

**Village of Kinderhook**  
**Recreation Commission**  
**Regular Meeting - March 9, 2020**

**Present:** Lynn Clark, Dave Dellehunt, Shannon Eigenbrodt, Nicole Heeder, Angie Hickman, Valerie Spensieri - Chair, Dorene Weir

**Other:** Robert Baumeister - Village Trustee Liaison, James DiGioia

**Absent:** -

Meeting called to order at 6:13 pm.

**Minutes:** Motion made to approve the meeting minutes of February 10, 2020.  
Moved: S. Eigenbrodt; Second: L. Clark. Motion carried.

**New Business:** **Easter Egg Hunt Event**

- Date: Saturday, April 11, 2020 at noon (rain or shine)  
Commission members to meet at 10:30 am
- Location: Vanderpoel House. L. Clark to call Lori Yarotsky at the Vanderpoel House regarding setup and start time.
- Insurance: D. Weir to contact Jennifer VanDeusen at MetzWood Insurance to obtain a Certificate of Insurance for event, naming the Vanderpoel House as an additional insured.
- Elks Club: N. Heeder received the Village Use Application for the Easter Bunny. Anne Leiser to be contacted to confirm dates and joint poster.
- Announcement/Email Blast: V. Spensieri to contact C. Vandenburg, update last year's announcement for email blast.
- Recreation Sign: V. Spensieri to contact Michael Shaw for sign date/time.
- DPW: D. Dellehunt to contact Rob or Dave at DPW re: garbage bags/cans, recycle containers, cones, tape, signs (in Village Hall stage closet), and startup & finish times.
- Clean Fields: D. Dellehunt
- Egg Prep: L. Clark to check on number of plastic eggs in inventory (eggs in Village Hall stage closet), need approximately 2,500 eggs, and purchase additional eggs if needed and candy accordingly. (Contact N. Heeder for tax exempt form, credit card, and voucher.)
- Egg Stuffing: Commission members will meet to stuff plastic eggs with candy on Friday, April 3rd at 6:00 pm in the Village Hall.

### **Village Bulletin Updates**

- Commission members received an email with the Spring 2019 Village Bulletin and updates were requested in regard to the Recreation Commission's Spring announcements for 2020. S. Eigenbrodt to update and submit to Carol Vandenburg prior to the March 13th deadline.

### **Summer Program Planning**

Dates were established for application reviews and interviews as follows:

- May 4, 2020 - Director - Review Applications
- May 11, 2020 - Director Interviews
- June 1, 2020 - Assistant Director & Counselors - Review Applications
- June 8, 2020 - Assistant Director & Counselors - Interviews

Review/update Summer Program forms at April meeting.

### **Old Business:**

#### **Summer Program Guidelines**

Guidelines for the Summer Program were discussed and noted. J. Bujanow will update guidelines with suggested changes and will forward to the Commission for review at April's meeting.

#### **Budget Review/Approval**

R. Baumeister reviewed the proposed budget with the Commission.

Motion was made to adopt the Summer Program Budget as proposed: Salaries \$9,600, Equipment \$500, Field Trips, Buses, Supplies, Crafts, etc. \$6,000, for a total of \$15,000 for the Summer Program.

Moved: D. Dellehunt; Second: V. Spensieri. Motion carried.

Motion was made to adopt the Recreation Commission Budget as proposed: \$38,000 which includes \$4,000 for playground equipment, \$9,000 for paving & fence, \$19,000 personal services, and \$6,000 events.

Moved: D. Dellehunt; Second: D. Weir. Motion carried.

#### **Community Night**

Discussion continued on Community Night.

D. Weir to check with N. Heeder to see if the rock climbing equipment is available for the following Saturday, September 19th, since it's not available for the scheduled date of September 12th. D. Weir to look into possible other activities to replace rock climbing if unavailable, e.g. panic room.

J. Bujanow obtained a projector and screen for the Village Hall from a surplus sale at Hudson Valley Community College.

Thank you to N. Heeder for fulfilling her term on the Recreation Commission, this is her last meeting.

Next meeting of the Recreation Commission is scheduled for Monday, April 13, 2020 at 7:00 pm.

Motion made to adjourn at 8:27 pm.

Moved: D. Weir; Second: D. Dellehunt. Motion carried.

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Jacqueline Bujanow, Secretary  
Recreation Commission