

Village of Kinderhook
Recreation Commission
Special Meeting Minutes - July 14, 2022
(Regular Meeting - July 11, 2022 - Cancelled)
Village Hall - In-Person

Present: Amber van Moessner - Chair, Mark Plakias - Vice Chair, Quinn Murphy, Cammy Salazar, Peter Santamaria

Absent: Dorene Weir - Village Trustee Liaison, Jennifer Blood, Dave Dellehunt, Shannon Eigenbrodt

Other: -

Meeting called to order at 7:03 pm.

Minutes: Motion made to approve the Special Meeting Minutes of June 22, 2022. Moved: A. van Moessner; Second: P. Santamaria. Motion carried.

Correspondence: Incident at Playground - email received from parent of child who was hurt by a tear in the tire swing, child cut by metal spikes. D. Weir applied caution tape to the tire swing before the Department of Public Works (DPW) arrived, taking the tire swing out of commission. A. van Moessner to discuss with Mayor the protocol/policy for equipment inspections and DPW's role in the inspections.

Old Business: **Alternate Commission Member Status**
A. van Moessner announced the approval of P. Santamaria by the Village Board for the Recreation Commission's "alternate" member. A. van Moessner stated P. Santamaria will be able to participate and vote if less than a full Commission is present.

Summer Program Update

To-date, 30 kids are registered for the summer program. The new Director, Heather LaTorre, is doing a great job and the kids are really enjoying the program. A. van Moessner to put together, before the next meeting, a quick take home survey for the parents in order to obtain their level of interest in a full day program, activities, and their overall feedback on the program.

Q. Murphy suggested implementing a summer program deposit, possibly \$50, if child does not show up “x” number of times, they would forfeit their deposit.

P. Santamaria suggested the 1/2 day summer program remain free and offer the extended full day with a charge.

A. van Moessner suggested opening up for payment for kids outside of the Village, possibly a sliding scale for Village residents vs outside of the Village.

All ideas will need to be brought before the Village Board.

The Commission would have to discuss in the winter and present changes to the Board prior to April and for budget planning.

The parent survey results will help in determining the interest in a full day program. A. van Moessner noted that there is a Village-wide survey that will be going out in October and which would include the questions presented in the parent survey. P. Santamaria suggested an outside, non-Village resident survey, to gather interest in a full day summer program. A. van Moessner suggested a Google survey that could be placed on local community forums, going through the Village Office, and requesting they identify if they are a Village resident or not when responding to the survey.

P. Santamaria also suggested the possibility of Counselors taking photos of program activities for marketing purposes, website, flyers, etc. A Photo Release Waiver would need to be researched for this purpose.

Exit survey and inventory list should be completed at end of summer program.

Music in the Park Update - Thursday, August 4th at 6-8pm

D. Weir is handling the contract with the band, Lazy Bird. M. Plakias would like to re-brand the name “Music in the Park” to possibly “Kinderhook Summer Jam”. A. van Moessner is creating the flyer, M. Plakias to reach out to Lazy Bird for a clean jpg of their logo.

M. Plakias to reach out to Taco Diablo Food Truck. C. Salazar to reach out to Gracie’s Food Truck.

Discussion was had on the flyers created and presented by A. van Moessner for both Kinderhook Summer Jam and Fire Truck Day along with any future flyers created by the Commission. A. van Moessner stated the process for approval, first being the Commission (all members please review for accuracy), then the Village Office, and upon approval by the Village Office they will forward out to the Village residents.

Fire Truck Day - Rothermel Park - Saturday, July 30th at 11am-1pm, rain date, Saturday, August 6th

A. van Moessner stated D. Weir confirmed both the date and rain with Palmer Engine & Hose Co, July 30th and rain date of August 6th.

M. Plakias to touch base with Village Clerk, Nicole Heeder, and/or Deputy Clerk, Kristy Silvia, to pickup water that's in storage from the Juneteenth event.

M. Plakias to give direction for fire truck parking which will be on the grass next to the tennis courts. Matt Cohn, Fire Chief, is the contact, rain and/or thunder will result in cancellation.

Playground Install

D. Weir is investigating the community install of the playground equipment. It doesn't appear to be noted in the contract, she will also reach out to the attorney and the contact representative at Miracle. September is still the month expected for the install. Once an actual date is established, the DPW would be involved and a ribbon cutting event can be scheduled, if it could coincide with Community Night, it would be ideal.

C. Salazar suggested putting a sketch of the playground at the Kiosk, a visual of future plans for playground equipment.

A. van Moessner noted the teeter-totter and spinner will be removed.

Community Night Rothermel Park - Saturday, September 17th - setup at 10 am

- C. Salazar to reach out to Columbia County media newspaper outlets to attend the event and write about it.
- M. Plakias to place event on community calendar.
- A. van Moessner reached out to Moondog's Food Truck, they are unable to have truck at event, but, could send someone to sell pizza slices. Reached back out and waiting to hear back.
- Currently 3 food trucks are scheduled, would be nice to have an additional truck to sell fried dough.
- Free items: cider, cotton candy, popcorn, and ice cream.
- Hayrides by Samascott (1.5 hours)
- Saisonier will be serving beer. The Kinderhook Business Professional Association (KBPA) will assist with tickets. A map of roped off area to be provided and limit of two tickets per adult with ID. Renee Shur provided an email with some details for setup. Signage also needed. NYS Liquor Authority rules/regulations need to be reviewed.
- Flying Eye Press to attend.
- D. Weir was unable to attend KBPA meeting this week, A. van Moessner to follow-up with Renee Shur and Donna Leiser to see if they are interested in participating.
- Face Painting - C. Salazar to talk with the Library for possible teen group involvement in this activity.
- Girl Scouts - could be involved as they did last year for temporary tattoos, paint for face painting

- Boy Scouts - could be involved for table setup, etc.
- To consider - glow in the dark necklaces.
- Need cups for cider.
- Need to contact DPW for: tables, garbage cans, cones
- C. Salazar to obtain contact numbers for vendors, D. Weir has some of those numbers. Q. Murphy supplied Mr. Silly Snaps phone # - 518-653-5795.
- C. Salazar to email request to Code Enforcement Officer for list of inspection requirements for food trucks.
- C. Salazar to arrange for 2-3 people to clean and transport popcorn & cotton candy equipment back to Marios. Bring supplies for scrubbing out equipment, bristle brush is very helpful.
- A. van Moessner reported the following costs and budget amounts: \$150 popcorn & cotton candy supplies, \$600 for musician, \$650 for petting zoo, \$780 for rock wall, \$500 for photo booth, \$150 for hayrides. A. van Moessner reported the Budget for this event is \$2,600, currently at \$2,230.

Halloween

- A. van Moessner confirmed with the Library that they will not be having a Library Halloween event this year.
- A. van Moessner spoke with Donna Leiser and the KBPA plans on reading the Legend of Sleepy Hollow at 2 pm. As a result, the Recreation Commission should start their event at 1 pm, costume contest at 1:30 pm which will lead up to the reading at 2 pm.
- Sound System - PA and microphone needed, Commission should consider purchasing a sound system and including it in next year's budget.

Other:

C. Salazar recently noticed that on the tennis court that there is a split under the net area, she suggested it be repaired now before it gets worse and can't be repaired as easily. A. van Moessner will advise DPW of the situation.

The next meeting of the Recreation Commission is scheduled for Monday, August 8, 2022. A. van Moessner and Q. Murphy will not be in attendance.

Motion made to adjourn at 8:10 pm.

Moved: A. van Moessner; Second: M. Plakias. Motion carried.



Jacqueline Bujanow,
Secretary, Recreation Commission