

Minutes
Regular Monthly meeting of the Village Board of Trustees
Wednesday, May 10, 2017

Present: Mayor James Dunham

Trustees: Richard Phillips
Dale Leiser
Robert Baumeister
David Flaherty

Also attending: Glenn Smith; Matt Cohn; Larry Eisen; Nick Eisen; Renee Shur; Sally J. Berry; Paul Berry; Patricia Coughlin; Bill Mancini; Robert Murphy; Joe Clyne; Matt Elia; Jon Meade; Pat Harbron; Rima Bostick; Emelia Teasdale, The Columbia Paper.

TAXPAYER TIME #1

Patricia Coughlin stated she was at the last special meeting and she is attending tonight's Village Board meeting to ensure the Village Board addresses the property maintenance issues of the two houses on Sunset Avenue.

MINUTES

A motion made by Mayor Dunham approving the minutes of April 12, 2017 Regular monthly meeting; seconded by Trustee Baumeister. All voted "aye".

A motion made by Trustee Flaherty approving the minutes of April 25, 2017 Special meeting; seconded by Trustee Baumeister. All voted "aye".

BUDGET AMENDMENTS

Mayor Dunham noted all Village Board members received a certified copy of the 2017/2018 Village Budget in their packets tonight.

A motion made by Trustee Phillips approving the following budget amendments presented by the Village Treasurer; seconded by Trustee Flaherty. All voted "aye".

General Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1210.4 Mayor Contractual	A.1110.4 Justice Contractual	\$ 79.88
A.1990.4 Contingent Account	A.1620.4 Buildings Contractual	\$ 1,264.82
A.1670.4 Central Printing Contractual	A.1680.4 Central Data Processing	\$ 820.00
A.5110.2 Street Maintenance Equipment	A.5132.2 Central Garage Equipment	\$ 67.97
A.5110.4 Street Maintenance Contractual	A.5132.4 Central Garage Contractual	\$ 770.02
A.5110.4 Street Maintenance Contractual	A.5142.4 Snow Removal Contractual	\$ 1,704.61
A.8161.1 Leaf Pick Up Personal Service	A.8170.1 Street Cleaning Personal Service	\$ 57.75
A.8161.1 Leaf Pick Up Personal Service	A.8540.1 Drainage Contractual	\$ 22.00
<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
F.8340.410 Engineering	F.8340.4 Transportation Distribution	\$ 1,798.55

ABSTRACT

A motion made by Trustee Phillips approving the monthly abstract in the amount of \$31,277.83; seconded by Trustee Flaherty. All voted "aye". Trustee Leiser requested to hold the check to Columbia County in the amount of \$63.19 for snow removal until he confirms with the County.

TREASURER'S REPORT

Trustee Phillips made a motion approving the monthly Treasurer's report; seconded by Trustee Leiser. All voted "aye".

FIRE DEPARTMENT

Larry Eisen reported 1 call, 2 drills and 0 details for the month of April. The monthly fire incident report was received with the Officer's meeting minutes.

Equipment-Two leaf blowers were purchased to assist with brush fires.

Fire truck savings account-In the 2016/2017 budget the village board budgeted \$8,000 for any repairs of the fire truck and \$25,000 to go into the fire truck savings. If, additional funds are needed then the \$8,000 budgeted for the repair of the fire trucks the amount budgeted for the savings account is reduced. A motion was made by Trustee Phillips to move \$25,000 to the fire truck savings account; seconded by Trustee Flaherty. All voted "aye".

The fire trucks are being re lettered to the new number system in the county.

Memorial Day Parade-The annual parade is in Niverville with line up at 9 am and step off at 10 am.

DPW

Dave Booth was unable to attend the meeting Trustee Leiser gave the following report: the area of the butterfly garden on Albany Ave; placing of the new sign at Persons of Color Cemetery; new water service on Sunset Ave; opening of the bathrooms at the playground.

DPW Garage Alarm - Trustee Flaherty reviewed the contract and material listing in the proposal before signing the contract. He requested Simplex to notify him before the installation of the fire alarm in the DPW garage.

Water- Trustee Leiser requested the fire department attend water tower cleaning and dry inspection on June 7, 2017. The village will need to drain the water tank and have the fire department power wash down the inside of the tank.

