

Minutes
Regular Monthly meeting of the Village Board of Trustees
Wednesday, March 14, 2018

Present: Mayor James Dunham

Trustees: Richard Phillips
Dale Leiser (absent)
Robert Baumeister
David Flaherty

Also attending: Asst. Sup't, Robert Meehan; CEO/ZEO, Glenn Smith; Captain, Gordon Pratt; Chief, Larry Eisen; Village residents: Jennifer Ose-McDonald, Jake Samascott, John Mead and Jennifer Blood. The Columbia Paper Reporter, Emelia Teasdale.

Mayor Dunham called the regular monthly meeting to order at 7:30pm.

TAXPAYER TIME

No resident wishing to speak.

MINUTES

A motion made by Trustee Flaherty approving the minutes of February 14, 2018 Regular monthly meeting and Special meeting minutes of February 26, 2018; seconded by Trustee Baumeister. All voted "aye".

BUDGET AMENDMENTS

A motion made by Trustee Phillips approving the following budget amendments submitted by the Village Treasurer; seconded by Trustee Flaherty. All voted "aye".

General Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1210.4 Mayor Contractual	A. 1110.4 Justice Contractual	\$274.24
A.3310.4 Traffic Control Contractual	A.3120.4 Police Contractual	\$222.92
A.3410.43 Fire Equipment Maintenance	A.3410.4 Fire Department Contractual	\$439.75
A.1680.4 Central Data Processing Contractual	A.4020.4 Registrar of Vital Statistics Contractual	\$80.00
A.1990.4 Contingent Account	A.5132.4 Central Garage Contractual	\$1,010.81
A.8160.1 Refuse Garbage Personal Service	A.8170.1 Street Cleaning Personal Service	\$4.78

ABSTRACT

A motion made by Trustee Phillips approving the abstract in the amount of \$35,566.14; seconded by Trustee Flaherty. All voted "aye".

TREASURER'S REPORT

Village Treasurer Heeder noted she increased appropriation line items by the grant monies received (A.3410.2 by \$2,5000 NYS Homeland Security, \$500.00 Fellowship Cornerstone Church, \$250.00 Schwabb Chartable) (A.1989.4 by \$4,326.00 NYS Parks and Recreation for the lighting study)

Trustee Phillips made a motion approving the monthly Treasurer's Report; seconded by Trustee Flaherty. All voted "aye".

FIRE DEPARTMENT

Captain, Gordon Pratt submitted the monthly fire incident report stating 5 calls, 0 details and 3 drills logged. The fire department is working with neighboring Valatie Fire Department Chief, Joe

Loeffler to fit air masks. They are also working with County Scheriff, David Bartlett for CPR recertification in May.

Multifamily inspection-CEO/ZEO /Glenn Smith stated he had two inspections scheduled but one inspection has been rescheduled until next week.

DPW

Asst. Sup't, Robert Meehan reported the month was spent mostly plowing snow and some building maintenance.

Mayor Dunham informed Asst. Super indent Meehan on a great job he is doing filling in for the Super indent and with just a part time helper.

CODE ENFORCEMENT OFFICER

The CEO/ZEO's monthly report was received with 5 permits issued and \$435.00 of fees collected.

CEO/ZEO Smith would like the village board to consider adopting an ordinance on zombie properties in the village. He stated banks will be required to inform Glenn of any properties that they have taken possession of. Mayor Dunham gave information to each trustee on the zombie ordinance to read. Glenn requested the village board make any changes they would like to and have the village attorney review before the next village board meeting to adopt the ordinance by resolution.

Village Resident, John Mead stated he runs a mortgage company. If a home owner does not pay their mortgage for four months the company will send someone to see if the house is occupied. If the house is unoccupied the mortgage company can notify the municipality for contact information.

Van Buren Hall emergency stairs-The condition of the emergency egress stairs from the Van Buren Hall is in need of repair and/or replacement. Glenn feels an engineer needs to inspect and complete an analysis of the stairs to make sure the stairs can handle a heavy load in case of an emergency. Glenn will have Jack Healy from Ryan Biggs Associates complete an analysis of the stairs to certify the structural capacity of the stairs. Per code Van Buren Hall is required to have two egress points. Glenn will limit the amount of use of Van Buren Hall until the village receives certification from the structural engineer.

TREES

As a courtesy to the Mayor, Glenn Smith spoke to Barry Herbold concerning the dead tree on Rothermel Ave. The property owner has abated part of the tree. Mayor Dunham will give the property owner until the next village board meeting to remove the tree otherwise he will hire someone to remove the tree for safety concerns.

TRAFFIC CALMING STUDY

The radar speed sign has been placed on several street in the village especially on Albany Ave. Mayor Dunham spoke with Town Supervisor Pat Grattan concerning paying half of another speed sign and sharing. Mayor Dunham requested the town reduce the speed from Od Post Road coming into the village to help reduce the speed coming into the village. The Town passed a resolution approving and now is being presented to the county and state for approval.

