

Minutes
Regular Monthly meeting of the Village Board of Trustees
Wednesday, March 13, 2019

Present: Mayor James Dunham

Trustees: Richard Phillips
Robert Baumeister
David Flaherty

Also attending: Asst' Superintendent, Robert Meehan; Climate Smart Chair, William Mancini; Fire Captain, Larry Eisen; Nick Eisen; Dorene Weir; Peter Bajanow.

Absent: Trustee, Dale Leiser; CEO/ZEO, Glenn Smith; Economic Development Director, Renee Shur.

Mayor Dunham called the meeting to order at 7:30pm.

MINUTES

A motion made by Trustee Phillips approving the minutes of February 13, 2019 Regular monthly meeting; seconded by Trustee Flaherty. All voted "aye".

BUDGET AMENDMENTS

A motion made by Trustee Phillips approving the following budget amendments presented by the village Treasurer; seconded by Trustee Flaherty. All voted "aye".

General Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.3410.43 Firemen Equipment Maintenance	A.3410.4 Fire Department Contractual	\$998.69
A.8097.2 Planning Survey Capital Equipment	A.8097.4 Planning Survey Capital Contractual	\$87.09

ABSTRACT

A motion made by Trustee Flaherty approving the monthly abstract in the amount of \$44,297.94; seconded by Trustee Baumeister. All voted "aye".

TREASURER'S REPORT

A motion made by Trustee Phillips approving the monthly Treasurer's Report; seconded by Trustee Flaherty. All voted "aye".

Mayor Dunham set Thursday, March 21, 2019 at 6 pm for the first 2019/2020 village budget meeting and Monday, April 1, 2019 at 6 pm for the Village Board's annual Organizational meeting.

FIRE DEPARTMENT

Fire Captain, Larry Eisen reported 8 calls, 2 drills. The Fire Department planned a brush fire drill on March 4th to burn Christmas trees. Due to the wind the drill has been changed to April 8th. The NYS Burn BAN starts on March 16, 2019 and goes through May 14, 2019. There is no burning in the village. Their monthly meeting is scheduled for April 2, 2019 at 7pm for their Election of Officers. An invitation was given to the Village Board and a guest to attend their annual banquet on April 6th at Kozels.

DPW

Asst' Superintendent, Robert Meehan reported the DPW has handled the plowing and salting of roads as needed during the month. As of yesterday, they started filling pot holes and pruning

trees and are hoping to start spring cleanup if the weather permits. Trustee Flaherty stated Rob did a great job pouring new concrete steps and installing them for the state troopers saving the village money by doing them in-house.

Water Department- the DPW replaced three water curb stops.

CODE ENFORCEMENT OFFICER

The CEO/ZEO's monthly report was received with 2 permits issued and \$1,246.35 of fees collected.

Violations-19 Rothermel- The cleanup of the property has marginally improved. The State Troopers verified one truck is not registered and the other vehicles are. The village will continue to pursue having the property cleaned up.

Zombie Property Regulations-Mayor Dunham will meet with the village attorney and CEO/ZEO on the proposed regulations.

Short term rentals-Mayor Dunham sent the Village Board a draft proposal of a Short term rental unit to review. He would like to handle the Short term rental unit like a Bed-and-breakfast as listed in the village code book. Mayor Dunham will forward the proposal to the village attorney for review before the village changes the law.

TREES

12 Broad Street-Mayor Dunham has tried to meet with NYSDOT Acting Resident Engineer, Tom Story to discuss the removal of the trees but he is retiring and only working two days a week. He will keep in contact with NYSDOT to remove the trees due to the roots upheaving the sidewalk.

TRAFFIC CALMING STUDY

The presence of the State Police and Sheriff's in the village has assisted in the reduction of speed.

ALBANY HUDSON ELECTRIC TRAIL

The contracts for Columbia County and Rensselaer County were let. Colarusso received the contract for Columbia County and will start work in April.

License Agreements- National Grid has requested the village sign a license agreement for the properties owned by the village that will be affected by the trail. Mayor Dunham explained that a license agreement is a set of terms for one person to use another person's property. The village attorney reviewed the agreements and recommended Mayor Dunham to sign. The four areas in the village that the agreement will apply to are: the trailhead at Rothermel Park, Mills Park, Stewarts, and the parcel taken from Samascott's. Trustee Flaherty made a motion to have the Mayor sign the license agreement with National Grid; seconded by Trustee Baumeister. All voted "aye."

Speed study-the village has a contract with contract with WSP to conduct a speed study of Sunset Ave. The study is to reduce the speed limit on Sunset Ave to 25 mph since the trail of Sunset Ave will be a walk/bike roadway.

Butterfly Garden-Mayor Dunham met with Sigrid Gray, Michael Allen, Robert Meehan, and Renee Shur to modify the butterfly garden. They will use the existing seedlings to spread around. A new sitting area in the middle will be established. Mayor Dunham has proposed pictures of what the garden will look like.

