & Sampson \$86,200

CLERK/TREASURER

Minutes -A motion made by Trustee Browne to approve the minutes of April 6, 2022 Budget and Organizational meeting and minutes of April 13, 2022 Regular monthly meeting with edits; seconded by Trustee Flaherty. All voted "aye".

Budget Amendments – A motion made by Trustee Flaherty approving the following budget amendments; seconded by Trustee Browne including Mayor Abrams requested to amend the budget to start paying the Water Commissioner for the month of May in the amount of \$333.33. The prorated amount of his salary approved in next year's budget; seconded by Trustee Browne. All voted "aye".

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1990.4 Contingent	A.1325.1 Clerk Treasurer Personal Services	\$ 1,767.77
A.1355.4 Assessment Contractual	A.1325.4 Clerk Treasurer Contractual Services	\$ 29.29
A.1440.4 Engineering Contractual	A.1420.4 Law Contractual	\$ 3,138.50
A.1620.43 Buildings Bandstand	A.1620.4 Buildings Contractual	\$ 891.71
A.3410.411 Fire Protection Fire Chief Vehicle	A.3410.4 Fire Department Contractual	\$ 380.53
A.3310.4 Traffic Control	A.3620.4 Safety Inspection Contractual	\$ 165.28

A.5142.1 Snow Removal Contractual Services	A5110.11 Equipment Maintenance	\$ 5,180.19
A.1440.4 Engineering Contractual	A.5132.4 Central Garage Contractual	\$ 948.32
A.1440.4 Engineering Contractual	A.5182.4 Street Lighting Contractual	\$ 1,159.42
A.1440.4 Engineering Contractual	A.7140.1 Recreation Personal Services	\$ 3,954.03
A.7180.4 Special Recreational Facilities	A.7140.4 Recreation Contractual	\$ 838.58
A.5142.1 Snow Removal Contractual Services	A.7180.1 Special Recreation Facilities	\$ 178.70
A.5142.1 Snow Removal Contractual Services	A.7520.1 HPC Personal Service	\$ 395.00
A.5142.1 Snow Removal Contractual Services	A.8160.1 Refuse and Garbage Personal Service	\$ 405.25
A.9040.8 Workers Compensation	A.9030.8 Social Security	\$ 1,105.77
A.9040.8 Workers Compensation	A.9050.8 Unemployment Insurance	\$ 507.67
A.9040.8 Workers Compensation	A.9710.7 Serial Bonds Interest	\$ 211.76

Water Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
F.8340.4 Transmission and Distribution Contractual	F.8320.4 Source & Pumping Contractual	\$ 445.48
F.8340.4 Transmission and Distribution Contractual	F.8330.4 Purification Contractual	\$ 90.00

Abstract- A motion made by Trustee Flaherty approving the monthly abstract in the amount of \$32,015.50; General Fund expenses of \$23,182.84; Water Fund expenses of \$8,832.66; seconded by Trustee Weir. All voted “aye”.

Treasurer’s Report - A motion made by Trustee Flaherty approving the monthly treasurer’s report; seconded by Trustee Browne. All voted “aye”.

Resolutions to move monies into the savings account (Fire truck, DPW Equipment, Playground)

A motion made by Trustee Weir to allow the treasurer transfer the unexpended funds from the 2021 youth summer program of \$6,200 into the Playground Capital Funds savings account; seconded by Trustee Flaherty. All voted “aye”.

A motion made by Trustee Flaherty to transfer the budgeted \$25,000 into the fire truck savings account and including any unused funds of a approximately \$5,000 totaling \$30,000 if unused by the end of the fiscal year; seconded by Trustee Browne. All voted “aye”.

A motion made by Trustee Browne to move the budgeted \$10,000 in A.5110.2 into the DPW equipment savings account; seconded by Trustee Flaherty. All voted “aye”.

Tax Warrant- A motion made by Trustee Browne to allow the tax collector to collect village taxes in the amount of \$372,190.00 for the fiscal year beginning on June 1, 2022 and ending on May 31, 2023 including publishing two notices for tax collection in the Register Star; seconded by Trustee Flaherty. All voted “aye”.

CODE ENFORCEMENT OFFICER

Code Enforcement Officer Peter Bujanow submitted his monthly report to the Village Board.

ECONOMIC DEVELOPMENT DIRECTOR

Economic Development Director submitted her monthly report showing three promotional projects to be completed by May and June. Two are paid for with grant funds. Renee is also working with Clerk Heeder on a grants summary report. The report will list the grants the village currently working on, when reporting is due and when the grants are to be completed by.

