

**Village of Kinderhook
Recreation Commission
Regular Meeting - March 11, 2019**

Present: Valerie Spensieri - Chair, David Dellehunt, Nicole Heeder, Angie Hickman, Shannon Snyder

Absent: Nancy Graziano

Others Present: Robert Baumeister - Village Trustee Liaison, Dorene Weir

Meeting to order at 7:07 pm.

Minutes: Meeting Minutes of February 11, 2019 - tabled.

Budget Review: Recreation Commission Total Budget - \$21,000

- Budget - \$14,500/Summer Program, Playground Equipment
 - Youth Programs Personal Services \$8,500
 - Youth Programs Contractual \$6,000
 - Equipment -0-
- Budget - \$6,500/Other
 - Yearly Events \$6,000
 - Adult Recreation \$500

Motion made to submit the Recreation Commission Budget total of \$21,000 to the Kinderhook Village Board for fiscal year 2020: Youth Programs Personal Services (A.7310.1) at \$8,500, Youth Programs Contractual (A.7310.4) at \$6,000, Yearly Events (A.7140.41) at \$6,000, and Adult Education (A.7620.4) at \$500. Motion: V. Spensieri; Second: D. Dellehunt. Motion carried.

Updates: Playground Area

- Tennis Courts - not in great shape, poles are bent, fencing should be painted, and stones around the edge are making their way onto the court. Discussion was had regarding plastic wind screens to keep stones in place and the suggestion was made to contact Lee Norton regarding the purchase and/or the possibility that he may have extra wind screens available.
- DPW suggestion of removing stone, scraping ground, installing ground fabric, and replacing stone on top of ground fabric would be cost

prohibitive. It was suggested to continue to add stones, 6" depth as required, around playground equipment, as needed.

- Basketball Courts - in good shape.
- Bathroom Area - blacktop needs to be replaced and installed with enough of an angle, away from the building, to eliminate water backup.
- Running Trail - to replace parking lot by basketball court.

Summer Program:

- Application Form Changes
 - Program dates to run from July 8, 2019 through August 16, 2019.
 - Add line for address of grandparent(s) in Village.
 - Custodial Parent or Guardian signature required.
- Hold Harmless/Waiver Form
 - D. Dellehunt to create form for review by the Recreation Commission and to be sent to the Village Board for approval. Form would be copied to back side of application.
- Sexual Harassment Training
 - Training for summer program employees will be needed.
 - Richard Phillips - Village Deputy Mayor and Nicole Heeder - Village Clerk to receive sexual harassment training on April 15, 2019. They in turn may train summer program employees. Online training through NYS was also discussed.
- Director Search
 - Director to be hired in May as opposed to June.
 - Applications received by May 6, 2019.
 - Interviews to be conducted on May 13, 2019.
 - Age 21 or over.
- Assistant Director Search
 - Applications received by June 3, 2019.
 - Interviews to be conducted on June 10, 2019.
 - Age 21 or over.
- Counselors Searches
 - Applications received by June 3, 2019.
 - Interviews conducted on June 10, 2019.
- Advertise Searches
 - Village Email blast.
 - Village Bulletin to be sent out April 1, 2019, language to be updated.
 - Other advertising suggested: newspaper, facebook, church bulletins, schools.

Other:

- Nancy Graziano's will not be renewing her term. A new member is needed, volunteers are welcomed. Dorene Weir will fulfill Margaret VanAllen's term.

- Bylaws need to be reviewed and updated, new policies can be added at that time, if needed.

Event Planning:

Easter Egg Hunt:

- Plastic eggs to be stuffed with candy at the Village Hall on Monday, April 8, 2019 at 6:00 pm. N. Heeder will purchase the candy and additional plastic eggs that may be needed. Total of 3,000 plastic eggs to be filled. Baskets in Village Hall will be used for extra candy.
- N. Heeder to contact DPW to arrange signs, cans for recycled plastic eggs, and “caution” tape.
- Loud speaker needed, last year Dave Flaherty provided speaker for event use.
- N. Heeder to obtain application and Certificate of Insurance for the James Vanderpoel House of History.
- It was suggested that if the bandstand is not fixed or useable, the Elks Club may use Van Buren Hall for the Easter Bunny.
- Hunt to take place on Saturday, April 20, 2019, noon, at the Vanderpoel House.

Recreation Commission will meet on Monday, April 8, 2019 at 6:00 pm at the Village Hall to fill plastic eggs with candy for the April 20, 2019 Easter Egg Hunt event.

Motion made to adjourn at. 7:52 pm.

Moved: N. Heeder; Second V. Spensieri. Motion carried.

Jacqueline Bujanow, Secretary
Recreation Commission