

Minutes

Regular Monthly meeting of the Village Board of Trustees and Public Hearing on the Proposed 2019/2020 Budget
Wednesday, April 10, 2019

Present: Mayor James Dunham

Trustees: Richard Phillips
Dale Leiser
Robert Baumeister
David Flaherty

Also attending: Asst' Superintendent, Robert Meehan; Climate Smart Chair, William Mancini; Paul Calcagno; Dorene Weir; Tina Lang; Jake Samascott; Jennifer Ose-McDonald; John Meade; Ruth Piwonka; Dan Valentine; The Columbia Paper reporter, Emelia Teasdale.

Absent: CEO/ZEO, Glenn Smith; Economic Development Director, Renee Shur.

PUBLIC HEARING TENTATIVE BUDGET 2019-2020 FISCAL YEAR

Mayor Dunham opened the Public Meeting at 7:15pm. Village Clerk/Treasurer Heeder read the Public Notice published in the Register Star on April 4, 2019.

Mayor Dunham stated the Village Board was proposing a tax levy of \$346,653.00 and a tax rate proposal at \$2.35908 per thousand dollars of assessed value. The assessed value of the village is \$146,944,088. The village will be within the State Comptrollers 2% tax cap requirements. The village applies the Tax Base Growth Factor in calculating the state's tax cap requirements.

Q: Paul Calcagno inquired if the village has any grants they are working on now? He gave Renee Shur a name of a grant writer who works specifically for Historic villages. He believes the village is missing out on grants. He writes grants for other villages.

A: Mayor Dunham responded yes the village has applied for grants. The most current grant applied for was the William Street Project. The village did not receive the grant but will be reapplying for a much larger grant to address several water infrastructure projects. Mayor Dunham and Trustee Leiser will be meeting with a firm TGW to apply for grant funds for the water infrastructure projects.

Q: Dan Valentine, 7 Best Road- Stated he liked the presentation of the summary page of the budget and with the last years comparison listed with the budget but would have liked to see several years together. He inquired what would the village board think the primary drivers of the budget increase for this year was?

A: Trustee Flaherty said he could speak for the village hall... just the maintenance of the village hall costs money. His numbers is the same as last year because he knows there is work to be done on the village hall. He is looking to replace the boilers and emergency stair case. The proposed budget consists of numbers just to run the village with small projects. He stated it is very hard to stay within the tax cap and to do anything extra. You cannot not raise taxes and get things done. Everyone pays taxes and is on a budget but with the cost of getting things done you can barely fill potholes without raising taxes.

Mayor Dunham closed Public Hearing at 7:30pm and opened the Regular monthly meeting.

MINUTES

A motion made by Trustee Flaherty approving the minutes of March 13, 2019 Regular monthly meeting; Budget meeting minutes of March 21, 2019 and March 26, 2019; and Organizational Meeting minutes of April 1, 2019; seconded by Trustee Leiser. All voted "aye".

BUDGET AMENDMENTS

A motion made by Trustee Baumeister approving the following budget amendments presented by the village Treasurer; seconded by Trustee Phillips. All voted "aye".

General Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1620.410 Buildings Contractual Projects	A.1620.4 Buildings Contractual	\$ 1,683.43
A.3410.43 Firemen Equipment Maintenance	A.3410.4 Fire Department Contractual	\$ 1,389.56
A.4090.4 Environmental Health Contractual	A.4020.4 Registrar Vital Statistics	\$ 1.00
A.8540.1 Drainage Personal Services	A.8560.1 Shade Trees Personal Service	\$ 191.04

Water Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
F.8320.4 Source & Pumping Contractual	F.9040.8 Workers Compensation	\$ 2,339.98

ABSTRACT

A motion made by Trustee Phillips approving the monthly abstract in the amount of \$36,072.35; seconded by Trustee Leiser. All voted "aye".

TREASURER'S REPORT

A motion made by Trustee Flaherty approving the monthly Treasurer's Report; seconded by Trustee Leiser. All voted "aye".

