

Village of Kinderhook
Recreation Commission
Special Meeting Minutes - June 22, 2022
(Regular Meeting - June 13, 2022 - Cancelled)
Village Hall - In-Person

Present: Amber van Moessner - Chair, Mark Plakias - Vice Chair, Dave Dellehunt, Cammy Salazar

Absent: Jennifer Blood, Shannon Eigenbrodt, Quinn Murphy

Other: Dorene Weir - Village Trustee Liaison, Peter Santamaria

Meeting called to order at 7:07 pm.

Minutes: Motion made to approve the Regular & Special Meeting Minutes of May 9, 2022. Moved: A. van Moessner; Second: D. Dellehunt. Motion carried.

Motion made to approve the Special Meeting Minutes of June 1, 2022. Moved: A. van Moessner; Second: M. Plakias. Motion carried.

Motion made to approve the Special Meeting Minutes of June 4, 2022. Moved: A. van Moessner; Second: M. Plakias. Motion carried.

Correspondence: Summer Camp Program position acceptance emails were received.

Two summer camp applications were received.

Old Business: **Pride Post Event**

- Event was a success with approximately 150 people in attendance.
- What went well:
 - Library event back to back was a plus with flag making & pins
 - Speakers were good
 - Hayride was a hit
 - DJ donated his services, thought was to hire him for next year (\$250/300). There is also the possibility that the Kinderhook Business & Professional Association (KBPA) may arrange for music next year.

- Thoughts for next year:
 - Need additional hands for decorating & scale down the decorations
 - Consider event date/time to avoid overlap with Hudson's Pride event
 - Photo booth was too out of the way, not many people knew about it
 - Add face painting and/or sign making
 - Consider having vendors similar to Candle Light Night
- KBPA would like to be more involved with this event next year. D. Weir plans to attend KBPA meetings and will provide information back to the Recreation Commission in relation to future events.

Juneteenth Post Event

- Event was a bit under attended with approximately 20 in attendance, low turnout possibly attributed to the weather being very cool & windy.
- Rhythm sticks, craft with kids, instructions about drum music and how it relates to slavery all contributed to this educational event.
- D. Weir created informational "fact boards" which were posted in the Park.
- D. Weir, using funds from the celebration account, purchased a wreath for a Wreath Laying Ceremony at the Persons of Color Cemetery at Rothermel Park.
- Thoughts for next year:
 - Start promoting event earlier
 - Possibly shorten event time, felt long
 - Include the Historical Society for village and cemetery history.
 - D. Dellehunt recalled how Jack Shainman had an event with African dancers and artists when "The School" first opened in the Village. The Commission should reach out to Mr. Shainman to see if he would be interested in the this event for next year.

Summer Program Update

- All Summer Program Counselors, Assistant Director, & Director have accepted their positions and have been hired. A. van Moessner has also connected the Director to the hired staff.
- County site visit on Friday, went well. The following items to be addressed:
 - Removal of bees nest at the Pavilion and Rest Room, DPW will handle
 - Purchase of a First Aid Box that will be portable for use at the Park and for field trips. Director to purchase cold packs which are not included in the First Aid Box.
- Director met with Nicole Heeder, Village Clerk, to review policy and procedures, and planning for field trips, camp activities - small crafts & games. Policy and Procedures are available at the Village Office and a duplicate set of information will also be available in the Park Office.

- Director, Assistant Director, and Counselors will need to be trained for CPR. Director will arrange for the course to be provided on two nights, giving everybody an opportunity to take the course on either night.
- Flyers to be printed and distributed to announce the program.
- Sometime after the first week of camp, D. Weir will visit the Park and distribute a survey to the parents in hope to obtain new ideas/suggestions for next year's program.

Community Night Update - Saturday - September 17th - Rothermel Park

- Confirmed:
 - 3 Food Trucks - Tacos Diablo, Chillin Grillen Cheez, Chino's Kitchen
 - Music Vendor
 - Rock Wall
 - Petting Zoo
 - Photo Booth
- Fire Department - D. Weir to reach out to Matt Cohn, Chief of Palmer Engine & Hose Co., for their participation.
- D. Weir to reach out to KBPA and other local village businesses for their interest in participating in the event.
- A. van Moessner suggested Flying Eye Press could sell their local Kinderhook merchandise.
- D. Weir to check with the Village Code Enforcement Officer for a food truck inspection check off list.
- Food trucks for: Fried Dough, Ice Cream, Fennel Cakes, Lemonade are other possibilities.
- M. Plakias to reach out to the Elks regarding food for events.
- Boy Scouts were recommended for moving tables and giving out the cider.
- Girl Scouts were recommended for popcorn and cotton candy machines. It was suggested, if time allows, to clean popcorn and cotton candy machine after event rather than the next day.
- C. Salazar to contact the library for their teen group participation, they could also help with cider.
- D. Weir to see what paper goods are left from prior events, more may be needed if supply is low.
- A. van Moessner presented the flyer she created for the event.
- Committed event staffing - A. van Moessner, C. Salazar, D. Dellehunt, M. Plakias, P. Santamaria - setup in mid-morning (Saturday, September 17th). It was also suggested that staffing be available on Sunday morning for final clean-up.
- Since the hayrides are such a big hit for events and Jake Samascott is always willing to provide this activity at no cost, A. van Moessner suggested the Recreation Commission offer up to \$150 to cover his time and gasoline should he be able to provide this activity for Community Night.