GPS Mapping-The GPS mapping of the water lines and shut offs have been completed.

Wells- The pump in well #3 is not good and will be replaced. The cleaning of well #3 and the installation and replacement of the pump is estimated at \$15,266.00. The test well is 170 ft it pumps well but is not up to the gallons a minute needed.

Trustee Leiser requested the village attorney draft a resolution to create a water reserve account for any repairs/maintenance of the water tower, pumphouse and wells. The village will send the resolution to the village accountant for review before the village board passes the resolution.

William Street Design-Jim is working with Hudson Valley Engineering on a signing a contract.

CODE ENFORCEMENT OFFICER

The CEO/ZEO's monthly report was received with \$627.50 fees collected. He issued one violation for 14 Sunset Ave. The owner is required to address the violations by May 20th or the CEO may request the village board to address the issues in court. Glenn stated this is a very expensive avenue. Glenn has met with the owner of 12 Sunset Avenue he is in the process of rectifying any property maintenance issues. Mr. Dunham read aloud a letter received by the owner of 12 Sunset Avenue, William Better.

TREES

Mayor Dunham received one quote for the removal and trimming of village trees. Due to the recent storm tree contractors are behind. The Code Enforcement Officer is in the process of contacting several residents for trees on private property that needs to be addressed.

The Code Enforcement Officer has spoken with Michel Reinoehl concerning their tree on 16 Catskill View. Mr. Reinoehl previously told Glenn that he was going to remove the tree. Several branches have come down during the storm. A motion made by Mayor Dunham to send Mr. Reinoehl a letter in the interest of public safety to have the tree removed per chapter 46 of the village code; seconded by Trustee Flaherty. All voted "aye".

TRAFFIC CALMING STUDY

A public meeting was held on April 26, 2017 at 7 pm. The committee is waiting for final recommendations from Parsons Brinkerhoff. The committee will forward the final recommendations to the Village Board. The village was notified Parsons Brinkerhoff become WSP.

Resolution to reduce speed along Rt.9-

RESOLUTION REQUESTING A SPEED REDUCTION ON NYS ROUTE 9 FROM 35 MPH TO 30 MPH FOR THE BUSINESS AREA OF THE VILLAGE OF KINDERHOOK

Resolution by: Mayor James Dunham;

Seconded by: Richard Phillips.

WHEREAS, the Village Board of the Village of Kinderhook has received complaints from residents about the speed of vehicles and heavy truck traffic on NYS Route 9 through the Village of Kinderhook, and

WHEREAS, for the health, safety and welfare of residents, travelers and visitors of the Village of Kinderhook, the Village of Kinderhook believes that a reduction in speed from 35 MPH to 30 MPH from the Jack Shainman Gallery (25 Broad Street, NYS Route 9) to the Village fire house of the Palmer Engine and Hose Company (39 Chatham Street, NYS Route 9), comprising the center area of the Village, would address and alleviate the concerns, and

WHEREAS, the area where the speed reduction is requested consists of the Village business area with many local offices, restaurants and stores that have on street parking, cause heavy pedestrian activity, bring walkers, bikers and visitors, and is also the area of the Village Square where frequent events and gatherings are held, so that the current speed of traffic poses a risk to persons utilizing the Village, and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Trustees of the Village of Kinderhook request that the New York State Department of Transportation reduce the speed in the business area of the Village of Kinderhook from 35 MPH to 30 MPH, to promote the health safety and welfare of the Village residents and visitors.

Upon question of the foregoing Resolution, the following Board members voted "Aye" in favor of the Resolution:

Mayor James Dunham;

Trustee Richard Phillips;

Trustee Dale Leiser;

Trustee Robert Baumeister; and

Trustee David Flaherty.

The following Board members voted "No" in opposition thereto:

_____ ; and

_____.

The Resolution having been approved by a majority of the Village Board, the same was declared duly adopted by the Mayor of the Village of Kinderhook.

CLIMATE SMART COMMUNITIES

Certified Clean Energy Community-The village applied and received a \$2,500.00 grant from NYSERADA for the Unified Solar permit. The grant gave the village two action points of the four action points required in applying for future grants up \$100,000.