FIRE DEPARTMENT

There were no firemen present to give the monthly report. Fire Commissioner Phillips noted the annual Officer's meeting was held and there were no changes in officers. (Chief, Matt Cohn; First Assistant Chief, David Bartlett; Second Assistant Chief, Gordon Pratt)

DPW

Asst' Superintendent, Robert Meehan reported the DPW has started the spring cleanup in the village square. Besides the opening of the bathrooms at the playground they have the playground equipment and tennis courts ready for the season. They started filling pot holes but noted there are several to be addressed along with skid boxing.

Water Department- Hydrant Flushing has been scheduled for April 16th, 17th and the 18th. Water Commissioner, Leiser noted the cleaning and rehabilitation of Well #1 was completed by Smith Well Drilling. The cleaning resulting in a higher flow rate of water pumped per minute from approximately 80 gallons per minute to 120 gallons per minute.

CODE ENFORCEMENT OFFICER

The CEO/ZEO's monthly report was received with 4 permits issued and \$345.00 of fees collected.

Violations-19 Rothermel- There has been progress in the cleaning of the property.

Zombie Property Regulations-Mayor Dunham will meet with the village attorney and CEO/ZEO on the proposed regulations.

Short term rentals- Mayor Dunham would like to handle the Short term rental unit like a Bed-and-breakfast as listed in the village code book. The changes will be reviewed by the Village Planning Board. As of now the Mayor believes there are three short term rentals listed in the village. There is a rental on the corner of Maiden Lane and Hudson Street that is listing also as a museum that will need to be addressed with the property owner.

TREES

12 Broad Street- NYSDOT has reviewed the two trees they planted back in 1990 that are in front of 12 Broad Street. They have agreed to remove them. The sidewalk will need to be repaired and new trees with a root barrier can be planted as the village did in front of the Anderson Agency.

TRAFFIC CALMING STUDY

The village has moved the variable traffic sign around the village and has collected data from the sign that may be viewed. The data shows speeding on Albany Ave above the cemetery is the worst. The village has placed money in the upcoming village budget for a second sign. Mayor Dunham would like to place a sign on Rothermel Ave during Little League.

ALBANY HUDSON ELECTRIC TRAIL

Maintenance Agreement-The Village will sign a maintenance agreement with Hudson River Valley Greenway. The village will maintain the portion of the trail that runs through the village. The trail from Stewarts to Eichybusch Road will be paved. Mayor Dunham placed \$1,500 in the upcoming budget to maintain the trail.

Kinderhook-Lindenwald-Stuyvesant Falls Loop-Kinderhook Friend of the Trails is supporting a bike loop along the trail from Albany Ave to the trail in Stuyvesant Falls.

Speed study-WSP has now placed the ATR's on Sunset Ave for a speed study. The study is to determine if the village should reduce the speed limit on Sunset Ave to 25 mph since the trail on Sunset Ave will be a walk/bike roadway.

CLIMATE SMART COMMUNITIES TASK FORCE

Climate Smart Chairman, Bill Mancini spoke with Historic Preservation Chairman, Ken Neilson concerning the size of the electrical panel box and size of the wooden structure it is mounted on. Ken Neilson is requesting, if possible can the wooden structure be made smaller. Mr. Mancini has placed Ken Neilson and John Doran in contract to see if a smaller panel box and structure would be possible.

Earth Day event-Earth day events are planned for Saturday April 20th including a Dash for Trash starting at the Village Green, E-recycling, and document shredding services will be available at Mario's Hardware in Valatie. There will also be educational events for children held on Saturday April 20th and Monday April 22nd at the Kinderhook Memorial Library which will include a presentation from a Clynk representative.

Designated Clean Energy Community- Trustee Flaherty attended the Climate Smart meeting and spoke with Gregg Mumby concerning the use of the \$35,000 grant funds. If possible, Trustee Flaherty would like the grant funds to be used for the replacement of the boilers in the village hall. Greg Mumby requested data regarding fuel consumption and cost, and the efficiency ratings for the current system. Trustee Flaherty agreed to forward Mr. Mumby the information within 10 days so he can analyze the data to see if the boilers would meet the criteria for the grant funds.