CLIMATE SMART COMMUNITIES TASK FORCE

Committee member Kim Gray has resigned from the committee.

Earth Day event-Earth day events are planned for Saturday April 20th including a Dash for Trash starting at the Village Green, E-recycling, and document shredding services will be available at

Mario's Hardware in Valatie. There will also be educational events for children held on Saturday April 20th and Monday April 22nd at the Kinderhook Memorial Library which will include a presentation from a Clynk representative.

Designated Clean Energy Community-William Mancini reported Senior Planner from the CDRPC Tara Donadio and Greg Mumby from Climate Action Associates attended their meeting. The village is expected to be officially designated by NYSERDA as a certified Clean Energy Community. The village is listed as such on the NYSERDA Designated Clean Energy Community map. The village will be awarded \$35,000 when the award is officially announced; the Village will have 90 days to submit proposals for its use. Projects must be able to show a reduction in greenhouse gases emissions and cost recovery over twenty years. Greg Mumby, the grant writer from Climate Action Associates, will assist in meeting the criteria. The committee would like to have the board provide funds in the next budget to help in promoting and planning sustainability forums for Village residents and other communities in the area. The committee is proposing the following projects for the village board to review.

1. Lighting project in the municipal parking lot: Renee Shur has obtained estimates and design plans. Greg will review the information and will provide recommendations on how to proceed.
2. HVAC replacement for the Village Hall: We would like the board to request estimates for replacement of the Hall's boilers or HVAC system so that Greg can provide an analysis of its benefits. Trustee Flaherty will receive estimates for replacing the boilers. The village has two boilers. He stated one is for domestic hot water and the other is for heat with three zones. He would like to change one to a propane hot water with a power vent. The village will save money not lining the chimney but discussion on the placement of tank may be an issue that will need to be considered.
3. Street light conversion to LED fixtures: a request has been submitted to National Grid regarding pricing of this project. Greg Mumby will analyze the projected costs and make recommendations to the Board when National Grid's report is received.
4. Solar Panel Installations: we have received three estimates for installing solar panels on the Village Firehouse and two for the DPW Garage. Greg has reviewed the estimates and provided a preliminary analysis for the Firehouse. He would be willing to discuss it further with the board.

The committee discussed various other smaller projects such as distributing personal composters and/or reusable shopping bags to Village residents and a light bulb exchange. They have also discussed the possibility having an ongoing sustainability education plan for Village residents.

With budget considerations coming up soon, the committee would like the board to consider these and other projects they may want to pursue. Award funds can be combined with Village funds to complete projects.

WILLIAM STREET RT. 9 TO MAIDEN LANE

Mayor Dunham, Trustee Leiser and Bill Roehr from Grant Writers will attend a meeting with the Environmental Facilities Corporation to discuss how to improve the village's chances of receiving grant funds for water infrastructure. If, the village is not successful in receiving grant funds for the water main on William Street Mayor Dunham would like to scale the project down and fix the drainage in the area closet to Rt. 9.

ZONING BOARD

Minutes of June 25, 2018 meeting were received. The zoning board met to discuss 3 Church Street. The applicant will return with a revised application.

PLANNING BOARD

No applications received therefore there was no meeting held.

HISTORIC PRESERVATION COMMISSION

There HPC met with two applications before the commission for review.

ECONOMIC DEVELOPMENT DIRECTOR

The EDC Director's monthly report was received.

Parking lot lighting-Mayor Dunham and Renee Shur will meet tomorrow at 1:00 pm with the lighting consultant to discuss the proposed lights for the parking lot. An easement may be needed from Kinderhook Bank to install the lights. Mayor Dunham will speak with Kevin Johnson concerning the easement.

Dutch Heritage Week – A Dutch Heritage Week has been scheduled for the week of July 12th – July 19th. Renee is working on several events for children and adults.

Revised Walkway Tour Brochure-Heritage Development due 5/10/19- Renee will apply for the grant funds to update the village's walking Tour Brochure. The grant is a matching grant that will cover the updating of the brochure and the printing of the brochure.

KINDERHOOK CREEK RECREATIONAL STUDY

Barton & Loguidice will hold two public meetings on the Kinderhook Creek Recreational study. One meeting will be held in the Village of Valatie on March 27th at 7pm and another in the Village of Kinderhook on April 11th at 7pm.

NYSDOT

The village is waiting on NYSDOT for an update on the Handicapped parking spot and the NB Rt 9 restriction to use of parking lane at traffic signed as right turn.

CORRESPONDENCE

The village received a letter from the 2019 Northern Columbia County CROP Walk Committee inviting the village to walk on Sunday, May 5th in support of ending world hunger.

VILLAGE HALL

Van Buren Hall Committee-The committee is temporarily on hold. Mayor Dunham and Renee would like to inquire about grant funding for the renovations of Van Buren Hall.

