

Minutes

Regular Monthly meeting of the Village Board of Trustees

Wednesday, January 9, 2019

Present: Mayor James Dunham

Trustees: Richard Phillips

Dale Leiser

Robert Baumeister (Absent)

David Flaherty

Also attending: CEO/ZEO, Glenn Smith; Climate Smart Chair, William Mancini; Village Residents: Tina Lang, Lawrence Waite, and Kenneth Neilson. The Columbia Paper Reporter, Emelia Teasdale and Peter Bujanow.

Absent: Superintendent David Booth; Economic Development Director, Renee Shur.

Mayor Dunham called the meeting to order at 7:30pm.

MINUTES

A motion made by Trustee Phillips approving the minutes of December 12, 2018 Regular monthly meeting and Special Meeting of December 27, 2018; seconded by Trustee Leiser. All voted "aye".

BUDGET AMENDMENTS

A motion made by Trustee Phillips approving the following budget amendments presented by the village Treasurer: seconded by Trustee Flaherty. All voted "aye".

General Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1990.4 Contingent	A.7550.4 Celebrations	\$500.00
A.5142.1 Snow Removal Personal Services	A.8161.1 Leaf Pickup Personal Service	\$1,060.73

ABSTRACT

A motion made by Trustee Phillips approving the monthly abstract in the amount of \$35,328.23; seconded by Trustee Leiser. All voted "aye". The check for the mason, Lance Glenn, will be held for a few days until his work is completed. Due to the weather he was unable to finish his work.

TREASURER'S REPORT

A motion made by Trustee Phillips approving the monthly Treasurer's Report; seconded by Trustee Flaherty. All voted "aye".

Clerk-Treasurer Heeder noted she amended the budget in A.3410.2 Fire Department Equipment of \$2,000. A DEC Grant of \$1,500 was received and a donation of \$500 was received both for Fire Department Equipment.

FIRE DEPARTMENT

No one present to give report.

Multifamily/apartment housing inspections-Glenn stated he has completed all inspections on multi-unit housing in the village with the exception of 9 Hudson Street. The owner has not allowed Glenn access. Glenn will send a registered letter to the owner notifying him that as CEO/ZEO Glenn needs to complete an inspection for safety reasons. Trustee Leiser inquired if the multi-unit housing on Gaffney Lane was on Glenn's list. He will add it to his inspections.

NYS Cancer Benefit Program- Trustee Phillips spoke with insurance agent Peter Harvey. To be eligible for the program the firemen have to have five years of fit tests. Our firemen only have three years. When they have five years of fit test completed they may become eligible for the program.

DPW

Water Department-A water leak was found and fixed at Mills Park. The DPW removed a 1966 Fire Hydrant as there are three other fire hydrants in close proximity that can be used. A water fountain will be installed when the AHET Trail is constructed. Discussion on a possible slope failure was discussed. The engineer for the AHET Trail offered to inspect; Mayor Dunham will speak with him.

CODE ENFORCEMENT OFFICER

The CEO/ZEO's monthly report was received with 8 permits issued and \$410.00 of fees collected.

Violations-19 Rothermel-Glenn submitted a copy of the updated violations to the Village Board that were sent to the property owner in December and are to be completed by the end of January. If the violations are not addressed the village can take them to court.

Zombie Property Regulations- Glenn noted he agreed with the village Attorney's comments and would like the Village Board to move forward adopting the NYS Zombie Property Maintenance Regulations.

Short Term Rentals-Glenn is requesting the village board to amend the code to include Airbnb's as a Special Use Permit. He would like to keep the verbiage of the village code but would like to add AKA "Short Term Rentals – Airbnb". Glenn does not want to eliminate them he just wants resident who have an Airbnb to adhere to the code. He is worried about the amount of people in a home and the taxing of the septic system including fire code safety. Mayor Dunham will discuss with the village attorney before acting on any changes.

TREES

12 Broad Street-Mayor Dunham will be meeting with NYSDOT tomorrow to discuss the removal of the two trees in the area of 12 Broad Street.

TRAFFIC CALMING STUDY

Several tickets were issued by the State Police and the Sheriff's office during Safety week. The Board was hopeful with the added patrol we would see a reduction of speed throughout the village especial on the side streets like Albany, Eichybush and Gaffney.

ALBANY HUDSON ELECTRIC TRAIL

The project was advertised on December 18, 2018 as two separate contracts one in Columbia County and one in Rensselaer County. Bids are to be opened on January 30th.

Kinderhook-Lindenwald-Stuyvesant Falls Loop- The loop will be signed as a bike Route along 9 and 9H. A bike repair station was installed at Lindernwald as the bike Route will join the AHET.

Speed Study- Due to the added pedestrian and bike traffic on Sunset for the AHET a reduction of speed is being considered. A speed study is required to reduce the speed. Mayor Dunham will request a speed study to be completed. The study and will be reimbursed by the Greenway.

Acquisition of parcel from Samascott's-A date has not been scheduled.