CLIMATE SMART COMMUNITIES TASK FORCE

The committee is scheduled to meet on March 22nd. The committee received an estimate on the electric charging station to be submitted with the grant application. The application will be submitted to the village board in April for approval.

WILLIAM STREET RT. 9 TO MAIDEN LANE

Hudson Valley Engineering held a public informational meeting on February 22nd at the Fire House. Mayor Dunham noted funding of the project is an issue. The proposed project is estimated at \$830,000 of which \$320,000 is for the water lines. Mayor Dunham would like to seek grant funding for the water lines. Mayor Dunham and Water Commissioner, Dale Leiser met with John Duchessi from TGW Consulting Group and received quote of \$3,000 to write a grant for funding of the water lines.

A motion made by Trustee Phillips to hire TGW Consulting Group for \$3,000 to write a grant for the William Street Maiden Lane project for the water lines; seconded by Trustee Flaherty. All voted "aye".

Jennifer Blood (7 William Street) is a new resident on William Street and inquired when the village will be digging William Street up? Where are the water lines in the road? How close to her property line will be dug up? Mayor Dunham offered to meet with her to discuss the projects.

ZONING BOARD

The zoning board met and is looking to create an application and to formulate a handbook to streamline the process for applicants to reduce the time it takes to apply to the zoning board through the approval process.

PLANNING BOARD

The meeting was cancelled as no new business was presented.

HISTORIC PRESERVATION COMMISSION

There was no new business presented therefore the meeting was cancelled. Mayor Dunham has schedule Julian Adams to meet with the HPC Commission at their April regular meeting.

ECONOMIC DEVELOPMENT DIRECTOR

The EDC Director's monthly report was received and is on file. Rene was unable to attend the meeting; Mayor Dunham gave some highlights of Renee's report:

- Food Truck Village dates are June 28th and August 23rd
- created a pamphlet for realtors "Discover the Opportunities" to sell Kinderhook
- recruited presenters to participate on April 21st "Building a Food Smart Community" and Community projects for Earth Day on April 22nd
- Thursday Food truck night in the Village Square; May to October; Nosh Food Truck & Catering Co., and Gourmeli's Taste

NYSDOT

Mayor Dunham, Robert Meehan, and Trustee Dale Leiser met with the new resident engineer, Tom Storey, from the State. He is meeting with municipalities to discuss any issues a municipality may have like the complaints the village have taken with the state plow trucks winging back the snow on the sidewalks along Rt 9 through the village. He would like the village to sign a shared service agreement up to a value of \$10,000 and to sign an undertaking showing the village has insurance when applying for a highway work permit. The undertaking will give the village faster access when applying for a highway work permit. Mayor Dunham had the village attorney review the shared

service agreement and the undertaking. The village attorney had questions on the insurance; Mayor Dunham will have Metz Wood Insurance review.

A motion made by Trustee Flaherty approving an undertaking with NYSDOT; seconded by Trustee Baumeister. All voted "aye".

CODIFICATION OF NEW LAWS

Village Clerk Heeder requested an estimate from General Code to print the adopted local laws in the Village Code book.

WATER DEPARTMENT

New York Rural Water Association requested the village write Senator Kathy Marchione a letter in support of the SWAP bill. The bill is for funding of the maintenance of water and sewer systems. Mayor Dunham has sent the support letter to the Senator.

VILLAGE HALL

Van Buren Hall Projects-the committee met February 28th to discuss a punch list of short term and long term goals on uses and functions of Van Buren Hall along with the prioritization of projects for the current and future uses of Van Buren Hall.

Masonry work-Trustee Flaherty is waiting on two other quotes for the exterior masonry work on the village hall. He does not believe they will be cheap, Village Hall is a brick and mortar building not a timber building. The brick work is very important.

Capacity limits-Clerk/Treasurer Heeder found an earlier report from Marylyn Kaplan noting 172 people for the capacity limits in Van Buren Hall. The 172 people go with the equation Glenn Smith arrived at with square footage and egress of the building.

Village Hall speaker system- A quote was requested from Simplex Grinnell to install two microphones and three speakers in the meeting room to be in compliance with the American Disabilities Act. A portable system to be used in Van Buren Hall and at the Bandstand for events was also requested. A grant with the Unified Justice Court may be sought.

Emergency stairs-the village is waiting on a report from the structural engineer at Ryan Biggs to consider repair or replacement of the emergency stairs.

Revised Application for Use-a revised Application of Use was given to each Trustee to review. The changes are more specific to the users.

IT CONTRACT

A meeting with former Trustee Brain Murphy, Trustee David Flaherty and Clerk/Treasurer Heeder needs to be had to determine the needs of the village IT.

VILLAGE POLICIES

The committee will draft the following policies for village board approval: Workplace Violence, Computer, Drug & Alcohol and personal vehicle mileage policy. An update to any current policies will also be made to draft an employee handbook. Training will be provided by NYMIR the village's insurance carrier. Trustee Phillips noted a workplace violence statement should be adopted first and placed in all village buildings. A motion made by Trustee Phillips to adopt a Workplace Violence Prevention Policy Statement; seconded by Trustee Flaherty. All voted "aye".