Back Stairway- Trustee Flaherty spoke with Todd Siemers from S & S Fabrication. He had Tim Schroeder take measurements of the emergency stairs on the Village Hall for engineering plans hopefully to be submitted by the next village board meeting.

Exterior masonry-Masonry, Lance Glenn will return to install the back door of the Village Hall and propose a plan for the water mitigation for the front entrance of the Village Hall.

State Trooper Lights- Scheriff Electrical Services installed five reset lights in the clerk's office. They will schedule a time with the State troopers to remove and replace lighting per the award at last month's meeting.

BANDSTAND

A quote of \$3,600 was received from Marilyn Kaplan, Historic Preservation Architect. Trustee Flaherty requested she examine the structure and requested the bare basics needed to repair to assist in reducing the cost. Trustee Flaherty spoke with Ruth Piwonka, Village Historian and HPC member. There are not a lot of pictures of the band stand it was built in 1920. An engineer will need to inspect the structure

GARBAGE

Trustee Flaherty spoke with the Village of Valatie and how they have a monthly sticker program along with individual stickers. He feels any resident who only has 1 or 2 bags will be better with the individual sticker than going to a monthly sticker due to cost. Trustee Flaherty will attend a Solid Waste Management Place holder meeting present by ENCON on March 27th from 1-4 pm.

POLICY

Trustee Phillips, Trustee Flaherty and Village Clerk Heeder met and have five policies ready for the Village Board to review. NYMIR is requesting municipalities to have two people attend their seminar to become trainers on sexual harassment. Trustee Phillips and Clerk Treasurer Heeder will attend the seminar on April 15th from 8:30am to 11:30 am. They will be qualified to be trainers on sexual harassment and will meet the requirements for sexual harassment. All employees and volunteers are required to have sexual harassment training.

UNPAID WATER, SEWER & TAX BILLS

Totals for unpaid water, sewer and taxes are: Unpaid water of \$157.96; unpaid sewer of \$7,016.62 and unpaid taxes of \$15,539.03. Any unpaid sewer bills as of April 1 will be levied on their tax bills.

WASTEWATER COLLECTION SYSTEM

NYSDOT and the Rescue Squad will be submitting an application to the Village requesting to connect to the village's Force Main. Mayor Dunham informed them of the application process, required; the fees of \$2,000 (\$1,500 to Valatie and \$500 to the Village of Kinderhook) and that each connection to the force main will need a grinder pump.

Sewer Fees-The quarterly sewer fees of \$10 per quarter is not covering the village's sewer expenses. During the budget process for the 2019/2020 fiscal year Mayor Dunham will be proposing to increase the sewer fees to \$15.00 per quarter to cover the maintenance costs.

PEDDLER'S PERMIT

Trustee Baumeister made a motion to approve the request of Mr. Ding –A –Ling to sell ice cream in the village; seconded by Trustee Flaherty. All voted "aye."

APPLICATIONS

A motion made by Trustee Flaherty approving the following applications with the condition of NCLL to submit a list of traveling teams to the village and informs their coaches if they want to use Rothermel Park they need to contact the village for an application of use; seconded by Trustee Baumeister. All voted "aye".

- a. Fyfes & Drumms of Olde Saratoga is requesting use of village streets on 6/1/19; noon-1pm for a parade
- b. CCHS is requesting Van Buren Hall and the lift on 3/12 & 4/9; 6:15 pm for meetings and speakers
- c. KBPA is requesting the village square for famer's previously requested 5/18market opening on 5/11
- d. Climate Smart Task Force is requesting the Village Square & Bandstand on 4/20; 8:30 am-10:30 am Dash for Trash
- e. Farmers Market sign; Banner-
- f. ELKS Lodge is requesting the Village Square on 4/20; 11 am-1pm for pictures with Easter bunny
- G. NCLL is requesting the ballfields and pavilion on 5/4 for opening day and practices M-F; 4pm to dusk and Saturday

RECREATION COMMISSION

Mayor Dunham appointed Dorene Weir as a Recreation Commission member for a term from March 2019-March 2021. A term of office on the Recreation Commission is seven years Ms. Weir will be finishing another member's term who was unable to complete their term of office.

Jackie Bujanow was hired for the secretary position. The Easter Egg Hunt will be April 20th at noon in the back of the Vanderpoel House.

KBPA

Farmer's Market-A community meeting will be held on March 28th at the Library to request help from the public on how to increase attendance at the farmers market.

Mayor Dunham will be attending a meeting in the Town of Kinderhook tomorrow with Jake Ashby hoping to discuss the need to increase CHIP and other funding for infrastructure.

A motion made by Trustee Flaherty to adjourn at 8:36pm; seconded by Trustee Baumeister. All voted "aye".

Respectfully submitted,

Nicole H. Heeder
Village Clerk