Permanent Easement from Stewarts-A motion made by Mayor to obtain from Stewarts Ice Cream Co. Inc. at no cost, a permanent easement of 0.035 acres as shown on the "AHET Permanent Easement Acquisition Map," by Timothy Odell, Land Surveyor, dated November 7, 2018. SEQR requirements have been met by the HRVG's FEIS, dated July 16, 2018 and the Findings Statement, dated October 11, 2018 and further authorizing the Mayor of the Village to

execute and deliver any and all documents necessary to complete the transaction” seconded by Trustee Flaherty. All voted “aye”.

CLIMATE SMART COMMUNITIES TASK FORCE

Committee Chair, William Mancini, reported the following:

EVC Station Status- A estimation from National Grid to complete the electrical connection to the charging station meter will take place in approximately seven weeks. Once the hook up is done, Chris Carmity from Plugin will finish the installation. Mr. Mancini discussed the need for signage to advertise the station at the parking lot and on the village’s website. A suggestion to use the back of the electrical panel as a bulletin board showing a map of the village and listing places of interest in the village along with businesses is being considered.

Solar Project- The committee obtained two preliminary bids for solar panel installation. Committee member, Aileen Leventon, will reach out to a third and possibly a fourth contractor for estimates.

Award Disbursement- Greg Mumby from Climate Action Associates attended the Climate Smart Committee meeting to advise the committee on potential projects. Mr. Mumby agreed to assist in writing any necessary grant applications. He offered suggestions on various projects including food waste recycling, a light bulb exchange program, HVAC upgrades, interior lighting upgrades and street lighting changes. He has asked for information regarding the Village’s energy usage and will see what changes will have the most impact on greenhouse gas reductions.

Food Waste Recycling-Committee Member, Warren Applegate and Bill Mancini will be meeting next week with Jolene Race, the County Waste Management Commissioner, to discuss the possibility of a pilot program for food waste recycling in the Village. Homestead

WILLIAM STREET RT. 9 TO MAIDEN LANE

Bill Roher from TGW Consulting Group suggested the village speak with the Environmental Facilities Corporation to see what the village may be able to do to improve the chances of receiving grant funds during the next round of grant funding. If, the village was not to receive grant funding next year Mayor Dunham would like the village to consider a drainage project near 2 & 4 William Street due to the ponding of water in that area when it rains. He would also like to consider a water main project separate from the street project. The village could purchase the material and bid out the installation.

ZONING BOARD

There was no new business submitted the meeting was cancelled.

PLANNING BOARD

There was no new business submitted the meeting was cancelled. Mayor Dunham will forward the final proposed POD and Dumpster Regulations to the Village Board.

HISTORIC PRESERVATION COMMISSION

There was no new business submitted the meeting was cancelled. Mayor Dunham will work with HPC, Chair Ken Nelson and CEO/ZEO, Glenn Smith on the process of the Certificate of Appropriateness.

ECONOMIC DEVELOPMENT DIRECTOR

The EDC Director’s monthly report was received.

Netherlands Sister City- Mayor Dunham was invited to attend the celebration of the 625th year of the founding the township of Buren in The Netherlands in September of 2019.

Dutch Heritage Week - Mayor Dunham worked with Village Historian, Ruth Piwonka and EDC Director, Renee Shur to establish a Dutch Heritage Week from July 12th –July 19th. Renee sent a list of events that may be considered for the week.

Sister City Sign-Mayor Dunham is working with Michael Shaw to add a sign to the existing directional arrow sign in the Village Square. (Buren, NL 3,600 miles)

Revised Walkway Tour Brochure-Heritage Development due 5/10/19- Renee will apply for the grant funds to update the village's walking Tour Brochure. The grant maybe a matching grant that will cover the updating of the brochure and the printing of the brochure.

KINDERHOOK CREEK RECREATIONAL STUDY

The committee is comprised of three representatives for the Village of Kinderhook and four representatives for Valatie. The village of Valatie has more creek frontage to address. The first meeting has been scheduled for January 16, 2019 at 7pm in the Valatie Village Hall.

NYSDOT

Handicapped parking spot-Mayor Dunham will contact NYSDOT concerning the installation of a handicapped parking spot in front of the Village Hall.

NB Rt 9 restriction to use of parking lane at traffic signed as right turn-Mayor Dunham will speak with Tom Story from NYSDOT tomorrow concerning the proposed restricted NB parking lane in the village square.

NYSDOT is requesting Sewer Connection- The state would like to reopen and upgrade their maintenance yard on the Southwest Quadrant on Rt. 9 near the exit from 9H to Rt. 9. Mayor Dunham, Trustee Leiser and Superintendent, David Booth met with Village of Valatie Mayor, Diane Argle, and Paul Warner their sewer plant operator to discuss the additional connection to the sewer line. Mayor Dunham sent a letter and an application for a new sewer connection to DOT. A fee of \$2,000 to connect is charged \$1,500 is forwarded to Valatie and \$500 for the Village of Kinderhook.