SCHEDULE OF 2018/2019 BUDGET MEETING

Mayor Dunham set Tuesday, March 27, 2018 at 6:00 pm as the first budget meeting to review the proposed budget for the 2018/2019 fiscal year.

UNPAID WATER, SEWER & TAX BILLS

Late village tax letters were sent to property owners with unpaid village taxes.

WASTE WATER COLLECTION PROJECT

Anti-Siphon Valve- The village received a high reading at the pump station. Mayor Dunham is reading the meter at the pump station and will inspect for grease build up.

ALBANY HUDSON ELECTRIC TRAIL

Mayor Dunham is working with Andy Beers from Hudson Greenway and the Historical Society to hopefully reach an agreement on the easement for the proposed trail behind the Vanderpoel House. The draft Environmental Impact Statement is available at the Town of Kinderhook office.

SIDEWALK CHURCH STREET

The Church Street sidewalk project will be held until the 2018/2019 fiscal year. Trustee Leiser is looking for a smaller section of sidewalk that needs to be replaced at a 4ft width possible along Eichybush Road.

DEMONSTRATIONS

The village board held a short discussion if the village will be held liable if someone got hurt at a protest if they had not submitted an Application of Use form to the Village Board. Mayor Dunham will inquire with the village attorney to see if the village will be liable in any way if someone would get hurt.

APPLICATIONS

A motion made by Trustee Flaherty to approve the following application (pending insurance certificate from the food vendors); seconded by Trustee Baumeister. All voted “aye”.

a. OK5K is requesting Van Buren Hall & the Village Square from 6/8 at 4 pm thru 6/9 at 12pm
b. Climate Smart Task Force is requesting Van Buren Hall, the elevator and Village Hall meeting room on Sat. 4/21
c. David Smith, Concerts in the Village is requesting Van Buren Hall & the elevator on 4/22 at 2pm
d. Bill Laraway, KBPA is requesting the Village Square & bandstand on Saturdays 5/5- 10/6 for the farmers market, June 2nd Craft Fair; June 16th early yard sale; June 28th Food truck nite; July 4th Parade; Aug. 23 Food truck nite and Summer in Square; Sept 15th yard sale; December 14th Candle Lite Night
e. Columbia County Historical Society is requesting Van Buren Hall & elevator on 4/10 from 4:30pm-8pm volunteer lecture; May 5th 3:00 pm-7:30pm lecture; and March 13 5pm-8:30pm lecture
f. Shannon Eigenbrodt is requesting Van Buren Hall on 4/8 from 12-5 pm child's birthday party
g. NCLL is requesting all three baseball fields and the playground pavilion on 4/28 all day for Little League opening day
h. Tom Blau-Nosh Food truck & Catering is requesting the Village Square Thursday evenings from 5/24-8/30; 4pm-9pm

PEDDLER’S PERMIT

A motion made by Trustee Flaherty approving Mr. Ding-A-Ling’s request to sell ice cream throughout the village from April 1, 2018-October 1, 2018; seconded by Trustee Phillips. All voted ‘aye’.

RECREATION COMMISSION

The committee gathered and stuffed Easter Eggs for the Easter Egg Hunt at the Vanderpoel House on Saturday, March 31, 2018 at noon. The Elks Club will be at the Bandstand to take pictures with the Easter Bunny.

KBPA

The KBPA is working on summer events like the 4th of July parade.

TAXPAYER TIME

Jennifer Ose-McDonald stated if you are walking on the south side into the village there is no cross walk at Eichybush Road to get to the village playground. She is requesting a cross walk and a free standing plastic pedestrian sign at Eichybush Road. She stated she has stood at the existing crosswalk of The Scholl with children in strollers and no one will stop to allow them to cross. Mayor Dunham will check with NYSDOT on having a crosswalk painted at Eichybush and the use of the free standing sign at crosswalks.

Village resident, John Mead lives on Rt.9/ 15 Chatham St with his driveway on the bend of the road. He cannot see the traffic coming into the village from Valatie. He is worried about the safety of his tenants pulling out. He is requesting to install a mirror for safety of his tenants. He was informed his request will need to be made to New York State DOT as it is a state road not a village road.

Jennifer Blood (7 William Street) inquired about the no parking on William Street and the speed of cars zooming down William Street using it as a possible cut through to Hudson Street. Mayor Dunham noted the village will need to better enforce the parking restrictions on William Street and the Traffic Calming study showed very little traffic used William Street as a cut through.

A motion made by Mayor Dunham to adjourn the village board meeting at 8:39 pm and enter executive session on personnel; seconded by Trustee Flaherty. All voted "aye".

Respectfully submitted,

Nicole H. Heeder
Village Clerk

Executive Session

Trustee Leiser attended executive session via face time at 8:48pm.

Mayor Dunham Adjourned executive session at 9:06 pm with no motions made.

James C. Dunham
Mayor