KBPA- the Farmers' Market started last Saturday. They have a donation table two Saturdays a month. Renee invited the village board and the Mayor to be at the donation table to talk with the community. Clerk Heeder called to have a porta potty delivered to the village parking lot for the summer.

FOR CONTINUED DISCUSSION

Short-term rentals-The intent is to make sure anyone who rents out their home has safety measures in place for proper building management. It will take the village a few months to adopt a code but mayor Abrams feels the code the village of Philmont adopted is closest to what he believes the village would want. A draft code can be given to the Planning Board to review and propose for the Village Board to hold a public hearing prior to it being sent to Columbia County's Planning Board. New York State law states the village code enforcement officer is required to inspect short term rentals every two years.

Outdoor seating-The village needs to establish regulations for outdoor seating with complying with ADA code and NYS Fire Code. The village wants to assist the business owners in the easiest way possible to amend their site plans to allow outdoor seating. If a business already has a side yard or a rear yard that already allows outside seating this code will not pertain that business. The intent is for seating in the right a way. Mayor Abrams will share the City of Newburgh regulations on outdoor seating. The village can decide if the seating would be seasonal, will the tables and chairs need to be removed daily, how large of a space is needed. Trustee Patterson liaison to the Planning Board did discuss outdoor seating and amending the business owners site plans. She noted the code enforcement officer informed them there is a process already established for site plan amendments.

Parking in the Village Square during spring /summer months- A motion made by Trustee Flaherty to place flower pots from Friday afternoon until Monday morning on a trial basis to block off the trough area in the village square; seconded by Trustee Weir. All voted "aye".

MAYOR ABRAMS

Village Management Update - Mayor Abrams has continued with the weekly attorney and code enforcement meetings and village employees sync meetings. He had the first meeting with the committee chairs.

Water & Sewer Department – The village is being awarded the NY Rural Water System of the Year Award Recipient- Water Commissioner Dale Leiser, Mayor Abrams and Superintendent Booth will attending the luncheon to accept the award. Late water letters were sent out for the outstanding water bills of \$7,572.73; and sewer bills of \$4,584.82.

Roads and Sidewalks- Mayor Abrams will be meeting with Tighe & Bond on Friday to discuss the assessment of the village roads. The DPW will be working on the drainage issues on William Street and Rt. 9.

Fence at the Pump house- With the possibility of a parking area to be added at the pump house discussion was raised if the fence around the pump house was required due to insurance. Trustee Browne will contact the village's insurance company and inquire if the fence is required for insurance purposes.

TRUSTEE FLAHERTY

Zoning Board of Appeals-The April 18, 2022 meeting was cancelled due to a lack of agenda items.

Village Hall Justice Court- The village will be requesting an additional extension of grant funds for the repair/replacement of the Village Hall front door.

Village Hall Repair- Trustee Flaherty met with Peter to discuss his idea for an addition off of the back room behind the judges desk. He does not feel the proposed door behind the desk would be conducive to the judges desk and is concerned about funds when the village has other important projects like streets. The bid documents the village received for Alternate #1 from Andrew Schronoun included installing tile from the Village Hall front entrance door pass the village clerk's door, remedying the water issue in the back room by realigning the down spout across the building, using spray foam, raising the heat off of the floor. A motion from Trustee Flaherty to approve the Alternate #1 bid from Andrew Schronoun in the amount of \$7,100; seconded by Trustee Weir. All voted "aye". Mr. Schronoun left samples of flooring for the village board to choose from. If they choose flooring tonight he will place the order tomorrow.

Bandstand- Trustee Flaherty feels the bandstand should be placed on hold and revisit the bathroom component. The HPC did not like the fencing and entrance of the bathroom. He feels the village should hold off spending money until the village is ready to apply for grant funds.

Village cleanup day-Cleanup day went well. There was one request increase the advertising of the annual cleanup.

Climate Smart Task Force-the committee discussed The Green Box campaign, 2022 Dash for Trash, Meatless Monday, and the Repair Café. The Climate Smart Task Force meeting minutes are posted on the village website. Mr. Mancini stated as a follow up from the last meeting he would like the Board to consider the possible uses for our Community Solar Campaign award totaling \$8,375. He is estimating a remainder of \$2,000 after after the purchase of a string trimmer, and a water fountain. He is requesting the remainder amount of funds be placed in a sustainability fund for future use. A motion made by Trustee Flaherty to purchase the water fountain and expend the remaining funds by the end of the fiscal year; seconded by Trustee Weir. All voted "aye".

Mr. Mancini requested if the village could request information on the amount of single stream recycling. Trustee Flaherty will send an email to the garbage company and share the information with Mr. Mancini.