Motion made for A. van Moessner to offer up to \$150 to Jake Samascott to cover his time and gasoline for hayrides for Community Night.
Moved: A. van Moessner; Second: M. Plakias. Motion carried.

Music in the Park - Thursday, August 4th at 6-8pm

- Dorene to report back to the Commission regarding the band “Lazy Bird” out of Burlington, VT, she will arrange to execute the contract between the Village and the band. “Lazy Bird” will be playing in Connecticut tomorrow, Chatham Brewery on Friday, and Albany on Saturday.
- Food truck - M. Plakias to reach out Taco Diablo and A. van Moessner will reach out to Chino Kitchen and Chillin Grille Cheez if Taco Diablo is unavailable.
- A. van Moessner to create flyer for promoting the event as soon as the contract is signed.

Fire Truck Day - Rothermel Park - Saturday, July 30th 11am - 1pm, rain date Saturday, August 6th

- Remaining water and juice from the Juneteenth event to be used for this event.
- D. Weir to bring plastic bins for ice, M. Plakias to purchase ice.
- A. van Moessner to create flyer to promote event, C. Salazar offered to post flyers.
- Motion made to spend the remaining funds from the Juneteenth event, not to exceed \$40 for the Fire Truck Day at Rothermel Park event.
Moved: A. van Moessner; Second: D. Dellehunt. Motion carried.

New Business:

Playground Community Install Planning

- D. Weir is waiting to hear when playground will be shipped.
- D. Weir to pull contract to find out how much the community will be involved in setup - September delivery date is expected.

2023 Summer Program Exploratory

- The Village-wide survey will be going out in September or October.
- D. Weir will have the summer camp parent survey by end of August and A. van Moessner requested feedback if parents would be interested in a full day summer camp program.
 - D. Weir expressed the Health Department’s concerns if program changes to full time, some being:
 - Refrigerator is needed
 - Heating degree days - procedures for cancellation due to heat
- The Village Board will need to approve a full day program.
- Financing - A. van Moessner suggested charging a nominal amount for full day, currently half day is only serving a small portion of the residents.
- The Director, Assistant Director, and Counselors would need to be asked if they would be interested in full day.

- The option of possibly having both a half day program and a full day program were discussed with half day remaining free for village residents and a nominal charge for a full day program. Town of Kinderhook has a full day program 9am - 3pm.

Other:

Flying Eye Press who recently made the baseball style hats with the Village of Kinderhook Recreation Commission label on front posted the finished product with Martin Van Buren wearing the hat and has now received a number of requests to purchase these hats! They have agreed to make a different version of the hat and will donate part of the proceeds to the Village with designation for the playground fund.

D. Weir has requested to replace the small sink at the Park and purchase a utility sink complete with a spray nozzle, making the sink much more functional for the summer camp program and other events held at the Park.

Motion made to purchase a utility sink for Rothermel Park, up to \$150.

Moved: A. van Moessner; Second: D. Dellehunt. Motion carried.

D. Weir suggested the Commission research the cost of tents to avoid cancellation of events due to rain and plan to include the expense in the next budget cycle. She will also talk with R. Shur to see if the KBPA will allow the Commission to borrow their tents if needed in the interim.

A. van Moessner received from the Mayor the Village of Kinderhook's Guidance and Priorities document for fiscal year 2023, she will forward out to the Commission for their review.

D. Weir to check with N. Heeder, Village Clerk, regarding the alternate for the Recreation Commission, Peter Santamaria, in regard to when he can begin serving on the Commission.

Halloween Event - Save the Date - October 29, 2022

D. Weir to reach out to Donna Leiser for the reading and its location. It was noted that the Library may not be doing a Halloween event this year, A. van Moessner to confirm.

The next meeting of the Recreation Commission is scheduled for Monday, July 11, 2022 with the possibility of having to move the date to Tuesday July 12, 2022.

Motion made to adjourn at 8:30 pm.

Moved: A. van Moessner; Second: M. Plakias. Motion carried.



Jacqueline Bujanow,
Secretary, Recreation Commission