

APPROVED May 29, 2018

**Village of Kinderhook  
Zoning Board of Appeals  
Minutes of April 23, 2018**

Present	K. Gray; D. Sullivan, Chair; G. Seaman; J. Callahan; G. Smith, CEO/ZEO; D. Flaherty, Liaison
Absent	B. Van Alstyne; R. Fitzsimmons, Village Attorney
Call to Order	7:15 PM D. Sullivan opens meeting.
Minutes	G. Seaman made a motion to approve February 26, 2018 minutes; K. Gray seconded; J. Callahan sustained as he was not in attendance of the last meeting; all in favor.
Funds Remaining	\$750.21
Correspondence	NONE
Organizational	D. Sullivan opens up discussion with the board for recommendations on Chair and Vice Chair. J. Dunham, Mayor, has recommending renewing chairs as is for this year. D. Sullivan is ok with staying Chair and G. Seaman is ok with remaining Vice Chair. J. Callahan agrees that he will accept chair position next year if offered by the Mayor at that time; J. Callahan motions to approve; K. Grey seconds, all in favor.
New Business	NONE
Old Business	Proposed new application form Dave opens discussion thanking Kim and Jerry for all their work on the new forms again. J. Callahan starts off by noting that change of non-conforming use variance sections were added to the form where needed. D. Sullivan suggests that we note that notices go in the official village paper versus noting what paper (currently Register Star) in case it changes in the future. The board agrees to leave it up to the village board and final review to decide which way to go. G. Smith suggests that the drawings requested not be any larger than 11x17 for scanning purposes, currently at 24x36 which can be difficult. Also, he will plug all fees into application. The board discusses fees, refund process and appeal process. Board discusses adding the 60 day appeal time line and where to add it on the forms. The board discusses re application process

after 6 month expiration of permit. The board discusses how important the denial form from Glenn is and where is should be located in the application,. The board discusses the application in a whole and with above minor changes feels it is ready for the village boards review and comments. Will revise one more time and review next month to send to board.

Next Meeting

May 22, 2018

Adjournment

8:45 PM G. Seaman moved to adjourn; J. Callahan seconded; all in favor.

Kristina Berger

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Secretary to Zoning Board of Appeals