WILLIAM STREET RT. 9 TO MAIDEN LANE

If, the village is not successful in receiving grant funds for the water main on William Street Mayor Dunham would like to scale the project down and correct the drainage from water going onto two residential properties closer to the RT 9 end of William Street.

ZONING BOARD

There was no applications received for new business therefore no meeting was held.

PLANNING BOARD

Mayor Dunham accepted the resignation of Chairmen, Matt Cabral. Mayor Dunham thanked Mr. Cabral for his years of service on the Planning Board. Mayor Dunham appointed Tina Lang to complete his term from April 2019 until March 2020.

Old Dutch Inn- Is in the special use permit process. Mayor Dunham would like the Village Board to consider changing the local law in the B-1 District lifting the requirement for off street parking for a hotel as the Village Board did a few years ago for retail stores along with changing the restrictions for loading and unloading of supplies. Mayor Dunham will meet with the Village attorney and draft the changes to the local laws.

Van Buren Bed and Breakfast- Paul Calcagno would like to squash rumors that he is building an outdoor eating area for the bagel shop. He noted the bagel shop already has an outdoor 24 seating area. He said he does not do anything illegal or without the permission and approval for the building inspector or the Planning Board. He stated he is creating a seating area for his bed and breakfast. He has assembled several picnic tables where they were delivered and they are all in one area but they are not staying there. Due to weather he has started on the seating area for the B&B. He stated he has asked numerous times of the village attorney and the planning board if they have any authority over landscaping. He was told no. He will be placing seasonal triangle shades, several Adirondack chairs in the seating area to make things look nice going from the business area to residential.

Trustee Flaherty told Mr. Calcagno perception is everything. He has five picnic tables out next to the bagel shop. That is why residents have called the office inquiring if Paul is building additional seating for the bagel shop. Trustee Leiser questioned Mr. Calcagno if someone comes out of the bagel shop and sits in the seating area of the B&B what he is going to do. Mr. Calcagno noted he will not restrict someone from sitting there just as they can sit in the village square at the picnic tables. Mayor Dunham noted Glenn Smith placed a stop work order with Mr. Calcagno for the posts. They need to be reviewed by the Historic Preservation Commission.

HISTORIC PRESERVATION COMMISSION

There was no new business presented to the commission therefore new meeting was held.

ECONOMIC DEVELOPMENT DIRECTOR

The EDC Director's monthly report was received and is on file in the village office and posted on the village website.

Sister City-Michael Shaw is making a directional mileage sign post to be installed in the square.

Parking lot lighting-Renee Shur is receiving quotes to place six light poles in the municipal parking lot. This project if it meets the criteria may also be submitted for the \$35,000 grant monies.

Dutch Heritage Week – A Dutch Heritage Week has been scheduled for the week of July 12th – July 19th. Village Historian, Ruth Piwonka and Renee have confirmed several events for adults and children.

Revised Walkway Tour Brochure-Heritage Development due 5/10/19- Renee will apply for the grant funds to update the village's walking Tour Brochure. The grant is a matching grant that will cover the updating of the brochure and the printing of the brochure.

KINDERHOOK CREEK RECREATIONAL STUDY

Barton & Loguidice held a public meeting on the Kinderhook Creek Recreational study in the village of Valatie on March 27th approximately 30 people attended. They will hold another meeting tomorrow night at 7pm here in the Village of Kinderhook.

NYSDOT

Mike Duvat is the new Columbia County Resident Engineer. Mayor Dunham said he will review the handicapped parking spot in front of the garage doors of the Village Hall and the NB Rt 9 parking lane at the traffic light with Mike Duval.

VILLAGE HALL

Van Buren Hall Committee-The committee is temporarily on hold.

Back Stairway- Trustee Flaherty received engineering plans from Todd Siemers at S & S Fabrication. His engineer, Tim Schroeder recommends replacing the sill plate before the stairs are installed. Asst't Superintendent, Meehan will review to see if it he can do in-house or if the village will need to hire someone.

