

**Village of Kinderhook
Recreation Commission
Regular Meeting - August 12, 2019**

Present: Lynn Clark, Dave Dellehunt, Nicole Heeder, Angie Hickman, Shannon Snyder, Valerie Spensieri - Chair, Dorene Weir

Absent: Robert Baumeister - Village Trustee Liaison

Meeting called to order at 7:03 pm.

Minutes: Motion made to approve the meeting minutes of July 8, 2019.
Moved: N. Heeder; Second: V. Spensieri. Motion carried.

Old Business: **Summer Program Update** (final week of program)

- Discussion was had regarding the summer program events calendar, field trips, crafts and supplies.
- A number of parents of summer campers request the ability to email, text, or call the Director with questions or concerns. “Reminder 101” app and a burner phone were discussed in order for the Director to connect with parents, also provides an unidentifiable phone number.
- A recommendation was made to conduct “exit interviews” for Director, Asst. Director, and Counselors via “Google Forms”. L. Clark to create form and forward out, D. Dellehunt presented a number of questions that could be included. Responses will be discussed at the September 9th meeting of the Recreation Commission.
- Counselors requested to submit their end of year exit interview form when they pick up their last pay check. (Last paycheck is on 8/21.)
- Reminder: AED needs to be out of shed during Summer Camp for quick access should an incident occur.
- Attendance: average number of campers = 35/per day

- Audit of the Recreation Commission was conducted by Columbia County Youth Bureau and noted in their report to call the Columbia County Health Department for their inspection. N. Heeder to forward report to the Commission.

Community Night Update

- Community Night is scheduled for Saturday, September 14, 2019, 6 - 9 pm (Commission members are requested to arrive at 5 pm)
- Save the Date & Flyer - N. Heeder to create and forward via email blast.
- Events & Activities
 - Ice Cream: V. Spensieri made contact with Stewarts, awaiting confirmation
 - Henna: A. Hickman to confirm
 - Food Truck: D. Weir confirmed with Wildfire Food Truck, she will check if drinks are available for sale on their truck
 - DJ: V. Spensieri to check her contact & cost
 - Photo Booth: V. Spensieri to check her contact & cost
 - Horses: N. Heeder confirmed
 - Climbing Wall: N. Heeder confirmed
 - Glow Stick Necklaces: N. Heeder to order
 - Games: D. Dellehunt confirmed and will organize
 - Cornhole Tournament: D. Weir confirmed and will organize
 - Fire Pit: N. Heeder to check with Fire Department

Next meeting of the Recreation Commission will be on Monday, September 9, 2019 at 7:00 pm, Village Hall.

Motion made to adjourn at 8:14 pm.

Moved: N. Heeder; Second: A. Hickman. Motion carried.

Jacqueline Bujanow, Secretary
Recreation Commission