The committee is considering applying for grant funds to install an electrical charging station in the village parking lot. The committee is in the beginning stages and is considering the Historic character of the village.

Intern – the committee hired an unpaid intern to enter data for the energy benchmarking policy and any other items required.

Brian Murphy resigned from the committee due to family obligations. The committee is looking for anyone interested in joining the committee.

Resolution-

A motion made by Mayor Dunham adopting an energy benchmarking policy for certain municipal building in the village of Kinderhook; seconded by Trustee Baumeister. All voted "aye".

WHEREAS, New York State Energy Research and Development Authority (NYSERDA) has announced a new Clean Energy Communities program which would allow the Village of Kinderhook access to significant grant funding to further implement clean energy actions reducing both energy costs and greenhouse gas emissions, and

WHEREAS, One of the Clean Energy Communities "High Impact Actions" requires the Village Board of Trustees to establish a policy which mandates the public reporting of building energy benchmarking, and

WHEREAS, Establishing a building energy benchmarking system will benefit the Village of Kinderhook and its residents by making available actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Village of Kinderhook, and

WHEREAS, The Climate Smart Community Task Force (CSTF) has requested that the Board adopt a policy that directs that monthly building energy usage for all fuel types including but not limited to electricity, natural gas, fuel oil, chilled water, steam and diesel fuel be collected and formally tracked **for all buildings that are 1,000 square feet or larger that are owned or occupied by the Village**, using the EPA Portfolio Manager platform, and

WHEREAS, A compilation of Building Reports for the prior calendar year(s) shall be made available to the Village Board of Trustees no later than December 31, 2017 and no later than May 1 every year thereafter in EPA Portfolio Manager regarding summary statistics for each covered property including Energy Use Intensity, annual greenhouse gas emissions, an energy performance score where available, and other descriptive information as required by EPA Portfolio Manager and for that data to be made available to the public via the internet **on an annual basis**, and

WHEREAS, The Code Enforcement Officer may exempt a particular covered municipal building from the benchmarking requirement if the Code Enforcement Officer determines that it has characteristics that make benchmarking impractical, and

WHEREAS, The Mayor shall be the administrator of this local policy and promulgate procedures necessary for the administration of the requirements of this local policy ***including designating responsibility for the Benchmarking Program to a specific Committee or his or her designee as appropriate***, now, therefore be it

RESOLVED, That the policy outlined in this resolution be hereby adopted and established for the Village of Kinderhook, and, be it further

RESOLVED, That the Clerk of the Village of Kinderhook is directed to forward certified copies of this resolution to the appropriate Village Officials.

INSURANCE

DPW Cost for Fire-the remaining reimbursement checks for the DPW garage and engineering services were received. A generator was purchased as the last big ticket item for the replacement of equipment for the garage.

Cyber Security Policy-Trustee Phillips noted the village would not be purchasing the policy for the 2017/2018 fiscal year but may review again for the following year and for now the item may be removed from the agenda.

ZONING BOARD

Minutes of March 28, 2016 and March 27, 2017 were received.

PLANNING BOARD

Minutes of the March 2, 2017 were received.

Trustee Flaherty stated he was on the Planning Board for the last meeting and cursory discussion of JH Meade's property of 15 Chatham Street was conducted.

Solar Panel Regulations- Matt Cabral made revisions to the solar panel regulations from the comments he received. Mayor Dunham would like all boards including the new Climate Smart Committee to give one last review.

Sandwich Board Sign Regulations- The board would like to add sandwich board sign to the site plan review. Regulations of the size, style and appearance of the sign can be viewed as part of the site plan approval process.

POD Regulations are being worked on.

HISTORIC PRESERVATION COMMISSION

No Meeting held.

ECONOMIC DEVELOPMENT DIRECTOR

The EDC Director's monthly report was received.

Lighting Study-Renee is working with Sage Engineering and Randall Dawkins (HPC Member) on a lighting study for the Village Parking lot and square. They are reviewing Historic Style fixtures and poles to be proposed to the HPC committee on May 18th.

