

Minutes  
Organizational Meeting  
September 22, 2020

Present: Mayor Dale Leiser

Trustees: David Flaherty  
Dorene Weir  
Michael Abrams  
James Browne

Also attending: Kristina Lang

Mayor Leiser called the Organizational Meeting to order at 6:00 pm. Mayor Leiser noted due to the Governor's Executive order the 202.26 the Village Board is meeting in the Village Hall sitting six feet apart. The public is attending via Zoom videoconference or by listening into via telephone.

A motion made by Trustee Flaherty to approve the appointment of James Browne to complete the remaining six month Trustee term for Trustee Leiser's (to 3/31/2021) presented by Mayor Leiser; seconded by Trustee Weir. All voted "aye".

A motion made by Trustee Weir to approve the appointment of Amy Michael to complete the remaining six month term of Recreation Commission Member for Dorene Weir (to 3/31/2021) presented by Mayor Leiser; seconded by Trustee Flaherty. All voted "aye".

**MONTHLY VILLAGE BOARD MEETING TIME CHANGE**

A motion made by Trustee Flaherty to change the monthly Village Board meeting time from 7:30 pm to 7:00 pm; seconded by Trustee Weir. All voted "aye".

**Mayor Leiser presented the following appointments:**

Deputy Mayor	David Flaherty
Clerk Treasurer	Nicole H. Heeder
Deputy Clerk	Carol van Denburgh
Records Officer	Jackie Bujanow
Budget Officer	Nicole H. Heeder
Village Attorney	Robert F. Fitzsimmons
Acting Justice	-----
Justice Court Clerk	Susan Bauman
Deputy Justice Court Clerk	Tina M. Puckett
ZBA Member to (3/31/25)	Kimberly Gray
Chairman of the ZBA	Jerome Callahan
Planning Board Member (to 3/31/25)	Kristina Lang
Recreation Commission Member (to 3/31/27)	Alicia Cowan

Historic Preservation Member (to 3/31/25)	Ruth Piwonka
Code Enforcement Officer	Peter Bujanow
Zoning Enforcement Officer	Peter Bujanow
Fair Housing Officer	Peter Bujanow
Title VI Coordinator	Peter Bujanow
ZBA/Planning Bd. & Historic Preservation Comm., Attorney	Robert F. Fitzsimmons
Economic Development Director	Renee Shur
Village Historian	Ruth Piwonka
Fire Department Engineer	Peter Hunter
Depository	Community Bank, N.A. with maximum amount allowable on deposit \$2 million
Official Newspaper	Hudson Register Star
Regular Monthly Meetings	Second Wednesday of each month; 7:00PM
Mileage Allowance	57.5 cents per mile
<b>Committee Appointments:</b>	
Mayor Leiser	Personnel Fire Commissioner Liaison to Code Enforcement Officer Commissioner of DPW Snow Removal DPW Garage Vehicle, Machinery and Equipment Representative on Joint Emergency Planning Committee
Trustee Flaherty, Deputy Mayor	Office Technology Coordinator Village Hall & Bandstand Refuse Collection Leaf Pickup Safety Committee Liaison to Climate Smart Task Force Liaison to Zoning Board of Appeals
Trustee Abrams	Streets Projects Street Maintenance/Cleaning

Village Parking Lot  
Sidewalks  
Water Commissioner  
Sewer Commissioner  
Liaison to Historic Preservation Commission

Trustee Weir

Bulletin  
Street Lights  
Cable TV  
Landscape, Beautification and Decoration  
Celebrations  
Playgrounds  
Policy Coordinator  
Liaison to Greenway Council & Hudson  
River Heritage  
Liaison to Climate Smart Task Force  
Liaison to Recreation Commission

Trustee Browne

Drainage & Ground Water  
Shade Trees  
Insurance  
Chairman of Safety Committee  
Policy Coordinator  
Revenue Coordinator  
Liaison to Historian  
Liaison to Planning Board

A motion made by Trustee Flaherty to approve the appointments presented by Mayor Leiser; seconded by Trustee Weir. All voted “aye”.

#### **RESOLUTION FOR ADVANCE APPROVAL OF CLAIMS**

Trustee Weir made the following Resolution:

**BE IT RESOLVED** that the Treasurer is authorized to pay in advance of audit of claims for public utility services, postage and freight and express charges and credit card purchases. All such claims shall be presented at the next regular meeting for audit, and the claimant and the officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the Board of Trustees.

The Resolution was seconded by Trustee Abrams. All voted “aye”.

#### **RESOLUTION TO APPLY FOR JUSTICE COURT ASSISTNCE PROGRAM**

A motion made by Trustee Flaherty approving the following Resolution:

WHEREAS, the Village of Kinderhook previously determined that the Village Court facilities e were inadequate to support the Court’s operations, and

WHEREAS, the Village of Kinderhook undertook a Project to renovate the Court facilities to alleviate said inadequacies, including enhancing handicap accessibility for all Court users, and

WHEREAS, Phase I of the Project called for the creation of a new Court office and attorney conference space, the addition of central air conditioning to the Court facility and the renovation of the handicap ramp leading to the Courthouse, and

WHEREAS, Phase II of the Project called for the renovation of the Courtroom space including the construction of a new bench and railing to separate Court personnel from the public and the installation of new flooring and renovation of existing furniture to accommodate Courtroom users, and

WHEREAS, although the Kinderhook Village Court facilities now include a handicap accessible bathroom, the ramp providing access to the facility needs to be repaired, and

WHEREAS, the Justice Court Assistance Program has grant funds available for projects relating to Court operations, and

WHEREAS, the Village of Kinderhook Justice Court is interested in applying for a grant in the maximum sum of \$30,000.00 to enhance Court operations and provide handicap accessibility, and

WHEREAS, the Village Board of Trustees desire to authorize the Village Justice to apply for said funding,

NOW, THEREFORE, BE IT RESOLVED, the Kinderhook Board of Trustees hereby authorizes the Village Justice to make application to the Unified Court System for the maximum allowable amount of grant funds available from the Justice Court Assistance Program.

The resolution was seconded by Trustee Michael Abrams. All voted "aye".

#### **RESOLUTION TO ACCEPT MONETARY DONATIONS FOR THE PURCHASE OF FLOWER BULBS FOR MILLS PARK**

A motion made by Trustee Weir to accept a total donation of \$3,999.60 from Bradley Lohrenz (GoFundMe Organizer) and donations from a few village residents to purchase 10,000 bulbs to be planted at Mills Park; seconded by Trustee Abrams. All voted "aye". Mayor Leiser thanked Bradley Lohrenz, Sigrid Gray, Dana Spot and all the donators for their generous donation of time and or money.

#### **PROCUREMENT POLICY**

A motion made by Trustee Browne approving the Procurement Policy adopted on February 12, 2020 and to be reviewed annually at the village's Organizational meeting; seconded by Trustee Weir. All voted "aye".

A motion made by Trustee Weir to adjourn at the Organizational meeting at 6:15 PM and enter into Executive Session on personnel; seconded by Trustee Abrams. All voted "aye".

Respectfully submitted,

Nicole H. Heeder  
Village Clerk

## **Executive Session**

No motions were made during Executive Session.

A motion made by Trustee Flaherty to adjourn Executive session at 7:45 pm; seconded by Trustee Weir. All voted "aye".

Dale R. Leiser  
Mayor