

Minutes
Regular monthly Village Board Meeting
Wednesday, October 14, 2020

Due to COVID-19 and the Governors Executive Order 202.26 the Village Board and the public are via Zoom Videoconference with a telephone option to listen in.

Present: Mayor Dale Leiser

Trustees: David Flaherty
Dorene Weir
Michael Abrams
James Mark Browne

Also present via Zoom Videoconference/telephone: Climate Smart Committee Chair, William Mancini; Economic Development Director, Renee Shur; Building Inspector, Peter Bujanow; Former Mayor Carol Weaver; Eric Kraii; Steve Palumbo

Mayor Leiser opened the monthly meeting of the Village Board noting the new time of 7:00 PM. He stated the meeting is being held under the Governors Executive Order 202.26.

CLERK/TREASURER

Minutes- A motion made by Trustee Flaherty approving the minutes of September 9, 2020 regular monthly Village Board Meeting and September 22, 2020 Organizational meeting; seconded by Trustee Abrams. All voted "aye".

Abstract-A motion made by Mayor Leiser approving the monthly abstract for the total amount of \$71,177.80. The General Fund expenditures of \$54,897.97; Water Fund expenditures of \$1,638.33; and Capital Project expenditures of \$14,641.50; seconded by Trustee Weir. All voted "aye."

Treasurer's Report-A motion made by Trustee Flaherty approving the monthly treasurer's report; seconded by Trustee Weir. All voted "aye".

ECONOMIC DEVELOPMENT DIRECTOR

Economic Development Director Renee Shur submitted her September 2020 monthly report to the Village Board.

Pop Up Shops-Renee is requesting the board begin a policy to allow Pop Up Shops in the village. She submitted documentation on how Hudson handles Pop Up Shops. Trustee Flaherty noted he is not against the idea. He believes it is a clever idea but feels it is a Planning Board item and not for the Village Board. Renee noted in Hudson if the pop up is within a permitted use then the agreement is with the landlord if there is a change of use it goes before the Planning Board. Trustee Browne noted this was mentioned in the village's 2016 Updated Comprehensive Plan Update. He commented if the village could update the zoning to allow an abbreviated site plan review that would not require a full site plan review. The law could be changed but it will still need to be reviewed by the Planning Board. He and Renee will meet to discuss how this can be addressed and may be possible with the upcoming Christmas season during COVID. Code Enforcement Officer, Peter Bujanow feels there should be some site plan review. What if a restaurant proposes a pop up shop that wants to sell retail? He will also like to address any safety code issues during the site plan review.

CODE ENFORCEMENT OFFICER

Code Enforcement Officer Peter Bujanow submitted his monthly activity report for the month of September. He reported the following:

48 William Street- The engineer Ray Jurkowski will handle the entire process of the project. Including preparation of the bid documents the RFP to Alpine Environmental for the daily monitoring of the demolition.

23 William Street- During the storm on October 7, 2020 a tree went through the roof of 23 William Street. Peter requested the Village Board consider waiving the building permit fees. He will follow through with the building permit and insurance requirements. A motion made by Trustee Flaherty to waive any permit fees due to the damage from the tree; seconded by Trustee Browne. All voted “aye”.

Status Report-A discussion on what the current building department software can produce compared to what the old software could do and what the Village Board is requesting to be produced was discussed. Peter informed the new village board members that the village had budgeted funds for new hardware and software and if the funds are still there he will be moving forward with building department software that can cover his reporting requirements to the Town Assessor and the State. Trustee Flaherty confirmed the budgeted funds are there and he can move forward.

MAYOR LEISER

DPW-Due to the storm last Wednesday the DPW cleaned brush throughout the village. They will start the annual leaf clean up starting tomorrow.

Fire Department-Mayor Leister wanted to thank the Fire Department for monitoring the streets during the storm and noted in areas where there were lines down they were out all night.

Village Board Meeting-The village office is closed on November 11, 2020 for Veterans Day. Trustee Flaherty made a motion to move November’s monthly meeting to November 18, 2020 at 7pm; seconded by Trustee Weir. All voted “aye”.

Closing Wednesday Evenings-the Village Board unanimously agrees to close the village clerk’s office on Wednesday evenings. The two hours can be reallocated during the day as workflow is needed or by extending M-Thurs until 2:30pm. The Code Enforcement Office will keep his evening hours. A motion made by Trustee Weir to close the Village Clerk’s hours on Wednesday evenings; seconded by Trustee Flaherty. All voted “aye”.

ALBANY HUDSON ELECTIC TRAIL

Construction-Mayor Dunham spoke with Andy Beers from the Greenway. The rectangle rapid Flashing beacons on Rt 9 will be installed and tied into the National Grid system. A portion of the trail from River Street in Valatie to New Street in Stuyvesant Falls including the full length in the village will be opening soon.

VILLAGE ELECTIONS

Village Elections will be held in the Village Hall on Tuesday, September 22, 2020 from noon until 9pm. Residents will be required to wear a mask, use hand sanitizer, and sign in for contract tracing before voting. Village Clerk Heeder thanked village resident and election inspector Sue Lauster for making new curtains for the Village Hall meeting room and court area.

PARKING LOT LIGHTING

The village has not been notified if the if Sheriff Electric installed the dimmer switch to the lights in the village parking lot. Mayor Dunham will ask the village DPW if they have had any contact with Sheriff Electric on installation of the dimmer switch.

LOCAL LAWS

Proposed Local Law No. 4 of 2020 – A motion made by Trustee Flaherty to adopt Local Law No. 4 of 2020 A local law amending the Code of the Village of Kinderhook in relation to traffic restrictions; seconded by Trustee Baumeister. All voted “aye”.

