

**Village of Kinderhook
Recreation Commission
Special Meeting - July 22, 2021
Kinderhook Village Hall**

Present: Shannon Eigenbrodt, Shanley Knox, Amy Michael, Amber van Moessner

Other: Dorene Weir - Village Trustee Liaison

Absent: Valerie Spensieri - Chair, Dave Dellehunt

Meeting called to order at 7:06 pm.

A. van Moessner will be acting as Chair for tonight's meeting.

Minutes: Motion made to approve the meeting minutes of June 14, 2021.
Moved: A. van Moessner; Second: S. Eigenbrodt. Motion carried.

Correspondence: Emailed received from Lynn Clark - Vice Chair of the Recreation Commission announcing her resignation from the Commission effective immediately.

Email from Nicole Heeder - Kinderhook Village Clerk regarding funds earmarked for Kinderhook Village (\$1,000+) from the County Youth Bureau for the Summer Camp Program. Since the Village of Kinderhook will not be conducting a Summer Camp Program this year, the County Youth Bureau requested the Village of Kinderhook designate another Town or Village to receive these funds. The Town of Kinderhook was designated to receive these funds.

Old Business: **Website Updates**
Requested name changes have been made on the Village of Kinderhook's webpage under "Recreation Commission".

Summer Camp Program
Since the Summer Camp Program is not running this year, A. Michael notified applicants via phone and/or voice mail.

Regarding the summer program, D. Weir suggested we remove the salary \$ from the website and establish the dates for next year's Summer Camp Program. Start promoting earlier and possibly start the hiring process earlier.

Discussion was had regarding the application from the Department of Health (DOH), 120+ pages, which is a requirement to complete in order to conduct a Summer Camp Program. Dates contained in this document will need to be reviewed in order to meet all requirements. DOH sends this document out in February, completion and return of document is due 60 days prior to start of the Summer Camp Program. S. Eigenbrodt has briefly gone through the document and recommends the Commission designate at least one meeting entirely devoted to reviewing and establishing a plan for completion of the document, possibly hold a meeting in December which is a month the Commission normally does not meet. This document contains information and necessary procedures (ie Health Director, Safety Plan, Medical History Form, etc.) that will need to be established by creating guidelines/policy/procedures/forms, etc. Much effort will be need for this initial application, subsequent years should be less daunting. Tentative dates for the Summer Camp Program - 2022: July 11-August 19, 2022.

Community Events

Firetrucks at Rothermel Park: Saturday, August 21st at 10 am - 11 am.

A. van Moessner to confirm with Kinderhook Fire Company time/date for this one hour event. A. van Moessner to promote and staff event.

(D. Weir noted August 21st was also National Senior Citizens Day and two benches and a tree will be dedicated for this event at Rothermel Park at 11 am.)

Music in the Park: Thursday, July 29th at 6 pm - 8 pm.

Promotion/flyer still needed. D. Weir to create a flyer with the three upcoming Community Events listed: Music in the Park, Firetrucks at Rothermel Park, and Community Night. Distribution will be at the Farmers Market and to local businesses. A. Michael & S. Knox to assist D. Weir in the distribution process. Email blast to residents. Band will post event on their website. Food truck has been confirmed and will be available at this event.

Community Night: Saturday, September 11th at 5 pm - 8pm.

A. van Moessner received two quotes from “Jumping Bean” for the inflatable obstacle courses with slides one for \$1,199 and one for \$1,299 plus tax and \$150 for delivery. Outstanding are V. Spensieri’s items: ice cream/Stewart’s, photo booth, henna, and petting zoo. S. Eigenbrodt to reach out to V. Sensieri for her updates. DJ Jack has been confirmed at \$300. Amy to check on another food truck. Currently, “Nosh” food truck is confirmed for this event.

A. van Moessner is interested in having a sandwich board sign and some “H” signs for advertising these events. J. Bujanow to reach out to the Code Enforcement Officer for details/process for advertising Village events.

Also, discussion on non-profits participating in this event ie. Kinderhook Elks, Kinderhook Fire Company (recruiting purposes), Cornell (Columbia County), etc.

Playground Update

A. van Moessner updated the Commission regarding a potential 50/50 grant from New York State. One of the core focuses of the grant is accessibility. Documents were pulled together in support of the grant and A. van Moessner was waiting on estimates for the poured rubber to include with the grant application. The estimates came in and were unexpectedly higher than anticipated. Originally thought the price range would be between \$50,000 - \$70,000, however, the two quotes came in at \$200,000 and \$266,532.

The following suggestions/considerations were made:

- Completing only a portion of the playground, new quote would be needed prior to July 30th for submitting with the grant
- One pour is better than several pours, thus eliminating seams
- The possibility of our DPW doing some of the prep work, potentially reducing the cost. Hourly DPW salary rates would be needed to determine labor cost for comparison purposes.
- Change focus to equipment for the grant as opposed to ground cover. Perhaps ground cover could come at a later date as a result of fundraising.
- Equipment focus would allow for greater flexibility in the overall plan for the playground, allowing the ground cover at a future date to be the final step once equipment is in place.

Possible Equipment:

- Accessible Full Body Swing
- Generation Swing
- Ten Spin
- Bongo Perches
- Cast Climber

Additional equipment could be added to the grant since this is a 50/50 grant. DPW could help with setup, possible savings as a result.

A. van Moessner to check with vendors if equipment from different vendors can be placed next to one another without any space between, or possibly a net to go from one piece to the next. It was thought that different vendors would need the required space between equipment, 6 ft.?

A number of letters of support from in and out of the community have been received to-date and will be part of the grant application. A. van Moessner requested additional support letters from the Commission and their contacts within the next five days which would be helpful to add to the grant application.

Per D. Weir, all grant materials need to be in the Village Office by Thursday, July 29th. Grant will be submitted under Dale Leiser, Mayor - Village of Kinderhook.

Discussion was had regarding the possibility of forming a "Friends Group" in order to begin fundraising for the playground. Details and interested individuals needed in order to form the group.

New Business: **Halloween Event**

Last year, due to COVID, this event was held on Rothermel Park as a “drive-thru” event. D. Dellehunt along with his son, designed and installed the structure used for the drive-thru. Halloween inflatables and various other decorations were purchased by D. Dellehunt and later donated to the Village for future Halloween events. Although this event was successful, it was a lot of work to setup and take down.

The Commission discussed the potential of a parade and/or a costume contest in the Village Square or at Rothermel Park under the Pavilion. If rain is expected, possibly use Van Buren Hall. Fun ideas: candy bags, pumpkin painting, prizes, photo with printout of participant in costume, ice cream gift card from Stewarts, cider donuts, etc.

Staffing will be needed for this event to be held on Saturday, October 30th.

Procedures: S. Knox offered to create processes for the Commission’s yearly events, documenting steps needed from event start-up to event completion.

Discussion was had on the possibility of changing the day and/or time for the monthly meetings of the Recreation Commission. J. Bujanow will check with N. Heeder, Kinderhook Village Clerk,

The next meeting of the Recreation Commission is scheduled for Monday, August 9, 2021 at the Kinderhook Village Hall.

Motion made to adjourn at 8:46 pm.

Moved: A. van Moessner; Second: S. Eigenbrodt. Motion carried.

Jacqueline Bujanow, Secretary
Recreation Commission