Designating Kinderhook Creek-Renee is waiting on the State Legislature to pass the designating of Kinderhook Creek as NYS Inland Waterway. The Consolidating Funding application process is now open in NYS for 2018. There are funds for a feasibility study for kayak launches but the deadline to apply is July 18th.

6 History Walks-A village resident, Ann Birckmayer is working on a series of History Walks in the village for the summer.

Native Son: Martin Van Buren & Kinderhook Brochure- Grant funds were received to create a brochure about Martin Van Buren. The brochure will connect all village historic sites and Lindenewald.

Renee inquired if she as the EDC member is hosting a village event does she need to complete an application to place a sign out advertising the village event. Mayor Dunham stated yes an application will need to be submitted to the village board.

Food Truck night-A motion by Mayor Dunham to close off Hudson Street during Food Truck night; seconded by Trustee Leiser. All voted "aye". The side street will need to be closed off overnight allowing for a larger tent as Canteles will remove the following morning. A resident through KBPA is donating the rental of a larger tent.

KINDERHOOK AFRICAN –AMERICAN CEMETERY

The rededication ceremony is scheduled for May 13th at 11:00 am at the cemetery. Due to the forecast of rain the ceremony maybe held under the pavilion.

VILLAGE HALL

Roof Repair Project-Trustee Flaherty and Mayor Dunham will meet with former Trustee Puckett over the weekend to discuss the cupola project.

The carpet in the village offices and going into and up the to the 2nd floor were cleaned.

Elevator/lift- the annual inspection of the elevator was conducted.

UNPAID WATER AND SEWER BILLS

The village office sent out water shut off letters to all residents with unpaid water/sewer bills.

WASTEWATER COLLECTION PROJECT

Emmons pump is scheduled to re calibrate the meter since the anti-siphoning valve was installed.

MILLS PARK

The sign at Mills Park will be installed parallel to Albany Ave.

APPLICATIONS

A motion made by Trustee Flaherty approving the following applications; seconded by Trustee Phillips. All voted "aye".

- a. Friends of Kinderhook Memorial Library requested a sign in the Village Square advertising their annual book sale.
- b. Rhonda Conover is requesting the use of the pavilion on July 2, 2017 for their annual family picnic (village board approved pending no baseball games on K2)

The Ghent Band is requesting to change their concerts in the Village Square from Friday evenings to Wednesday evenings. The board unanimously agreed to they would prefer to keep the concerts on Friday evenings.

RECREATION COMMISSION

Interviews for the summer program staff is scheduled for June 12, 2017.

Basketball Court- Trustee Baumeister received two quotes for the resurfacing of the basketball court. Hunzinger quote received was \$8,700; Brow quote received was \$16,000 and Nagle out of East Syracuse and did not want to submit a quote.

Trustee Baumeister will go with the low bid of Hunzinger quote of \$8,700 his quote includes the stripping of the court. The village will need to look into new basketball hoops.

KBPA

The members are working on the annual Kinder Crafter Fair. The Fyfe & Drumn parade will be held at noon. Mayor Dunham will be away for his granddaughter's graduation. Trustee Flaherty will assist in placing the barricades up around 6:30 am and for cleanup for Mayor Dunham who usually assists.

TAXPAYER TIME

Resident Rima Bostick requested the village have screens showing the material the village board is reviewing during the meeting like the abstract. She would also like microphones and loud speakers during meetings to assist residents with hearing problems to hear what is being said during the meeting.

Bob Murphy stated he is fixing and or replacing the flags on the graves in the Kinderhook Cemetery on Albany Ave. He requested if there were funds available to replace the flags. As a veteran it is a disgrace to see the flags in that condition. Mayor Dunham noted Clapp Novak Post and the village splits the costs every year. The boy scouts replaces them for Memorial Day. Trustee Baumeister stated the VFW replaces the flags in Stuyvesant and they may pick up Kinderhook Cemetery. It was suggested the village buy the flags and keep them in the village office to be replaced as needed throughout the year. Rima Bostick noted veterans affairs may pay for them. The village should try to use state resources.

Trustee Baumeister made a motion to adjourn at 8:38 pm; seconded by Trustee Flaherty. All voted "aye".

Respectfully submitted,

Nicole H. Heeder
Village Clerk