CORRESPONDENCE

IT Services-A motion made by Trustee Flaherty to have Mayor Dunham sign the 2019 Agreement with the Columbia County MIS Department for IT Services; seconded by Trustee Leiser. All voted "aye".

VILLAGE HALL

Van Buren Hall Committee-The committee is temporarily on hold.

Renee would like to apply for grant funding for the renovations of Van Buren Hall. The installation of ADA bathrooms and a small kitchen are being considered. Ken Neilson submitted a drawing the committee chooses out of several for the Village Board to consider for submittal of grant funds.

Back Stairway- The replacing of the back stairway is on hold with S&S Fabrication.

Exterior masonry-Masonry, Lance Glenn is a few days away from completing the brick restoration on the Village Hall. He will return to install the back door of the village hall and propose a plan for the Village Hall entrance.

Handicapped Parking Space-Mayor Dunham will submit the application to DOT requesting a handicapped space in front of the Village Hall.

GARBAGE

County permits for recyclables-The Village Board discussed having the village office sell the county permits allowing you to bring your recyclables to the county. At this time village residents receive the service for free in our garbage contract. The Village Board does not feel at this time we should sell the permits for the county. Trustee Flaherty feels with everything he has read about recycling this will change for the village in a new contract.

POLICY

Trustee Phillips completed a Sexual Harassment Policy and Computer Policy. He used a template from NYCOM. He would like to have a workshop to review all the policies for final comment before sending to the Village Attorney. (Work Place Violence, Alcohol & Drug; Personnel Vehicle Use; Mileage Reimbursement) A mandatory training for sexual harassment needs to be held including for all village employees and members of the Fire Department.

RESOLUTIONS FOR VILLAGE ELECTION-TUESDAY, MARCH 19, 2019

Resolution for Election Inspectors and Registration Day-The following Resolution was proposed by Trustee Flaherty; seconded by Trustee Phillips. All voted "aye".

RESOLVED THAT: The following persons are appointed inspectors for the village election to be held on the 19th day of March, 2019.

Geraldine Smith, Chair
Mary Longacker
Susan Lauster
William Mancini

WHEREAS, Registration Day is required to accomplish this action, **NOW THEREFORE BE IT RESOLVED** that Registration Day will be held for the Village of Kinderhook General Election on March 9, 2019, 12 noon to 5 PM at the Village Hall.

Inspectors of Election will meet at the foregoing place to prepare a register for the Village Election.

Resolution for Polling Place- The following Resolution was proposed by Trustee Flaherty; seconded by Trustee Phillips. All voted "aye".

WHEREAS the General Village Election of the Village of Kinderhook will be held on March 19, 2019,

NOW BE IT RESOLVED that the polling place for such election will be at the Village Hall, 6 Chatham Street in the Village of Kinderhook and that the polls will be open from noon until nine o'clock in the evening.

UNPAID WATER, SEWER & TAX BILLS

Trustee Leiser reported the total unpaid water to date is \$1,945.72. He hand delivered shut off notices to residents. The outstanding sewer billing is \$10,733.62 this includes the current sewer billing that just went out January 1st. The total unpaid water and sewer is \$12,679.34. The outstanding sewer bills will be levied on the resident's village upcoming taxes.

APPLICATIONS

A motion made by Trustee Flaherty approving the following request for the use of Van Buren Hall; seconded by Trustee Leiser. All voted "aye".

- A. Columbia County Historical Society is requesting Van Buren Hall and the lift on 1/19/19 & 2/9/19; 2pm-8pm for lectures.

RECREATION COMMISSION

The meeting falls after the Village Board meeting this month.

KBPA

Farmer's Market-The members would like to have a meeting with the public and vendors on how to increase the attendance at Saturday Farmer's Market. They are also working on event dates for the upcoming year.

TAXPAYER TIME

Village Resident, Lawrence Waite, lives on William Street he inquired if the culvert on his property would be addressed with the proposed project. Mayor Dunham stated it would have been addressed in the Reconstruction Project but at this time the village is addressing drainage issues that affect water going into resident's houses.

A motion made by Mayor Dunham to adjourn the meeting at 8:56 pm to enter into Executive Session on personnel; seconded by Trustee Phillips. All voted "aye".

A motion by Trustee Flaherty to end Executive Session at 9:13 pm and enter into the Regular monthly meeting; seconded by Trustee Leiser. All voted "aye".

Emergency Repair-The 1st floor bathrooms in the Village Hall have clogged several times. The village DPW was not able to unclog the line and has had to hire C & E Rothermel. C&E Rothermel sent a camera down the line and realized the line going out of the Village Hall approximately at the start of the back office space is tilted not allowing to drain properly even with the new high power flush toilets as they use less water than the older toilets. A motion by Trustee Flaherty to hire C&E Rothermel to fix the line and installing the vent outside of the building; seconded by Trustee Leiser. All voted "aye".

A motion made by Trustee Phillips to adjourn at 9:25pm; seconded by Trustee Leiser. All voted "aye".

Respectfully submitted,

Nicole H. Heeder
Village Clerk