TRUSTEE WEIR

Recreation Commission- Summer Program- The Rec Commission interviewed two candidates for the Director position in executive session. A motion made by Trustee Weir to hire Heather LaTorre as Director for the 2022 Summer Program Starting July 11, 2022, an ending on August 19, 2022; seconded by Trustee Flaherty. All voted "aye". The committee requested if the submission of the applications for the Summer Program can be submitted online along with all of the health information. The office verifies the applicant lives in the village at the time the application is submitted so submitting online would not be feasible. The applications are available online and can be printed and completed before bringing them to the Village office.

Donations -The Rec Commission was also seeking permission to have a donation table at their events to benefit Charitable organizations. Trustee Weir called John Mancini at NYCOM regarding donations. Mr. Mancini was very emphatic that as a municipality and the Rec Commission being an extension of the Village government are not allowed to solicit donations

of any kind under Municipal Law. He also sent trustee Weir an article that was previously published in the quarterly NYCOM Magazine that explains the law. She will forward the article to the board.

Community Night- The Recreation Commission is seeking approval by the Board to allow alcohol for Community Night. Trustee Weir spoke to the village's insurance agent Jennifer at Metzwood and she said it is not a problem because it is done quite often now. The Village attorney, Rob Fitzsimmons said he had no issue or objection. The guidelines are the Village is named as the insured on the Certificate of Insurance from the vendor and the amount of coverage is one million dollars. The vendor would be in a roped off area, people would be carded, only two drinks allowed per person and all consumption must remain within the roped off area. A motion made by Trustee Flaherty to allow alcohol to be sold during Community night on Saturday, September 17, 2022, from, 4:30 to 7:30 pm within the parameters listed above; seconded by Trustee Browne. All voted "aye".

Celebrations- Memorial Day Parade – Trustee Weir is working with Barbara Berger on the May 30th Memorial Day Parade. They have reached out for confirmation regarding attendance from Delgado, Jordan, and Ashby's office. Our Mayor is also going to be the Grand Marshall.

Greenway- Kayak Launch- Trustee Weir was able to speak with Brad Sherwood from the ACE regarding the application for the village's permit to move forward with the Kayak Launch. Ted Kolenkowski from Barton & Logudice will be emailing Trustee Weir a copy of the application that was submitted on behalf of both the Village of Valatie and Village of Kinderhook.

The Village Green Walkway- After discussions with Randall Dawkins and emails with Tim Husband Trustee has a clearer understanding of the direction for replacement of the current walkway. Randall suggested Granite Stone pavers. Trustee Weir received a price quote from Experienced Brick & Stone for \$4,150 delivered to Kinderhook. This does not include additional materials needed to set the pavers or the labor. The DPW noted due to the frost line pavers would not be a good choice and stated at least 1.5 inch thick blue stone would be good for the amount of foot traffic the village receives. She is waiting for a quote from Helderberg Blue Stone and Adam Ross Blue Stone.

Estuary grant-Trustee Weir has a call into Ted Kolenkowski concerning the estuary grant. She will need a diagram for the parking including ADA parking and a narrative for the application.

TRUSTEE BROWNE

Historic Preservation Commission-A grant was submitted through the Historic Preservation Commission. The grant will review the buildings and structures since the inception of the Historic District including the bandstand.

Multiyear planning imitative project- Trustee Browne is working with Jerome Callahan and Clerk Treasurer Heeder on a long term financial plan. He has met with Jerry three times and they have prepared a scope statement for the project. He would like to keep the project at a level that has tactical actions that can be used in the next budget cycle and up to three years. They will meet with the board members and work with them on their budgets.

Traffic study-the village purchased four solar powered feedback signs. Trustee Browne is working with Superintendent Booth on mounting the signs with breakaway brackets. It may be best

to have them mounted on the National Grid poles. He would like to install the signs incrementally one sign at a time.

AHET- Trustee Browne submitted an American Trail fund grant in the amount of \$2,000. He called to check if the village was awarded the grant. They received several submissions and need time to review. The village received a complaint from Debra Wilson concerning the lack of privacy from the trail. She lives a few houses down from Stewarts Shops. The Greenway did not install shrubbery as initially indicated for property owners. Trustee Browne has visited the site and there is a deep ravine that would not allow the installation of a fence unless taking 20ft of her property. The village wanted to acknowledge her complaint.

Charging Station-Trustee Browne will meet with Climate Smart Chair William Manicni on Friday to apply fees to the charging station. The grant allowed vehicles to charge for free for two years. It has been more than two years, Trustee Browne would like to add charges to collect the approximate \$2,000 for the cost of the maintenance and cost of electric to the village. A motion made by Trustee Browne to set fees to the charging station to recoup the village's expenditures; seconded by Trustee Flaherty. All voted "aye".

eGrants- Trustee Browne completed the application for egrants on May 2, 2022. They require a verification process. He used the village's email and the verification has not come through to the office. He will follow up.