Exterior masonry-Masonry, Lance Glenn will return paint a sealer on the bricks and to install the back door of the Village Hall and propose a plan for the water mitigation for the front entrance of the Village Hall. Trustee Flaherty will speak with HPC Chair, Ken Neilson concerning gutters and will inquire about receiving pricing for the installation of gutters.

Boilers for the Village Hall- The grant funds from NYSEARDA may pay for a portion of the replacement of the boilers if the boilers meet the criteria of the grant. Two high efficiency propane boilers will be needed to replace the current boilers. Trustee Flaherty received the following three quotes: Dells' Plumbing, Heating & A/C of \$32,875; Crisafulli Brothers Plumbing & Heating Contractors Inc. of \$27,851 and Main-Care Energy of \$21,245.00. A motion made by Mayor Dunham to hire Main-Care Energy for \$21,245; seconded by Trustee Baumeister. All voted "aye". The village may hire the contractor but the work cannot be performed until Mr. Mumby reviews to see if they meet the criteria for the grant.

BANDSTAND

Bandstand-After discussion with Marilyn Kaplan, Historic Preservation Architect and review of the bandstand Trustee Flaherty noted the bandstand needed a structural engineer and not an architect. Ms. Kaplan recommended structural engineer, Dan Proper from Proper & O'Leary Engineering PC. Mr. Proper submitted a proposal pertaining to the repair of the bandstand. Trustee Flaherty will contact Mr. Proper and inquire if the bandstand can be used for events. (Pictures with Easter Bunny and Food Truck village)

GARBAGE

Trustee Flaherty attended a DEC forum on recycling. They would like to educate people on proper recycling. What can be recycled and what is contaminated recycling.

POLICY

At the Organizational meeting the Village Board approved the personal mileage policy. Trustee Phillips will forward the sexual harassment policy and computer policy to the village attorney. He would like the village Board to approve the policies at the next village board meeting and have each employee sign the policies noting the read and will adhere to the policies.

PROPOSED TENTATIVE BUDGET FOR THE 2019/2020 FISCAL YEAR

Due to the expenditures for the sewer Mayor Dunham is proposing to raise the sewer maintenance fee from \$10.00 to \$15.00 per quarter to cover the costs of the sewer expenditures for the village. A motion made by Trustee Baumeister to increase the sewer maintenance fee to \$15.00 per quarter starting in the 2019/2020 budget; seconded by Trustee Flaherty. All voted "aye".

A motion made by Trustee Flaherty to adopt the tentative budget for the 2019/2020 fiscal year; seconded by Trustee Leiser. All voted "aye".

UNPAID WATER, SEWER & TAX BILLS

The water billing for April 1, 2019 was mailed out. There is one outstanding sewer bill. The unpaid village taxes are \$15,539.03.

WASTEWATER COLLECTION SYSTEM

NYSDOT and the Rescue Squad will be submitting an application to the Village requesting to connect to the village's Force Main. Mayor Dunham expects the Rescue Squad will connect to the system sooner than NYSDOT.

APPLICATIONS

A motion made by Trustee Flaherty approving the following application; seconded by Trustee Phillips. All voted "aye".

- a. Lorraine Michael's is requesting to amend her original application for renting Van Buren Hall earlier on Friday evenings starting at 4pm.

RECREATION COMMISSION

The meeting consisted of stuffing Easter Eggs. The annual Easter Egg Hunt will be held on April 20th at noon behind the Vanderpoel House.

KBPA

The committee did not meet but held a community meeting at the Library to receive feedback from the public on how to increase attendance at the Farmers Market.

A motion made by Trustee Flaherty to adjourn the board meeting at 8:47pm and enter into executive session on personnel; seconded by Trustee Phillips. All voted "aye".

Respectfully submitted,

Nicole H. Heeder
Village Clerk

Executive Session

No motions taken.

Trustee Baumeister made a motion to adjourn Executive Session at 9:20pm; seconded by Trustee Flaherty. All voted "aye."

Mayor Dunham