

**Village of Kinderhook**  
**Recreation Commission**  
**Regular Meeting - February 10, 2020**

**Present:** Lynn Clark, Dave Dellehunt, Shannon Eigenbrodt, Nicole Heeder,  
Dorene Weir

**Other:** Robert Baumeister - Village Trustee Liaison, Mark Browne

**Absent:** Valerie Spensieri - Chair, Angie Hickman

Meeting called to order at 7:00 pm.

**Minutes:** Motion made to approve the meeting minutes of November 12, 2019.  
Moved: D. Weir; Second: N. Heeder. Motion carried.

**New Business:** **Review/Update Summer Program Guidelines**  
Commission members discussed some of the changes that are needed to the guidelines and it was requested that all members review, note changes throughout document and bring to the March meeting.  
July 6th - August 14th are the dates established for this years Summer Program.

**Budget Expenditures for Summer Programs & Events**

Discussion was had regarding last years expenses versus budget for the Summer Program (suggested salary changes to include minimum wage requirements, field trips, games, crafts, CPR Training, T-Shirts, etc.), Community Night, Easter Egg Hunt, and Halloween events. Village Trustee Liaison, R.Baumeister, to present requested funding changes to the Village Board. It was also noted that playground equipment and larger projects were not part of the Commission's Summer Program but it is part of the Playground budget. Budget needs to be finalized at the March meeting.

**Events**

**Summer Program** - in addition to budget discussions, planning needs to be discussed for the upcoming summer program, dates established for sending out position openings, review of applicants, interview scheduling, program calendar established and approved, and existing forms reviewed for possible changes/updates.

**Senior Citizens Event** - D. Weir discussed the possibility of a Senior Citizens Event on Senior Citizens Day which is Friday, August 21, 2020. Possibly tie

event in with Friday night music at the bandstand and provide lemonade and cookies. Another option discussed was involving seniors with the Summer Program, social interaction with two distinct age groups.

Community Night - vendor map is needed, popcorn and cotton candy machines have been secured, and vendor for rock wall is currently not available unless event date is switched to another weekend. Switching the date will impact the other vendors that the Commission has secured. Need to re-access this event.

Easter Egg Hunt Event - with Easter falling on April 12th which is prior to the Commission's April meeting, all planning for this event needs to be completed in March. Event to be held on Saturday, April 11th at noon. Candy needs to be purchased, inventory of plastic eggs evaluated and additional eggs purchased if needed, Vanderpoel House secured and insurance certificate obtained from Metzwood Insurance for event day on behalf of the Village of Kinderhook, DPW contacted for garbage cans/bags & caution tape, Michael Shaw contacted for signs, and Elks Club contacted to schedule Easter Bunny and advertisement of joint event.

Suggestion was made for requesting local students or student organizations/clubs seeking "community work hours" to assist in the Recreation Commission's events and/or work with High School Guidance Counselors to form a list of volunteers to assist in these events.

**Other:**

Village Bulletin - last year's Village Bulletin will be sent out for review and for an opportunity to make changes or present additional information regarding the Recreation Commission. Bulletin to be finalized at March meeting.

Commission Member Term Expiration - N. Heeder announced she will be completing her term on the Recreation Commission next month. As a result, a 7 year term opening will be available to fill.

Next meeting of the Recreation Commission is scheduled for Monday, March 9, 2020 at 6:00 pm as opposed to 7:00 pm due to the number of topics to be discussed and which most are time sensitive.

Motion made to adjourn at 8:59 pm.

Moved: D. Weir; Second: L. Clark. Motion carried.

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Jacqueline Bujanow, Secretary  
Recreation Commission