TRUSTEE PATTERSON

Planning Board -The Planning Board met on May 5th and welcomed David Pesano and Andrew Pelletieri to the Planning Board. They held their annual Organizational meeting; Tina Lang will be the Chair this year. The only item on the agenda was outdoor seating for current business owners.

Recodification proposal-Jerry Callahan and Trustee Patterson solicited four quotes for the recodification of the village's code book. They received three quotes from the following three vendors; General Code; Municode; American Legal. Lexis Nexis did not respond. Mr. Callahan prepared a RFP analysis in an excel spreadsheet submitted to the Village Board for review. The spreadsheet shows a cost analysis to recodify, prices to pay by the amount of pages, font size, number of pages, online hosting, training and annual maintenance. They also cover general natural language. The village will need to determine how many hours the village attorney will need to assist to best know what the village's costs will be. Mr. Callahan and Trustee Patterson presented the spreadsheet and an executive summary from the three vendors to the village board.

Resolution for ICC basketball team- Trustee Patterson read the following Resolution adopted by the Village Board. A copy of the Resolution will be signed by the Mayor and sent to each player.

WHEREAS, The town of Kinderhook Board is justly proud to congratulate the Ichabod Crane High School Boys Varsity Basketball Team upon the occasion of capturing the 2022 NYSPHSAA Basketball Class B Championship; and

WHEREAS, The number two ranked Riders found themselves down double digits to the number eight ranked Friends Academy and completed a thrilling come from behind 63-62 victory to capture Ichabod Crane's first boys basketball title on Sunday, March 20, 2022, at Cool Insuring Arena in Glens Falls, New York; and

WHEREAS, The Rider's Brett Richards was MVP of the NYSPHSAA State Tournament, he also captured his 1,000 point during the postseason play; and

WHEREAS, Proudly donning the school's colors of blue and white,

family, classmates, and the community supported the Riders throughout their journey as they ended their season with an impressive 21-7 overall record; and

RESOLVED, That the town of Kinderhook Board shall pause in its deliberations to congratulate the members of the Ichabod Crane High School Boys Basketball Team: Jason Borrelli, Quinn Rapport, Aiden Autrey, Alex Schmidt, Avery Clickman, Brady Holzhauer, Jack Mullins, Dylan McCrudden, Dylan Colwell, Brett Richards, and Daniel Warner; Head Coach Will Ferguson, and Assistant Coaches Mike Hoose, Chris Muller, Dave Dellehunt, and Tom Call upon the occasion of capturing the 2022 NYSPHSAA Basketball Class B Championship on March 20, 2022; and be it further

RESOLVED, That copies of this Resolution, suitably engrossed, be transmitted to the members of the Ichabod Crane High School Boys Varsity Basketball Team.

National Grid-Mayor Abrams and Trustee Patterson had a zoom conference call with Mr. Chevy from National Grid. He stated the goal is to start making preparations in June to move the large transformers to the other side of the bridge on Hudson Street.

APPLICATION OF USE

A motion made by Trustee Flaherty approving the following Applications of Uses; seconded by Trustee Browne. All voted "aye".

- a. Northern Columbia Little League is requesting the baseball fields for their annual opening day ceremonies on Saturday, April 30, 2022 and the use of the field Monday – Friday 4:30pm to dusk.
- b. Kristen Coons requested the Playground Pavilion on June 14th from 11 am to 4pm for a Homeschool Co-op end of year celebration including the request to use a water spigot and outlet for a water slide.
- c. Kinderhook Memorial Library is request Rothermel Park on July 9 from 3-5pm for a library event.

TAXPAYER TIME

Trustee Flaherty would like the village to consider making one of the baseball fields into a girls softball field. Mayor Abrams stated when the Playground goes through an overall evaluation would be a good time to discuss this along with the artist who Trustee Browne spoke with wanting to paint a mural facing the AHET.

Executive Session

A motion made by Trustee Weir to adjourn the Regular monthly village board meeting and enter into executive session to discuss contracts at 9:15 pm; seconded by Trustee Flaherty. All voted "aye".

A motion made by Trustee Flaherty to authorize an insurance company settlement of the notice of claim filed by the Shainman Gallery; seconded by Trustee Browne. All voted "aye."

A motion made by Trustee Weir to adjourn the executive session at 9:45 pm; seconded by Trustee Flaherty. All voted "aye".

Respectfully submitted,

Nicole H. Heeder
Village Clerk