Proposed Local Law No. 5 of 2020 – A motion made by Trustee Leiser to adopt Local Law No. 5 of 2020 A local law amending the Code of the Village of Kinderhook to add Chapter 133 entitled Dumpsters; seconded by Trustee Flaherty. All voted “aye”.

Proposed Local Law No. 6 of 2020 – A motion made by Trustee Baumeister to adopt Local Law No. 6 of 2020 A local law amending the Code of the Village of Kinderhook to add Chapter 132 entitled Temporary Storage Containers; seconded by Trustee Phillips. All voted “aye”.

STREET & SIDEWALK PROJECTS

The village had proposed to do a Chip Seal for maintenance improvement on Martin Court and Presidential Drive. Similar work was done eight years ago on Martin Court and Presidential Drive. To receive CHIP funds the maintenance of work on the road has had to be at least 10 years. The village requested Gorman Brothers to submit a quote for the chip seal of Kinderknoll and Kindertree Drive. They will not guarantee their work beyond Sept 15th due to the weather. They will require the village to sign a waiver. Trustee Phillips feels the village should not consider the chip seal until the weather is at least 75 degrees. If it is not going to be warm enough he feels the village should wait until May when the weather is warmer and the expense would still be in this year’s budget.

CABLE TV FRANCHISE

The Public Service Commission is reviewing the franchise renewal agreement with Charter Communications for Spectrum cable and Consolidated Communications. The village attorney review and Public hearings will be set.

TREES

A motion made by Trustee Flaherty to hire Homestead Tree Service for the removal of a portion of a tree on Church Street and two trees on Sunset Ave including grinding of the stumps pending the certificate of insurance. The estimate to remove the two trees on Sunset Ave is \$1,003.00; seconded by Trustee Baumeister. All voted “aye”.

RECORDS MANAGEMENT

A motion made by Trustee Baumeister to adopt the following Resolution; seconded by Trustee Flaherty. All voted “aye”.

RESOLVED, By the Village Board of the Village of Kinderhook that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

ZONING BOARD OF APPEALS

Minutes of the July 27, 2020 was received. The Zoning Board of Appeals met on August 24, 2020 to hold the public hearings for the request of Tom and Margaret Riddle (6 William Street) requesting two area variances. They also reviewed the request from Robert and Patricia Altman (13 Hudson Street) requesting an area variance.

PLANNING BOARD

The September 3, 2020 meeting was canceled as there was no new business to go before the board.

HISTORIC PRESERVATION COMMISSION

Minutes of July 16, 2020 were received. The commission is scheduled to meet on September 17, 2020.

Trustee Phillips would like the village to acknowledge that Village Historian Ruth Piwonka was awarded the 2020 Martha Washington Woman of History. He read the following article from the Albany Times Union. "Historian and preservationist Ruth Piwonka has been named the 2020 Martha Washington Woman of History. This award is given annually by Washington's Headquarters State Historic Site to a woman who has made a contribution to the history of the Hudson Valley through education, promotion, or preservation."

RECREATION COMMISSION

Status of the playground-Due to the requirements of cleaning the playground equipment due to COVID the playground is closed.

Signs for the playground to be closed from Dusk to Dawn and No dogs in the Little League field will be ordered.

CLIMATE SMART TASK FORCE

A small composter was installed at Kinderhook Memorial Library.

ECONOMIC DEVELOPMENT

Economic Development Director Renee Shur submitted her August 2020 monthly report to the Village Board. The Walking & Bicycling Tour Brochure is complete and may be picked up in the Village Hall.

KBPA

The annual Octoberfest will be held on October 8, 2020 in the village square. Samascotts' donated pumpkins for children to carve/decorate. The pumpkins may be dropped off for judging along with scare crows on October 8, 2020. The reading of the Legend of Sleepy Hollow will be on October 31, 2020 in the village square.

UNPAID WATER, SEWER

The total of unpaid water bills of \$1,583.20; total unpaid sewer bills of \$1,421.35.

WATER DEPARTMENT

The water reader will not be entering homes due to COVID. Door tags will be left for the 30-40 residents who have inside meters. The village is requesting homeowners to call their readings in or call the office to allow the village DPW in to read the meter.

APPLICATIONS

A motion made by Trustee Flaherty approving the following requests; seconded by Trustee Leiser. All voted "aye".

- a. KBPA is requesting to use the Village Square on Oct 10 for Oktoberfest and October 31st for the Reading of the Legend of Sleepy Hollow.
- b. Kinderhook Reformed Church Cemetery Committee requesting a sign advertising Brooks BBQ from 9/2-9/23.
- c. Harry Birckmayer is requesting the corner of Chatham St and Hudson St on 8/22, 9/5,9/19,&10/13 voter registration table.

TAXPAYER TIME

Trustee Phillips noted due to COVID the elections were cancelled twice. He and Mayor Dunham were held over in office for an additional six month. He wanted thank Mayor Dunham on behalf of himself and the village residents. He thanked him for his dedication and all that he has done for the village. Mayor Dunham thanked Trustee Phillips for his 36 years of service to the village.

A motion made by Trustee Phillips to adjourn 8:20 pm and enter executive session to discuss personnel; seconded by Trustee Flaherty. All voted "aye".

Respectfully submitted,

Nicole H. Heeder
Village Clerk

Executive Session

No motions made during executive session.

A motion made by Trustee Leiser to adjourn executive session 9:00 at pm; seconded by Trustee Phillips. All voted "aye".

James Dunham
Mayor